



**Thursday, October 22, 2020
at 3:30pm**

EED Board of Directors:

VACANT, Position 1
Blanca Blanco, Position 2
Stephen Quezada, Position 3
William McConnell, Position 4
Domenic Laurenzo, Position 5
Joe Meppelink, Position 6
Lani Baker, Position 7
Jose Valdez, Position 8
Devin Licata, Position 9
VACANT, Position 10
Taryn Sims, Position 11
Elliot Barner, Position 12
VACANT, Position 13
Marjorie Peña, Position 14
Susan Garcia, Position 15

Veronica Chapa Gorczynski, President

Posted Agenda

EAST END DISTRICT
Regular Meeting of the Board of Directors
October 22, 2020

Notice is hereby given that a regular meeting of the Board of Directors of the East End District (the "District") will be held on **Thursday, October 22, 2020, at 3:30 p.m.**, via video/audio conference. The video/audio conference meeting is authorized by the suspension of certain provisions of Chapter 551, Texas Government Code, as described below.

To participate in the meeting using ZOOM, log into Zoom –
Meeting ID: 839 0504 9851
Passcode: 188920

To participate by audio only, dial the following number –
(346) 248-7799
Meeting ID: 839 0504 9851
Passcode: 188920

This meeting is open to the public and is being held to consider, discuss and adopt such orders, resolutions or motions and take such other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Receive Public Comments in accordance with adopted procedures.**
2. **Assessments.** Receive report on collection of assessments and authorize appropriate action.
3. **Appointment of Directors.** Declare vacancies, if appropriate; appoint directors if appropriate:
 - a. Approve Sworn Statement and Oath of Office for Lani Baker;
 - b. Consider appointment of Anna Deans to the Board of Directors; and
 - c. Authorize filing of updated District Registration Form.
4. **Appointment of Committee Members.** Declare vacancies, if appropriate; and appoint directors to Committees if appropriate
5. **Minutes.** Approve minutes of previous Board meeting(s).
6. **Security Report.** Receive a security report related to Precinct 6 Security contract.
7. **Financial Reports.** Receive and approve the Treasurer's reports on revenues and expenditures, the investment report and the Finance Committee report, and authorize appropriate action.
8. **Investment Policy.** Review the investment policy and adopt a resolution amending or confirming the same; obtain new certifications from dealers and bankers, if needed; amend or approve Depository Pledge Agreements; accept disclosures of relations with brokers from Investment Officers; adopt a list of Authorized Brokers/Dealers; and authorize appropriate action.
9. **Weingarten Presentation.** Receive presentation by Weingarten Art Group regarding the final report for the East End Cultural District Strategic Plan and authorize appropriate action.
10. **Amendment to Urban Partnerships Community Development Corporation.** Approve Amendment 2 to Services Agreement with Urban Partnerships Community Development Corporation and authorize appropriate action.
11. **Amendment to Services Agreement with Coastal Builders.** Approve Amendment 17 to Services Agreement with Coastal Builders.

12. **Engage Auditor.** Consider and approve engagement for audit services for the District and East End Improvement Corporation and authorize appropriate action.
13. **Longevity Pay Policy.** Consider and approve the establishment of Longevity Pay Policy for the East End District staff including the review of updated policy in the Employment Handbook and approve, as appropriate.
14. **President's Report – District Overview.** Receive the President's report on the following District programs and authorize appropriate action:
 - a. **Security and Public Safety:**
 1. Graffiti abatement program
 2. Law Enforcement Coordination Team meeting
 - b. **Visual and Infrastructure Improvements:**
 1. Right of way clean-up, litter pick-up, tire removal, dump site clean-up, and street lamp repair
 2. Report on the Roundabout
 3. Report on 5310 Sidewalk Grant
 4. Report on Lockwood Garage
 5. Report from UP CDC
 6. Report on Farmers Market
 - c. **Marketing & Perception.** Receive report on marketing activities.
 - d. **East End Improvement Corporation.** Receive report on EEIC activity.
15. **Adjourn.**

Pursuant to the March 16, 2020, Declaration by the Governor of the State of Texas, certain requirements of Chapter 551, Texas Government Code, have been suspended in response to the Coronavirus (COVID-19) disaster. This action allows governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

10/22/2020 Board Agenda

East End District



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EAST END DISTRICT
Board of Directors Meeting
Thursday, October 22, 2020 at 3:30pm

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1. **Receive Public Comments in accordance with adopted procedures.** **Page 1**
2. **Assessments.** Receive report on collection of assessments and authorize appropriate action. **Pages 2-15**
3. **Appointment of Directors.** Declare vacancies, if appropriate; appoint directors if appropriate: **Page 16**
 - a. Approve Sworn Statement and Oath of Office for Lani Baker;
 - b. Consider appointment of Anna Deans to the Board of Directors; and **Pages 17, 18**
 - c. Authorize filing of updated District Registration Form. **Pages 19, 20**
4. **Appointment of Committee Members.** Declare vacancies, if appropriate; and appoint directors to Committees if appropriate. **Page 21**
5. **Minutes.** Approve minutes of previous Board meeting(s). **Pages 22-26**
6. **Security Report.** Receive a security report related to Precinct 6 Security contract. **Page 27-38**
7. **Financial Reports.** Receive and approve the Treasurer’s reports on revenues and expenditures, the investment report and the Finance Committee report, and authorize appropriate action. **Pages 39-59**
8. **Investment Policy.** Review the investment policy and adopt a resolution amending or confirming the same; obtain new certifications from dealers and bankers, if needed; amend or approve Depository Pledge Agreements; accept disclosures of relations with brokers from Investment Officers; adopt a list of Authorized Brokers/Dealers; and authorize appropriate action. **Pages 60-78**
9. **Weingarten Presentation.** Receive presentation by Weingarten Art Group regarding the final report for the East End Cultural District Strategic Plan and authorize appropriate action. **Pages 79-106**
10. **Amendment to Urban Partnerships Community Development Corporation.** Approve Amendment 2 to Services Agreement with Urban Partnerships Community Development Corporation and authorize appropriate action. **Pages 107-111**
11. **Amendment to Services Agreement with Coastal Builders.** Approve Amendment 17 to Services Agreement with Coastal Builders. **Pages 112-114**
12. **Engage Auditor.** Consider and approve engagement for audit services for the District and East End Improvement Corporation and authorize appropriate action. **Pages 115-123**
13. **Longevity Pay Policy.** Consider and approve the establishment of Longevity Pay Policy for the East End District staff including the review of updated policy in the Employment Handbook and approve, as appropriate. **Pages 124-127**
14. **President’s Report – District Overview.** Receive the President’s report on the following District programs and authorize appropriate action: **Page 128**
 - a. **Security and Public Safety:**
 1. Graffiti abatement program
 2. Law Enforcement Coordination Team meeting
 - b. **Visual and Infrastructure Improvements:**
 1. Right of way clean-up, litter pick-up, tire removal, dump site clean-up, and street lamp repair
 2. Report on the Roundabout
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 - c. **Marketing & Perception.** Receive report on marketing activities.
 - d. **East End Improvement Corporation.** Receive report on EEIC activity.

Item #1

Public Comments

(in accordance with adopted procedure)

Item #2

Assessments

Collected Assessments

Delinquent Assessments

**EAST END DISTRICT
ASSESSMENT COLLECTION REPORT
September 2020
BILLING AND COLLECTION SUMMARY
FISCAL YEAR
10/01/19 - 09/30/20**

YEAR	RATE	TOTAL LEVY	COLLECTIONS	RECEIVABLE	% COLLECTED
2019	0.15000	\$2,925,250.67	\$2,787,062.16	\$138,188.51	95%
2018	0.15000	\$2,642,157.68	\$2,614,462.32	\$27,695.36	99%
2017	0.15000	\$2,440,740.68	\$2,422,866.05	\$17,874.63	99%
2016	0.15000	\$2,334,037.88	\$2,324,869.49	\$9,168.39	99%
2015	0.15000	\$2,147,939.89	\$2,141,605.47	\$6,334.42	99%
2014	0.15000	\$1,959,191.41	\$1,954,034.37	\$5,157.04	99%
2013	0.15000	\$1,766,352.66	\$1,764,284.62	\$2,068.04	99%
2012	0.15000	\$1,651,914.02	\$1,650,462.47	\$1,451.55	99%
2011	0.15000	\$1,546,327.24	\$1,545,361.56	\$965.68	99%
2010	0.15000	\$1,569,363.33	\$1,568,890.90	\$472.43	99%
2009	0.15000	\$1,564,637.07	\$1,564,210.26	\$426.81	99%
2008	0.15000	\$1,540,422.70	\$1,540,004.39	\$418.31	99%
2007	0.15000	\$1,393,921.28	\$1,393,503.31	\$417.97	99%
2006	0.15000	\$1,083,262.21	\$1,082,877.30	\$384.91	99%
2005	0.15000	\$1,024,906.95	\$1,024,484.59	\$422.36	99%
2004	0.15000	\$955,344.17	\$954,959.92	\$384.25	99%
2003	0.15000	\$911,989.17	\$911,676.71	\$312.46	99%
2002	0.15000	\$895,567.34	\$895,271.76	\$295.58	99%
2001	0.15000	\$897,466.66	\$897,154.20	\$312.46	99%
2000	0.15000	\$887,566.58	\$887,271.54	\$295.04	99%
1999	0.15000	\$781,205.97	\$780,918.24	\$287.73	99%

\$213,333.93

Current Month Activity

Revenue:	<u>Current Month</u>	<u>Year to Date</u>
2019 Assessment Collected	12,710.11	2,787,062.16
2018 Assessment Collected	-164.05	27,002.36
2017 Assessment Collected	253.69	4,020.24
2016 Assessment Collected	254.20	2,555.45
2015 Assessment Collected	254.48	1,582.49
2014 Assessment Collected	226.10	956.02
2013 Assessment Collected	217.33	409.60
2012 Assessment Collected	131.48	320.97
2011 Assessment Collected	0.00	70.00
2010 Assessment Collected	0.00	364.67
2009 Assessment Collected	0.00	540.16
2008 Assessment Collected	0.00	0.00
2007 Assessment Collected	0.00	0.00
2006 Assessment Collected	0.00	0.00
2005 Assessment Collected	0.00	0.00
2004 Assessment Collected	0.00	0.00
2003 Assessment Collected	0.00	0.00
2002 Assessment Collected	0.00	0.00
2001 Assessment Collected	0.00	0.00
2000 Assessment Collected	0.00	0.00
1999 Assessment Collected	0.00	0.00
Penalty & Interest	3,044.86	52,492.33
Overpayments	449.12	19,349.37
CAD Lawsuits	0.00	76,278.86
CAD Corrections	913.26	4,233.83
Estimated Payments	0.00	12.71
Collection Fees	2,733.34	26,275.49
Misc. Revenue	29.72	1,264.55
Total Revenue	21,053.64	3,004,791.26
Overpayments Presented for Refund	7,125.59	99,891.98
Overpayments Applied to Assessment	0.00	0.00

ASSESSED VALUE FOR 2015: **1,433,263,663**
 ASSESSED VALUE FOR 2016: **1,556,024,622**
 ASSESSED VALUE FOR 2017: **1,627,248,826**
 ASSESSED VALUE FOR 2018: **1,774,310,789**
 ASSESSED VALUE FOR 2019: **1,949,870,140**

Uncertified: **11,084,087**

Prepared by: Equi-Tax Inc.
Collector for the District

East End District September 2020					
TOP TEN ASSESSMENT PAYERS					
PROPERTY OWNER	ACCOUNT NOS	SITUS	PROPERTY TYPE	VALUE	ASSESSMENT
HOUSTON GULFGATE % PARTNERS LP 1800 POST OAK PLACE STE 400 6 BLVD PLACE STE 400 HOUSTON TX 77056	122 747 001 0001	910 GULFGATE CENTER MALL 77087	SHOPPING CENTER	56,918,082	85,377.12
KBRN 800 TOWN & COUNTRY BLVD STE 200 HOUSTON TX 77024	042 153 000 0001	4100 CLINTON DR 77020	OFFICE BUILDING	28,510,000	42,765.00
	035 156 000 0001	3100 CLINTON DR 77020	VACANT LAND	10,298,188	15,447.28
	037 123 000 0005	2311 CANAL ST 77003	OFFICE BUILDING	4,321,288	6,481.93
	037 122 000 0006	2315 NAVIGATION BLVD 77003	VACANT LAND	3,254,800	4,882.20
	117 700 001 0002	2219 CANAL ST 77003	WAREHOUSE	2,185,199	3,277.80
	040 259 000 0024	0 WACO	VACANT LAND	525,990	788.99
	035 165 000 0001	0 WILLIAMSON 77020	VACANT LAND	325,000	487.50
	035 155 000 0001	3200 CLINTON DR 77020	VACANT LAND	325,000	487.50
	035 154 000 0001	3300 CLINTON DR 77020	VACANT LAND	325,000	487.50
	035 162 000 0001	3302 RICHARDSON ST 77020	VACANT LAND	324,422	486.63
	037 123 000 0023	2332 NAVIGATION BLVD 77003	VACANT LAND	319,437	479.16
	035 172 000 0009	0 SWINEY ST 77020	VACANT LAND	173,987	260.98
	037 123 000 0001	2338 NAVIGATION BLVD 77003	VACANT LAND	166,644	249.97
	042 153 000 0050	3620 CLINTON DR 77020	VACANT LAND	68,268	102.40
	035 171 000 0001	0 SWINEY ST 77020	VACANT LAND	43,387	65.08
	035 172 000 0001	0 SWINEY ST 77020	VACANT LAND	32,500	48.75
	040 259 000 0038		VACANT LAND	0	0.00
				51,199,110	76,798.67
ECO SERVICES OPERATIONS CORP % CONTROLLERS GROUP 300 LINDENWOOD DR MALVERN PA 19355-1740	040 232 000 0002	8615 MANCHESTER ST 77012	CHEMICAL PRODUCTS	36,121,374	54,182.06
	040 232 000 0001	8410 MANCHESTER ST 77012	VACANT INDUSTRIAL	696,960	1,045.44
	040 231 000 0002	8615 MANCHESTER ST 77012	VACANT INDUSTRIAL	331,056	496.58
	016 120 000 0002	0 MAGNOLIA ST 77012	VACANT INDUSTRIAL	136,784	205.18
	040 232 000 0089	8615 MANCHESTER ST 77012	INDUSTRIAL IMPS	0	0.00
				37,286,174	55,929.26
CWS HOUSTON LOFTS LP 9606 N MOPAC EXPRESSWAY STE 500 AUSTIN TX 78759-5960	122 517 001 0001	2115 RUNNELS ST #244 77003	APARTMENTS HI RISE	34,780,000	52,170.00

East End District September 2020					
TOP TEN ASSESSMENT PAYERS					
PROPERTY OWNER	ACCOUNT NOS	SITUS	PROPERTY TYPE	VALUE	ASSESSMENT
CONTANDA TERMINALS LLC	040 231 000 0001	7600 J W PEAVY DR 77011	INDUSTRIAL	30,259,420	45,389.13
1111 BAGBY ST STE 1800	029 199 000 0001	1712 75TH ST 77011	WAREHOUSE	965,416	1,448.12
HOUSTON TX 77002-2548	040 231 000 0054	7600 J W PEAVY DR 77011	VACANT LAND	506,256	759.38
	029 198 000 0001	7508 MEMPHIS ST 77011	VACANT LAND	360,000	540.00
	029 207 000 0001	7600 J W PEAVY DR 77011	VACANT LAND	235,500	353.25
	025 215 000 0008	7600 J W PEAVY DR 77011	VACANT LAND	230,400	345.60
	025 215 000 0001	7600 J W PEAVY DR 77011	VACANT LAND	65,394	98.09
	025 150 000 0017	7600 J W PEAVY DR 77011	VACANT LAND	35,280	52.92
	029 191 000 0008	0 75TH ST 77011	VACANT LAND	15,000	22.50
				32,672,666	49,008.99
CDAB III LLP	037 157 000 0001	3906 HARRISBURG BLVD 77003	REAL INDUSTRIAL	24,115,000	36,172.50
13760 NOEL RD STE 500	028 091 000 0001	3600 TEXAS ST 77003	OFFICE BUILDINGS	3,479,930	5,219.90
DALLAS TX 75240	028 090 000 0001	3700 TEXAS ST 77003	WAREHOUSE	1,950,000	2,925.00
	028 090 000 0006	0 HUTCHESON ST 77003	PARKING LOT	297,320	445.98
				29,842,250	44,763.38
CENTRAL CITY INDUSTRIAL PARK LLC	117 898 001 0005	5425 POLK ST 77023	METAL FABRICATING	28,614,285	42,921.43
5301 POLK ST UNIT 25					
HOUSTON TX 77023					
TDI WILLOW CREEK PROPERTY LLC	040 234 000 0087	7575 PLUM CREEK DR #606 77012	APARTMENT GARDEN	28,411,146	42,616.72
6133 BRISTOL PKWY STE 270					
CULVER CITY CA 90230-6629					
WALMART REAL ESTATE BUSINESS TRUST	133 220 001 0002	0 MAXWELL LN 77023	AUXILLARY IMP	959,280	1,438.92
% WALMART PROPERTY TAX ATTN 0555	133 220 001 0001	2391 S WAYSIDE 77023	DISCOUNT DEPT	21,311,315	31,966.97
PO BOX 8050				22,270,595	33,405.89
BENTONVILLE AR 72712-8055					
MAY DEPARTMENT STORES	035 032 002 0002	0 MUNGER AVE 77023	COMMERCIAL VACANT	47,453	71.18
ATTN: PROP TAX DEPT	035 036 000 0003	0 MUNGER AVE 77023	COMMERCIAL VACANT	20,420	30.63
7 W 7TH ST	041 007 002 0031	4320 HARBY ST 77023	PARKING MISC	1,104,990	1,657.49
CINCINNATI OH 45202-2424	041 007 009 0001	2000 ERNESTINE 77023	WAREHOUSE	6,123,203	9,184.80
	041 007 009 0010	2103 ERNESTINE ST 77023	WAREHOUSE	12,673,133	19,009.70
				19,969,199	29,953.80

East End District September 2020					
TOP TEN DELINQUENT ACCOUNTS					
PROPERTY OWNER	ACCOUNT NO	SITUS	PROPERTY TYPE	ASSESSMENT YEAR(S)	ASSESSMENT
CONTANDA TERMINALS LLC ATTN: JAY KING 1111 BAGBY ST STE 1800 HOUSTON TX 77002-2548	83 040 231 000 0001	7600 J W PEAVY DR 77012	INDUSTRIAL MANUFACTURING	2019	31,379.20
NAV PROPERTIES LLC 3100 CANAL ST HOUSTON TX 77003-1602	83 023 094 000 0001	3100 CANAL ST 77003	FOOD & KINDRED PRODUCTS	2019	11,103.81
WIEDERKEHR JUDITH & TR ETAL 200 WESLEYAN AVE ALBANY GA 31721-8825	83 025 109 000 0023	7525 SHERMAN ST 77012	WAREHOUSE	2017 - 2019	10,554.12
WIEDERKEHR MARK PO BOX 72126 ALBANY GA 31708-2126	83 025 120 000 0003	7425 SHERMAN ST 77011	WAREHOUSE	2017 - 2019	7,178.76
HOUSTON COATING ENG INC 1923 KOLFAHL ST HOUSTON TX 77023-4611	83 041 007 021 0066	1923 KOLFAHL ST 77023	COMMERCIAL BUILDING	1999 - 2019	5,366.68
FOLWELL HOLDINGS LLC PO BOX 15176 HOUSTON TX 77220-5176	83 025 162 000 0001	900 78TH ST #1 77012	PETROLEUM STORAGE	2010 - 2018	4,474.09
PEREZ FELIPE CASTILLO NORA 405 MEDINA ST HOUSTON TX 77012-2041	83 016 088 000 0013	8012 ENDOR ST 77012	SOCIAL / FRATERNAL HALL	2016 - 2019	3,209.19
HOUSTON COATING ENTERPRISES Inc P O BOX 230592 HOUSTON TX 77223-0592	83 041 007 021 0114	1923 KOLFAHL ST 77023	WAREHOUSE	1999 - 2019	2,810.21
J C SHORTEN INVESTMENTS INC 1925 SOUTHWEST FWY HOUSTON TX 77098-4800	83 015 031 000 0008	5401 HARRISBURG BLVD 77011	OFFICE BUILDINGS	2019	2,639.66
ASLAM PROPERTIES INC 3033 MILITARY PKWY MESQUITE TX 75149-3533	83 041 030 000 0165	6628 GULF FWY 77087	OFFICE WAREHOUSE	2019	2,486.09

**East End District
Lawsuit and Arbitration Status Detail as of 8/7/2020**

Summary

Settled

3,380,238,970	Original value of Settled accounts as of 8/7/2020
1,489	Number of Settled accounts as of 8/7/2020
484,275,886	Reduction in value of Settled accounts
14.33%	Average % reduction in value of Settled accounts

Unsettled

401,388,363	Original value of Unsettled accounts as of 8/7/2020
188	Number of Unsettled accounts as of 8/7/2020

.15 Tax rate per \$100 valuation

\$86,258	Estimated reduction in assessment on 188 Unsettled accounts, based on 14.33% average
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Historical data from Tax Years 2006 through 2013 were used to establish initial statistics for the "average % reduction in value of Settled accounts."

PERDUE, BRANDON, FIELDER, COLLINS & MOTT L.L.P.
DELINQUENT ASSESSMENT REPORT
EAST END DISTRICT
October 22, 2020

Amounts shown are 2019 base assessment amounts unless indicated.

Suit filed:

Gloria Ruby Salinas et al. 14-19 assessments \$1,938.31, 4701 Sherman St.-0280310000013

We intervened in a suit filed by Ovation Services, a tax lien loan company; a trial date was set for 5/22/20 but was cancelled due to COVID-19. A new trial date has not yet been set.

Houston Coating 99-07 assessments \$1,852.50, 1923 Kolfahl St. (tracts 20B & 20E-1)-0410070210066, 0410070210114

Suit filed. Judgment signed 12/1/08; the judgment is final. The 2008 through 2019 assessments (base assessment of \$6,122.56) are due but are not included in the suit because they were not delinquent at the time of judgment. This is a property believed to have environmental problems.

Jose R. Chavez 12-19 assessments \$1,851.52, 7140 Canal St.-0251430000051

We have intervened in a suit filed by the county; we will monitor the case.

Amos K. Mwangi 14-18 assessments \$1,261.54, 2502 Garrow St.-1171810010003

We have intervened in a suit filed by the county; judgment was signed 5/21/19. The judgment is final; a judgment letter has been sent and an abstract of judgment has been filed. Mr. Mwangi responded and discussed setting up a payment agreement but at the time this report was prepared, the agreement still had not been finalized. A balance letter has been sent but there has been no response. The county has not set the property for tax sale because the county taxes have been paid.

Tiburcia Martinez 14-19 assessments \$1,206.45, 4801 Canal St.-0131040280001

We have intervened in a suit filed by the county; judgment was signed on 9/4/20. The judgment is final; we are sending a judgment letter and filing an abstract of judgment. The county will not set the property for tax sale because the county taxes have been paid.

Rosemary Arizagacruz 11-19 assessments \$1,120.94, 6831 Avenue T-0390920000007

Suit filed; judgment was signed on 10/12/16. The judgment submitted by the county did not include the Greater East End Management District so we filed a motion for a new trial. Our motion was granted and judgment was submitted on 8/18/17; the new judgment was signed on 10/16/17 and the judgment is final. A judgment letter has been sent but there has been no response. The county filed a new suit for the 2017 through 2019 taxes and we have intervened on behalf of the District; judgment was signed on 2/28/20. The judgment is final; a judgment letter has been sent and we have filed an abstract of judgment.

Josefina Munoz 14-19 assessments \$1,049.95, 6648 Avenue C-0390090000001

We have intervened in a suit filed by the county; judgment was submitted on 8/24/20.

Joe Romero \$908.51, 3601 Navigation Blvd.-0260920000011

We have intervened in a suit filed by the county; we will monitor the case.

Jose I. Sandoval 14-17 assessments \$887.22, 754 Telephone Rd.-0410070100058

Suit filed; judgment was signed 9/20/16 and included the 2014 and 2015 assessments. The judgment is final; a judgment letter has been sent but there has been no response. The county filed a new suit for the 2016 and 2017 taxes; we intervened on behalf of the

District and judgment was signed on 10/16/18. The judgment is final; we have sent a judgment letter but there has been no response. The county has not set the property for tax sale because the county taxes included in the judgment have been paid.

Hector C. Quintero 14-18 assessments \$867.07, 7640 Harrisburg Blvd.-0252240000045

We have intervened in a suit filed by the county. Judgment was signed on 12/9/19; the judgment is final. A judgment letter has been sent and an abstract of judgment has been filed.

Heirs of Charles B. & Frances Corona 16-19 assessments \$780.65, Tracts 27, 28 and 29 on Kemp St.-0231050000027

We have intervened in a suit filed by the county; we will monitor the case.

Victor M. & Ana Jimenez 13-18 assessments \$678.38, 7707 Avenue L-0251850000021

We have intervened in a suit filed by the county; judgment was signed 10/8/19. The judgment is final; a judgment letter has been sent and an abstract of judgment has been filed.

Veronica M. Moreno & Freddy D. Montes, Jr. 16-19 assessments \$655.89, 8306 La Porte Rd.-0331490010003

We have intervened in a suit filed by the county; we will monitor the case.

Gloria Ruby Salinas et al. 17-19 assessments \$631.80, 4705 Sherman St.-0280310000012

We have intervened in a suit filed by the county; we will monitor the case.

Church of Jesus Christ House of Prayer Inc. 14-15 assessments \$603.70, 501 72nd St.-0251330000001

Suit filed. Judgment was signed on 12/16/16; the judgment is final. A judgment letter has been sent but there has been no response. We have filed an abstract of judgment.

The property has a total exemption as of 12/17/15.

Armando & Maria E. Uriarte 18-16 assessments \$517.25, 7532 Tremper St. & 1326 N. Wayside Dr.-0181420000015, 0401900020080

We intervened in a suit filed by the county; we will monitor the case.

HIS Place Center 18-19 assessments \$474.49, 700 Telephone Rd. (omitted improvements)-0410070100095

We have intervened in a suit filed by the county; we will monitor the case.

Ernesto Izaguirre 18-19 assessments \$419.59, 6528 Harrisburg Blvd.-0610810010001

We have intervened in a suit filed by the county; we will monitor the case.

Carlos S. & Toni Tristan 18-19 taxes \$419.11, 6706 Capitol St.-0250640000003

We have intervened in a suit filed by the county; we will monitor the case.

Victor M. & Ana Jimenez 13-19 assessments \$274.83, Lots 23 & 24 Block 104 on Avenue L-0251850000023

We have intervened in a suit filed by the county; we will monitor the case.

Arturo Martinez 17-18 assessments \$234.08, 3614 Navigation Blvd.-0260750000003

We have intervened in a suit filed by the county. A trial date was set for 6/12/20 but was cancelled due to COVID-19; a new trial date will be set. The 2019 assessments are paid in full.

Maria Pinzon & Oscar Rodriguez 14-19 assessments \$213.76, 7446 Avenue P-0252070000045

We have intervened in a suit filed by the county. Judgment was to be submitted on 2/28/20 but the county filed a motion for continuance. A new hearing date was set for 6/12/20 but was also cancelled due to COVID-19; a new hearing date will be set.

Soledad Castillo \$208.10, 6003 Harrisburg Blvd.-0371700010014

We have intervened in a suit filed by the county; judgment was signed 3/4/20. The judgment is final; a judgment letter has been sent and an abstract of judgment has been

filed. One of the owners called on 6/5/20 and requested payoff information which we provided.

Jokonda S. Almont 18-19 assessments \$196.03, 1207 75th St.-025188000001

We have intervened in a suit filed by the county; judgment was signed on 8/18/20. The judgment is final; we have sent a judgment letter.

J. H. Tampke 14-18 assessments \$176.25, 911 Parsons St.-0161780000007

We have intervened in a suit filed by the county; judgment was signed 1/27/20. The judgment is final; a judgment letter has been sent. The county has received an order of sale but a sale date has not been set at this time; we will monitor the case.

JLMC Real Estate Development LLC 15 assessments \$174.09, 2603 Canal St.-0231010000007

We have intervened in a suit filed by the county; a trial date was set for 3/22/17 but was passed because the county taxes were paid in full. We sent a balance letter to the property owners, but they failed to pay or respond so we took the lead in the suit; judgment was signed on 1/2/18. The judgment is final; a judgment letter has been sent but there has been no response; we have filed an abstract of judgment.

Elia P. Perez & Arturo Netro 15 assessments \$170.87, 7915 Leander St. (lot 11)-0131780000011

Suit filed. Judgment signed on 7/25/16; the judgment is final. They committed to pay in 3 installments; 2 payments have been received. We spoke to Perez again on 10/23/19 and she requested an emailed statement, which we sent. On 3/2/20, we sent her statements for six additional accounts that were not included in the suit. The 2016 through 2019 assessments are due but are not included in the suit because they were not delinquent at the time of judgment. We called but the person who answered disconnected the call when we explained why we were calling.

Jose Campa \$136.50, Lot 4 & Tract 3 Block 25 on Clifton St.-0150330000003

We have intervened in a suit filed by the county; we will monitor the case.

Felipe Perez & Nora Castillo \$119.81, 400 Medina St.-0160950010007

We have intervened in a suit filed by the county; we will monitor the case.

So Youn Youn 06-16 assessments \$116.30. 7434 J. W. Peavy Dr.-0291910000009

Suit filed. Judgment was signed on 7/28/17; the judgment is final. A judgment letter has been sent but there has been no response; an abstract of judgment has been filed. The county taxes are still due, but the county has not set the property for tax sale at this time.

C. W. Hanslip 01-12 assessments \$94.12, Tract 21 C on Wayside Dr.-0410070380015

Suit filed. Judgment signed 12/2/13; the judgment is final. The county set the property for tax sale on 5/3/16 but the sale was cancelled. No reason was given for the cancellation, but we believe it is because the property appears to be a worthless sliver of landlocked property. The county set the property for tax sale again on 7/3/18; that sale was also cancelled.

I U International Corp. 99-09 assessments \$74.25, Lot 48 Block 28 Magnolia Park Section 2-0251210000050

Suit filed. Judgment signed 3/7/11; the judgment is final. The county set the property for tax sale on 5/3/16 and on 8/7/18 but the sales were cancelled; no reason was given for the cancellations. The property is a small 2500 square foot tract in the shape of a triangle at the intersection of Avenue E and S. 74th St.

Annette Reyna 15-16 assessments \$68.16, Tract 6 B Shipman Labor on Telephone Rd.-0410070350008

Suit filed; judgment was signed 8/15/17. The judgment is final; a judgment letter has been sent. On 3/14/17, Reyna called our office and asked for a payoff balance. Reyna

said the account would be paid shortly but it is still due. We have filed an abstract of judgment.

Payment plans:

Folwell Holdings LLC (was Normco Leasing Co.) 10-18 assessments \$4,474.09, 900 78th St.-0251620000001

We intervened in a suit filed by the county but the case was dismissed. They have a payment agreement with the assessment office. The 2019 assessments are paid.

Rey Del Pollo Inc. #4 18-19 assessments \$1,030.88, 7170 Lawndale St.-0410300000390

They have a payment agreement with the assessment office.

Domingo B. Ortuno & Antonia Alsonzo 16-19 assessments \$505.68, 206 Milby St.-0540490000022

They have a payment agreement with the assessment office.

Rodolfo & Hilda Guzman \$298.64, 7207 Bowie St.-0601250060004

They have a payment agreement with the assessment office.

Mike Hoang Quach 17-19 assessments \$242.52, 7903 Leander St.-0131780000026

He has a payment agreement with the assessment office.

Tomas & Tomasa A. Guajardo \$201.34, 1303 Lansing St.-0121290040001

They have a payment agreement with the assessment office.

Paid in full:

Aslam Property, Inc. \$2,884.41, 6630 & 6628 Gulf Fwy-0410300000164, 0410300000165

Edmundo G. & Maria E. Elizalde \$2,555.10, 3801 Garrow St.-0220440000019

Raymundo Nino 12-19 assessments \$1,867.07, 7210 Hemlock St.-0402330000184

Damascus Development LLC \$444.45, 235 Adams St.-0280160000009

Jesus A. Ramirez 14-19 assessments \$331.44, 7938 Elwood St.-0252370000049

Palemon & Cecilia Soto \$266.77, 2440 Canal St.-0371400000008

Jesus A. Ramirez 14 assessments \$39.00, 7942 Elwood St.-0252370000053

2019 accounts:

Contanda Terminals LLC \$31,379.20, 7600 J W Peavy Dr. (improvements only)-0402310000001

They have filed suit against the appraisal district and they paid the estimated assessments due; we will monitor the suit.

Nav Properties LLC \$12,656.72, 3100 Canal St. & 2 tracts on Commerce St.-0230940000001, 0372000010042

They have filed suit against the appraisal district however they failed to pay the estimated assessments due. There has been no response to our demand letter or phone calls.

Normex Investments Inc. \$4,733.07, 6414 Harrisburg Blvd., 7245 Harrisburg Blvd. (2 accounts), 7024 & 7026 Lawndale St., 1920 SSgt Macario Garcia Dr. & Lots 27 & 28 Block 182 on Avenue T-0610810020001, 0252450030001, 0251010000001, 0410300000015, 0410300000010, 0390870820025, 0390870820027

There has been no response to our demand letters; we have called multiple times and left messages but they have not returned our calls. We are continuing collection efforts.

- In addition to other 2019 accounts listed on this report, there are 131 delinquent accounts with base assessments ranging from \$4 to \$2,640. Demand letters have been sent, we are trying to reach each owner by phone and we are contacting lienholders, where appropriate.

Other accounts:

Judith Wiederkehr et al. 17-19 assessments \$17,732.88, 7525 & 7425 Sherman St.-
0251090000023, 0251200000003

They filed suit against the appraisal district on the 2017 valuation of the property, but the case was dismissed. We sent a demand letter, an emailed statement, and we left a voice mail message but there has been no response. They have now filed suit against the appraisal district on the 2018 and 2019 valuations of the property; we are monitoring the case.

- In addition to other accounts listed on this report, there are 96 property owners delinquent for assessment years prior to 2019. Base assessments due range from \$12 to \$3,209; these amounts include 2019 assessments if they are also due. Demand letters have been sent and we are attempting to contact each owner by phone. We are also contacting mortgage companies, where appropriate.

As of 8/14/20, there were 293 delinquent property owners with base assessments due of \$231,571.75.
As of 9/11/20, there were 264 delinquent property owners with base assessments due of \$215,871.96.
As of 10/9/20, there were 263 delinquent property owners with base assessments due of \$209,103.28.

If you have any questions, please feel free to contact me.



Carl O. Sandin



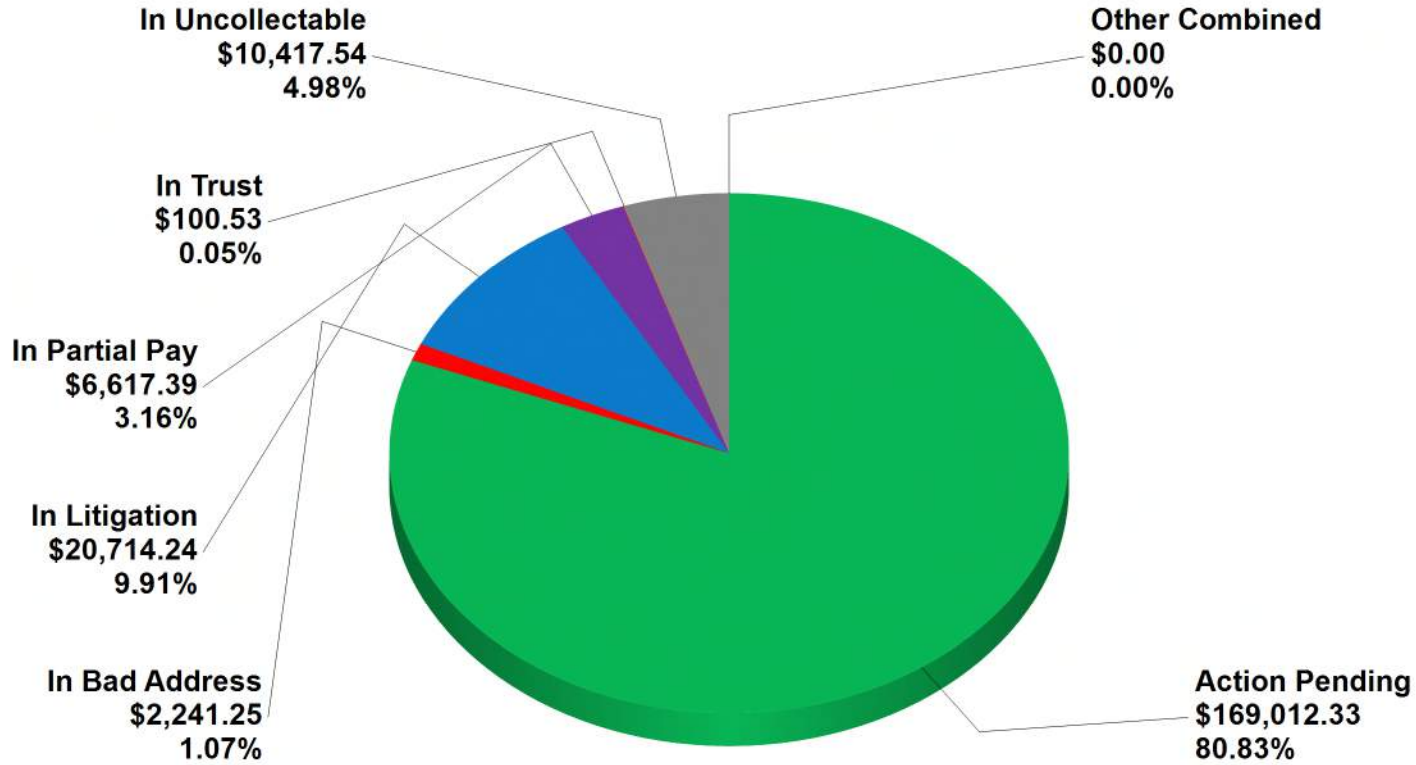
Email: csandin@pbfcm.com

Office: 713-802-6965 (Direct Line)

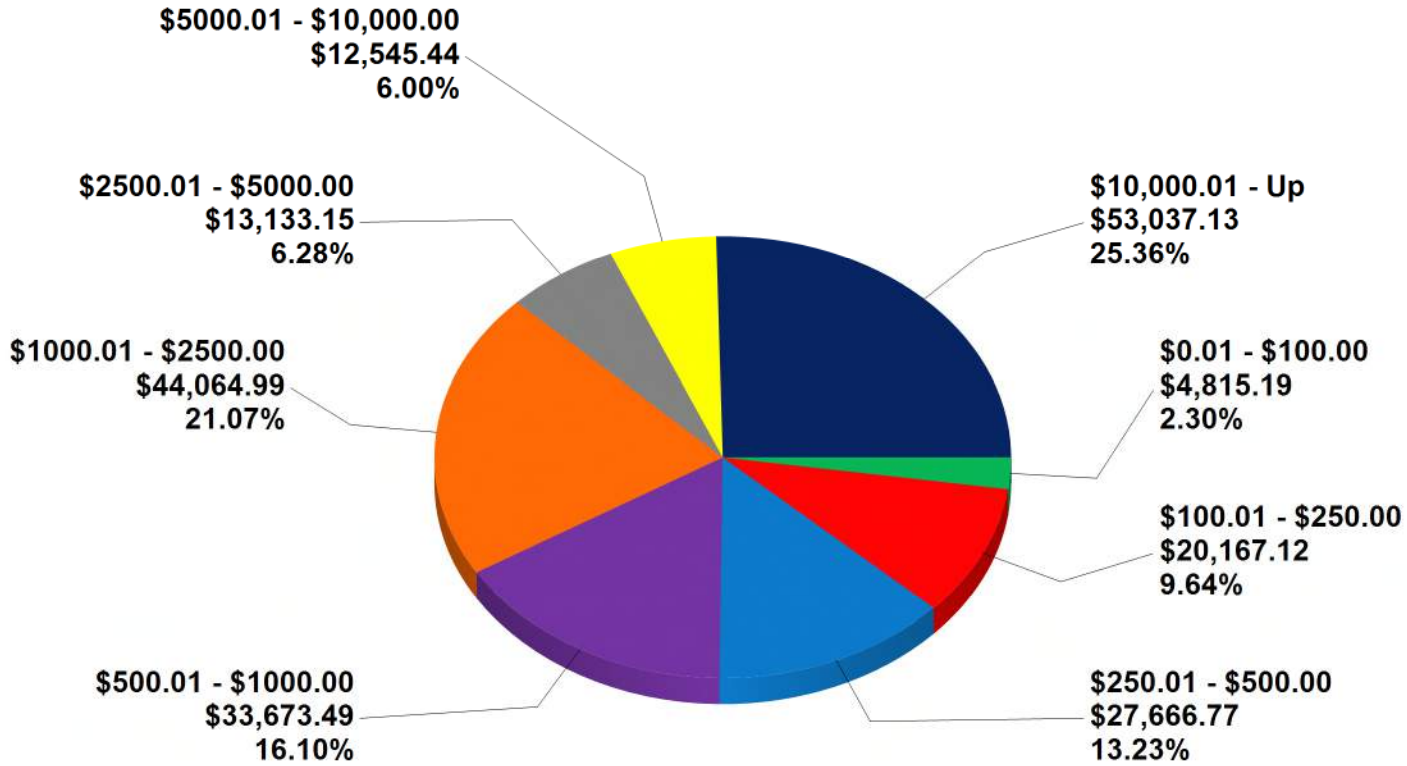
Mobile: 713-824-1290

Fax: 713-862-1429

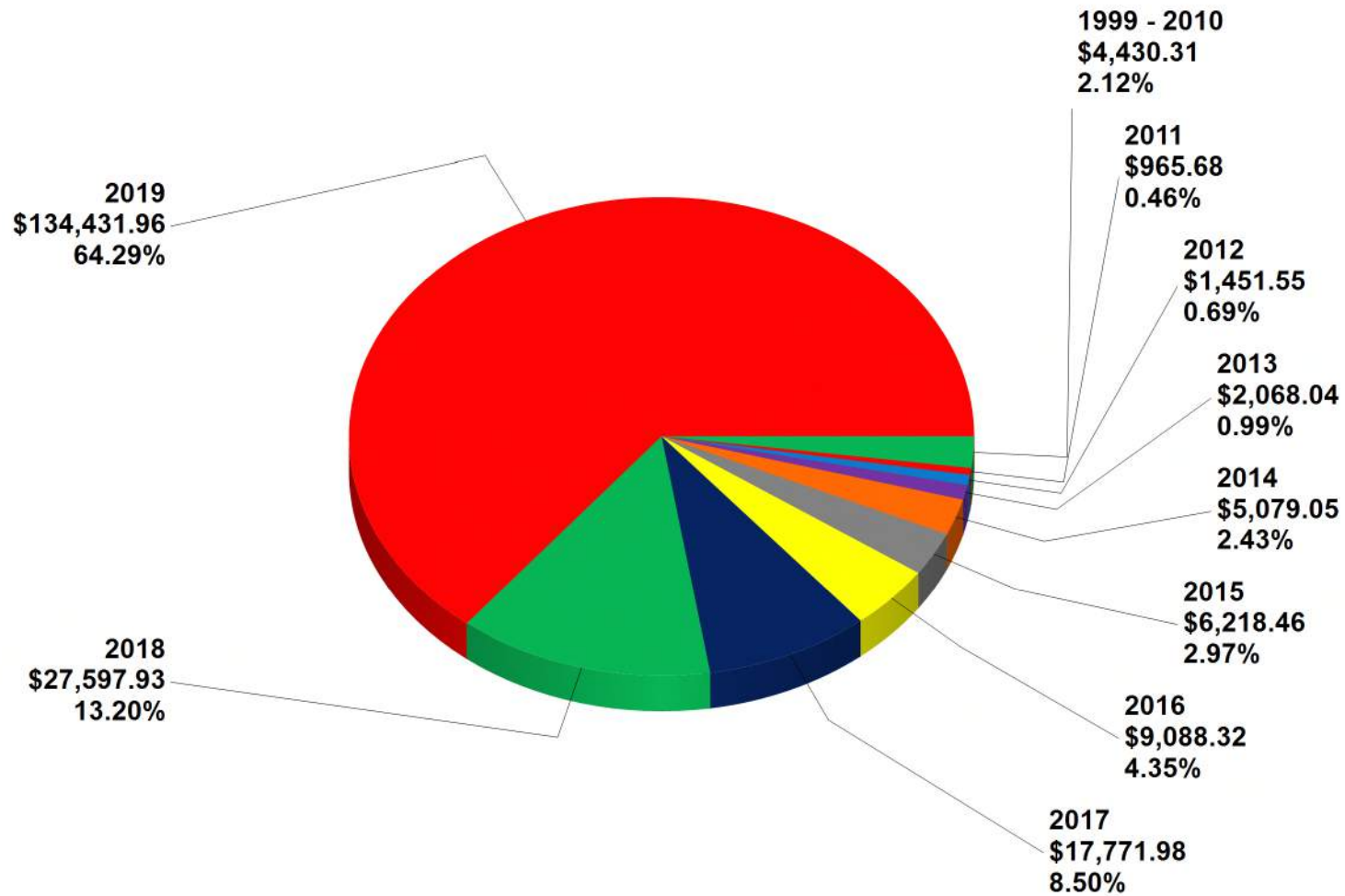
Account Break Down Chart For EAST END DISTRICT



Dollar Range Chart For EAST END DISTRICT



Tax Year Chart For EAST END DISTRICT



Item #3

Appointment of Directors



Request for Appointment to Board of Directors

The purpose of this memorandum is to provide information to Request Appointment of Anna Deans to East End District Board of Directors, Position 1.

Background

On July 23, 2020, District staff received a notice of resignation from Bryson Grover, Director, Position 1. This resignation leaves a vacancy for a term expiring June 1st of 2021.

State law allows for the EED Board to appoint a Director to a position to complete the remainder of an unexpired term. Required qualifications include a person must be at least 18 years old and a resident of the district, owner of property in the district, an owner of stock of a corporate owner of property in the district, or an agent, employee, or tenant of a person covered.

As Vice President, Investment & Development for Midway, Anna Deans manages the delivery of projects, including East River.

Staff Recommendation

Staff recommends consideration of Anna Deans to the East End District Board of Directors. A biography and supporting material are included for your information. Staff requests the appointment become effective Thursday, October 22, 2020.



As Vice President, Investment and Development for Midway, Anna manages the concept development, design and delivery of new construction projects.

With a majority of her experience in mixed-use development, Anna provides tremendous insight and perspective to large, complex projects. Her emphasis and expertise lie within efficiency of design, functionality, and project management. Her passion is to collaborate and develop the initial vision for a project while understanding the implications of cost, constructability, phasing, project constraints and requirements to make the concept a reality.

As Vice President and Investment Manager, one of Deans' primary focuses is Midway's East River project, 150 acres of carefully designed, multi-phase, mixed-use development that will transform Houston's waterfront east of Downtown into a new economic center. Deans oversees all commercial and multifamily development for East River, from inception to delivery of the vertical, to ensure the entirety of the project is aligned with Midway's investment strategy.

Prior to joining Midway, Anna developed mixed-use properties for Thor Equities and earlier in her career was a design architect for Gensler. She holds a Bachelor of Architecture degree from the University of Texas, Austin and is a LEED accredited licensed architect in the state of Texas.

DISTRICT REGISTRATION FORM

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When completed, mail to:
 UTILITIES AND DISTRICTS SECTION, MC-152
 TCEQ
 PO BOX 13087
 AUSTIN, TX 78711-3087 or fax to: 512-239-6190

Legal Name of District or Authority: (As of May 24, 2018) East End District
 District Mailing Address: P.O. Box 230099
 City: Houston State: Texas Zip: 77223
 Telephone Number: (713) 928-9916 Email: hello@eastenddistrict.com
 District's Web Address: www.eastenddistrict.com

A. BOARD MEMBERS (as applicable):

TITLE	FULL NAME OF DIRECTOR (First, Middle, Last)	FULL MAILING ADDRESS (According to U.S. Post Office Standards)	TELEPHONE NUMBERS			TERM OF OFFICE		
			Business	Fax	Home	Elected (E) Appointed (A) Elected by Precinct (P)	Term Begins (mm/dd/yyyy)	Term Ends (mm/dd/yyyy)
Director (Position 1)	Vacant	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915		A	N/A	06/01/2021
Asst. Secretary (Position 2)	Blanca Blanco	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915		A	06/01/2017	06/01/2021
Treasurer, (Position 3)	Stephen Quezada	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915		A	06/01/2017	06/01/2021
Director, (Position 4)	William McConnell	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915		A	06/01/2017	06/01/2021
Director (Position 5)	Dominic Laurenzo	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915		A	06/01/2017	06/01/2021

B. CONSULTANTS AND REPRESENTATIVES (as applicable):

POSITION	FULL NAME OF INDIVIDUAL	NAME OF FIRM OR ORGANIZATION	FULL MAILING ADDRESS (According to U.S. Post Office Standards)	TELEPHONE NUMBERS	
				Business	Fax
President	Veronica Chapa Groczynski	East End District	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915
Attorney	Laura C. Davis	SKLaw	1980 Post Oak Blvd., Suite 1380, Houston, TX 77056	(713) 850-9000	(713) 850-1330
Delinquent Tax Attorney	Donald B. Roseman	Perdue Brandon Fielder Collins & Mott, LLP	1235 N. Loop W., Ste. 600, Houston, TX 77008	(713) 862-1860	(713) 862-1429
C.P.A.	Justine Townsend	Your Part-Time Controller, LLC	2603 Augusta Dr., Ste 1075, Houston, TX 77057	(281) 245-0345	(215) 670-2076
Insurance	Ronald Karkowsky	Pasadena Insurance Agency, Inc.	99 Detering #280, Houston, TX 77007	(713) 869-6991	
Insurance	Larry Burnside	Texas Municipal League Intergovernmental Risk Pool	1821 Rutherford Ln., 1 st Fl, Austin, TX 78754	(512) 491-2300	(512) 491-2311
Assessment Collector	Kenneth R. Byrd	Equi-Tax Inc.	17111 Rolling Creek Dr, Ste. 200, Houston, TX 77090	(281) 444-3946	

*All information provided herein is subject to the Public Information Act and will be made available on our web site (www.tceq.texas.gov)

DISTRICT REGISTRATION FORM (continued)

A. BOARD MEMBERS: (continued)

TITLE	FULL NAME OF DIRECTOR (First, Middle, Last)	FULL MAILING ADDRESS (According to U.S. Post Office Standards)	TELEPHONE NUMBERS			TERM OF OFFICE		
			Business	Fax	Home	Elected (E) Appointed (A) Elected by Precinct (P)	Term Begins (mm/dd/yyyy)	Term Ends (mm/dd/yyyy)
Chair, Position 6	Joe Meppelink	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915		A	06/01/2017	06/01/2021
Director, Position 7	Lani Baker	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915		A	09/24/2020	06/01/2021
Director Position 8	Jose Valdez	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915		A	06/01/2019	06/01/2023
Director, Position 9	Devin Licata	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915		A	06/01/2019	06/01/2023
Director, Position 10	Vacant	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915		A	06/01/2019	06/01/2023
Secretary, Position 11	Taryn Sims	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915		A	06/01/2019	06/01/2023
Director, Position 12	Elliot Barner	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915		A	06/01/2019	06/01/2023
Director, Position 13	Vacant	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915		A	N/A	06/01/2023
Director, Position 14	Marjorie (Margie) Peña	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915		A	06/01/2019	06/01/2023
Director, Position 15	Susan C. Sahwani-Garcia	3211 Harrisburg Blvd., Houston, TX 77003	(713) 928-9916	(713) 928-2915		A	06/01/2019	06/01/2023

CERTIFICATION: I certify that the information contained herein is correct and complete to the best of my knowledge.

Signature

Laura Davis, Attorney for the District
Printed Name and Title

(713) 850-9000
Telephone Number

Date Signed

If you have any questions on how to fill out this form or about the Water Districts program, please contact us at 512/239-4691. Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information contact us at 512/239-3282.

C. ADDITIONAL STATUTORY REQUIREMENTS (Texas Water Code):

1. Requirements generally applicable to most districts and authorities:
 - a. §49.055(d). File copies of directors' sworn statements, bonds, and oaths with the District's records. File copies of director's sworn statements and oaths with the Secretary of State within 10 days.
 - b. §36.054(e) and §49.054(f). Files names mailing addresses and terms of new directors with TCEQ within 30 days after election or appointment.
 - c. Audit and financial reports:
 - (1) §49.194(a). File audit with the TCEQ within 135 days of fiscal year end, or §49.197(d). File financial dormancy affidavit with the TCEQ by January 31, or §49.198(c). File annual financial report with the TCEQ within 45 days of fiscal.
 - (2) §49.194(c). File audit, financial dormancy affidavit, or financial report with the District's records.
 - (3) §49.194(d). Submit annual filing affidavit to the TCEQ with either audit, financial dormancy affidavit, or financial report.
 - (4) §49.158. Notify the TCEQ of adoption of a fiscal year within 30 days of financial activity or after a change in the District's fiscal year.
 - d. §49.199(a). Adopt a code of ethics and other policies and procedures.
2. Requirements applicable to certain districts and authorities, as specified in the statutes:
 - a. §49.055(d). File with the TCEQ the name, address, and telephone number of the District's Agent for Notice, the person responsible for issuing forms to comply with the Notice to Purchaser requirements of §49.052.
 - b. §49.055. File information form and map, or any amendments, with each county and the TCEQ.
 - c. §49.451. Post district name signs at two entrances to the District within 30 days of the District's creation.
 - e. §49.062. Publish and file with the TCEQ a resolution establishing a meeting place
 - f. §49.307(b), §49.301(f) & §49.302. File orders excluding and annexing land with the TCEQ and in the deed records of each county (ies) in which the District is situated.

Texas Statutes can be viewed at <http://www.capitol.state.tx.us/>

Item #4

Appointment of Committee Members

Item #5

Minutes

**EAST END DISTRICT
Regular Meeting of the Board of Directors
September 24, 2020**

The Board of Directors (the “Board”) of the East End District (the “District” or “EED”) met in regular session, open to the public, via video/audio conference on Thursday, September 24, 2020, at 3:30 p.m. The video/audio conference meeting was authorized pursuant to the March 16, 2020 Declaration by the Governor of the State of Texas, which suspended certain provisions of Chapter 551, Texas Government Code, in response to the Coronavirus (COVID-19) disaster. The Governor’s Proclamation permitted governmental bodies to conduct meetings via telephone or videoconference to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the COVID-19. The roll was called of the members of the Board, to-wit:

Position 1	Vacant	
Position 2	Blanca Blanco	Assistant Secretary
Position 3	Stephen Quezada	Treasurer
Position 4	William McConnell	
Position 5	Domenic Laurenzo	
Position 6	Joe Meppelink	Chairman
Position 7	Vacant	
Position 8	Jose Valdez	
Position 9	Devin Licata	
Position 10	Vacant	
Position 11	Taryn Sims	Secretary
Position 12	Elliot Barner	
Position 13	Vacant	
Position 14	Marjorie Peña	
Position 15	Susan Sahwani-Garcia	

and all of the above were present, thereby establishing a quorum.

Also present during all or part of the meeting were Veronica Chapa Gorczynski, the District’s President; Eva Quiroz, the District’s Administrative Services Manager; Dan Joyce, the District’s Director of Marketing & Communications; Martin Chavez, the District’s Director of Constituent Services; Sergeant Maldonado of Harris County Precinct 6 (“Precinct 6”); Patrick Ezzell of Coastal Builders (“CB”); Justine Townsend of Your Part-Time Controller, LLC; Carl Sandin of Perdue Brandon Fielder Collins & Mott, LLP (“Perdue Brandon”); Pat Hall of Equi-Tax, Inc.; Sherry Weesner on behalf of Tax Increment Reinvestment Zone 15 (“TIRZ 15”); Lani Baker; Monica Aizpurua and Lupe Gonzalez, members of the public; and Laura Davis and Judy Marcantel of Sanford Kuhl Hagan Kugle Parker Kahn LLP.

Item 1. Receive Public Comments in accordance with adopted procedures.

There were no public comments.

Item 2. Assessments. Receive report on collection of assessments and authorize appropriate action.

Ms. Townsend presented the delinquent assessment report. She reported that the District's 2019 assessments were 95% collected as of August 31, 2020.

Mr. Sandin reviewed the delinquent assessment report. No action was taken.

Item 3. Appointment of Directors. Declare vacancies, if appropriate; and appoint directors to Board.

President Gorczynski next discussed appointment of Lani Baker to fill the vacancy of Position 7. After discussion, Director Peña moved to appoint Ms. Baker to Position 7 of the Board. Director McConnell seconded the motion, which passed unanimously.

Item 4. Appointment of Committee Members.

President Gorczynski reminded the Board that in order to streamline committee appointments, the District will consider each January all committee appointments.

Item 5. Minutes. Approve minutes of previous Board meeting(s).

The Board next considered approving the minutes of the September 3, 2020, meeting. Director Blanco moved to approve the minutes of the September 3, 2020, special Board meeting, as presented. Director Sims seconded the motion, which passed unanimously.

Item 6. Security Report. Receive security report related to Precinct 6 Security contract.

Sergeant Maldonado of Precinct 6 reported on criminal activity in the District. He reported that Precinct 6 is receiving an average of 168 calls per week. No action was necessary.

Item 12. District Assessment Roll/Public Hearing. Receive report from Equi-Tax, Inc., receive updated certified values (as determined by the Harris County Appraisal District) for assessable property within the District, consider whether to hold a public hearing in accordance with the District's Service Plan in order to supplement the District's assessment roll to add new or additional value in the District, authorize District staff and consultants to take all necessary and appropriate action in connection with holding a public hearing, and authorize appropriate action.

This item was taken out of order. President Gorczynski presented a request for consideration to hold a public hearing to capture additional assessments. She explained that the total approximate value of supplemental accounts is \$97,759.68, and that the District must provide notice of and hold a public hearing in order to capture the additional assessments. She stated that the cost for a Public Hearing has historically been \$6,400.00.

After discussion, Director Quezada moved to authorize a public hearing to be conducted to capture the \$97,759.68 of assessment revenue, and to authorize District staff and consultants to take

appropriate action related to the hearing. Director Blanco seconded the motion, which passed unanimously.

Item 7. Financial Reports. Receive and approve the Treasurer's reports on revenues and expenditures, the investment report and the Finance Committee report, and authorize appropriate action.

Ms. Townsend presented and reviewed with the Board the monthly Financial Reports for August 31, 2020; the District's investment report for August 2020; and the Leverage Log of Match, Grants and In-Kind Funds 2019-2020 (collectively, the "Reports"). After discussion, Director McConnell moved to approve the Reports, as presented. Director Quezada seconded the motion, which passed unanimously.

Item 8. Budget for Fiscal Year 2020-2021. Consider and adopt a budget for Fiscal Year 2020-2021 and take appropriate action.

President Gorczynski presented a memorandum providing details to support the District's working budget for fiscal year ending September 30, 2021, showing a budget decrease of \$48,519.

After discussion, Director McConnell moved to adopt the working draft budget for the fiscal year ending September 30, 2021. Director Licata seconded the motion, which passed unanimously.

Item 9. Services Agreement with Coastal Builders. Review presentation on historical and projected projects. Approve Amendment 16 to Services Agreement with Coastal Builders, and authorize appropriate action.

Mr. Ezzell presented on historical and projected projects in the District performed by Coastal Builders. Ms. Davis discussed the amended agreement with the Board. After discussion, Director Valdez moved to approve Amendment 16 to Services Agreement with Coastal Builders, as presented. Director Peña seconded the motion, which passed unanimously.

Item 10. Joint Projects Agreement with Urban Partnerships Community Development Corporation. Receive presentation on historical and projected projects and authorize appropriate action.

Mr. Ezzell next presented on historical and projected projects in the District performed by Urban Partnerships Community Development Corporation ("UPCDC"). No action was necessary.

Item 11. Ratify Request to Transfer Funding. Ratify authorization for Executive Director to Request Houston-Galveston Area Council's Transfer of Previously Awarded Federal Funding to the Federal Transit Administration.

President Gorczynski presented a written request to the Houston-Galveston Area Council regarding initiating the transfer of Congestion Mitigation Air Quality funding from the Federal Highway Administration (FHWA) to the Federal Transit Administration (FTA).

After discussion, Director Blanco moved to ratify authorization for President Gorczynski to request Houston-Galveston Area Council's transfer of previously awarded federal funding to the FTA. Director Quezada seconded the motion, which passed unanimously.

Item 13. President's Report - District Overview. Receive the President's report on the following District programs and authorize appropriate action:

President Gorczynski advised the Board that the report is in the meeting documents for their review.

Item 14. Adjourn.

The meeting was adjourned at 5:33 p.m.

East End District

Item #6
Security Report

Call Type	Total Call Count
CHECK BUSINESS	2,733
CONTRACT CHECK	1,091
NEIGHBORHOOD CHECK	994
SUSPICIOUS PERSON	587
TRAFFIC STOP	353
MEET THE CITIZEN	327
VEHICLE SUSPICIOUS	254
DISTURBANCE OTHER	215
CHECK PARK	212
FOLLOW UP	211
INTELLIGENCE REPORT	211
SPECIAL ASSIGNMENT	172
THEFT SHOPLIFTER	135
DISTURBANCE LOUD NOISE	128
DISCHARGE FIREARMS	83
ALARM LOCAL	75
THEFT BUSINESS	71
ACCIDENT MINOR	68
CRIMINAL MISCHIEF	53
TRAFFIC HAZARD	53
WELFARE CHECK	52
TRUANCY	43
THEFT OTHER	42
BURG MOTOR VEHICLE	41
MEET THE OFFICER	41
DIST FAMILY	34
WARRANT SERVICE	34
SOLICITORS	33
VEHICLE STOLEN	31
STRANDED MOTOR VEHICLE	27
CHECK SCHOOL	25
EVADING	25
INFORMATION CALL	24
ASSAULT	23
	21
DRUG OD POSSESSION	20
VEHICLE RECOVERY	20
BURG BUSINESS	19
CHK RELIGIOUS FC	19
UNK MEDICAL EMERGENCY	19
ACCIDENT FSGI	18
PROPERTY FOUND LOST	18
DISTURBANCE WEAPON	17
SUBMIT EVIDENCE	17

Disposition Name	Total Call Count
WARNING	464
UNFOUNDED	135
UNABLE TO LOCATE	33
UNABLE TO CHECK LOCA	2
SUPPLEMENT REPORT	79
Supervisor Cleared	1
INFORMATION	6,408
INCIDENT REPORT	638
HPD REPORT	15
GONE ON ARRIVAL	230
FALSE ALARM HUMAN EF	1
FALSE ALARM	70
CLEARED BACKUP	1
CITATION ISSUED	69
CASE NUMBER ISSUED IN	6
ARREST REPORT	180
ADVISED	637
ACCIDENT REPORT	55

Total Call Count 9,024

Avg. Calls Per Day 25

Avg. Calls Per Week 170

10/1/2019 - 9/30/2020

EEIC Contract

IN PROGRESS LIFE IN DANGER	16
OPEN DOOR WINDOW	16
ASSAULT AGG	15
MENTAL HEALTH	15
TERRORISTIC THREAT	15
DWI	13
VEHICLE ABANDONED	13
MISSING PERSON	12
VEHICLE SPEEDING	12
ILLEGAL DUMPING	11
VACATION WATCH	11
BURG HABITATION	10
THEFT RESIDENCE	10
ALERTSCRIME TIP	9
TELEPHONE HARRASSMENT	9
ACCIDENT FLEET	8
ACCIDENT MAJOR	8
RUNAWAY	8
CHILD CUSTODY DISP	7
BURG OTHER	6
DISTURBANCE FIREWORKS	6
ANIMAL AGGRESSIVE	5
ARSON FIRE	5
ASSAULT FAMILY	5
DOA	5
FLOODED ROADWAYS	5
INDECENT EXPOSURE	5
TRAFFIC INITIATIVE	5
ACCI UNK MAJ MINOR	4
ASSAULT AGG FAMILY	4
DOMESTIC PREVENT	4
FRADULENT USE ID	4
ROBBERY AGGRAVATED	4
ROBBERY BUSINESS	4
ROBBERY INDIVIDUAL	4
WRIT	4
ANIMAL HUMANE	3
CREDIT CARD ABUSE	3
PARKING LOT CHECK	3
THEFT BICYCLE	3
ACCIDENT FSRA	2
ASSAULT SEXUAL	2
DIST JUVENILE	2
RACING ON HIGHWAY	2
911 HANG UP	1
ACCI AUTO PEDESTRIAN	1
ALARM HOLDUP	1

ASSAULT SEX CHILD	1
CHK PUBLIC INFRASTRUCTURE	1
COMPLIANCE CHECK	1
DRIVE BY SHOOTING	1
FORGERY	1
HAZMAT INCIDENT	1
HOME INVASION	1
IN PROGRESS	1
INCIDENT REPORT	1
INJURY TO CHILD	1
MURDER MANSLAUGHTER	1
NATURAL DISASTER	1
PROBATION VERIF	1
SUBJECT STOP	1
VEHICLE ARREST DRIVER	1

Call Type	Total Call Count
CHECK BUSINESS	4,512
CONTRACT CHECK	4,271
NEIGHBORHOOD CHECK	292
SUSPICIOUS PERSON	291
TRAFFIC STOP	240
MEET THE CITIZEN	188
SPECIAL ASSIGNMENT	147
THEFT SHOPLIFTER	144
VEHICLE SUSPICIOUS	135
DISTURBANCE OTHER	133
FOLLOW UP	125
CHECK PARK	114
PARKING LOT CHECK	102
THEFT BUSINESS	81
DISCHARGE FIREARMS	72
ALARM LOCAL	70
DISTURBANCE LOUD NOISE	67
ACCIDENT MINOR	50
INTELLIGENCE REPORT	36
THEFT OTHER	35
STRANDED MOTOR VEHICLE	26
MEET THE OFFICER	25
BURG MOTOR VEHICLE	22
ASSAULT	20
VEHICLE STOLEN	20
WARRANT SERVICE	20
SUBMIT EVIDENCE	19
WELFARE CHECK	18
ACCIDENT FSGI	17
IN PROGRESS LIFE IN DANGER	17
CRIMINAL MISCHIEF	16
TRAFFIC INITIATIVE	15
UNK MEDICAL EMERGENCY	15
EVADING	14
TRAFFIC HAZARD	14
DRUG OD POSSESSION	13
INFORMATION CALL	13
	11
DIST FAMILY	11
DISTURBANCE WEAPON	10
MENTAL HEALTH	10
TERRORISTIC THREAT	10
ROBBERY INDIVIDUAL	9
PROPERTY FOUND LOST	8

Disposition Name	Total Call Count
WARNING	245
UNFOUNDED	106
UNABLE TO LOCATE	15
SUPPLEMENT REPORT	32
Supervisor Cleared	1
INVOLVED MENTAL HEAL	1
INFORMATION	10,115
INCIDENT REPORT	322
HPD REPORT	1
GONE ON ARRIVAL	130
FALSE ALARM HUMAN EF	1
FALSE ALARM	71
CITATION ISSUED	69
CASE NUMBER ISSUED IN	6
ARREST REPORT	141
ADVISED	358
ACCIDENT REPORT	44

Total Call Count 11,658

Avg. Calls Per Day 32

Avg. Calls Per Week 220

10/1/2019 - 9/30/2020

Gulfgate Stats

SOLICITORS	8
VEHICLE ABANDONED	8
VEHICLE RECOVERY	7
VEHICLE SPEEDING	7
ACCI UNK MAJ MINOR	6
ACCIDENT FLEET	6
911 HANG UP	5
ACCIDENT MAJOR	5
ALERTSCRIME TIP	5
BURG BUSINESS	5
BURG HABITATION	5
DISTURBANCE FIREWORKS	5
DWI	5
MISSING PERSON	5
ROBBERY AGGRAVATED	5
SEX OFFENDER VERIFICATION	5
VAN RUN	5
ANIMAL AGGRESSIVE	4
ASSAULT AGG	4
CHILD CUSTODY DISP	4
DRIVE BY SHOOTING	4
OPEN DOOR WINDOW	4
ABDUCTION KIDNAPPING	3
ARSON FIRE	3
CHECK SCHOOL	3
IN PROGRESS	3
INDECENT EXPOSURE	3
RUNAWAY	3
ACCI AUTO PEDESTRIAN	2
ALARM HOLDUP	2
ASSAULT AGG FAMILY	2
ASSAULT FAMILY	2
BURG OTHER	2
CHK RELIGIOUS FC	2
DOA	2
DOMESTIC PREVENT	2
FORGERY	2
FRADULENT USE ID	2
INJURY TO CHILD	2
MURDER MANSLAUGHTER	2
ROBBERY BUSINESS	2
SUBJECT STOP	2
TELEPHONE HARRASSMENT	2
TRUANCY	2
WRIT	2
ACCIDENT FSRA	1
ALARM BLOODHOUND	1

ANIMAL HUMANE	1
ASSAULT SEXUAL	1
CAR JACKING	1
CLOSE PARK	1
FLOODED ROADWAYS	1
HOME INVASION	1
K9 DEPLOYMENT	1
NUISANCE ABATEMENT	1
THEFT OFFENSE REPORT	1

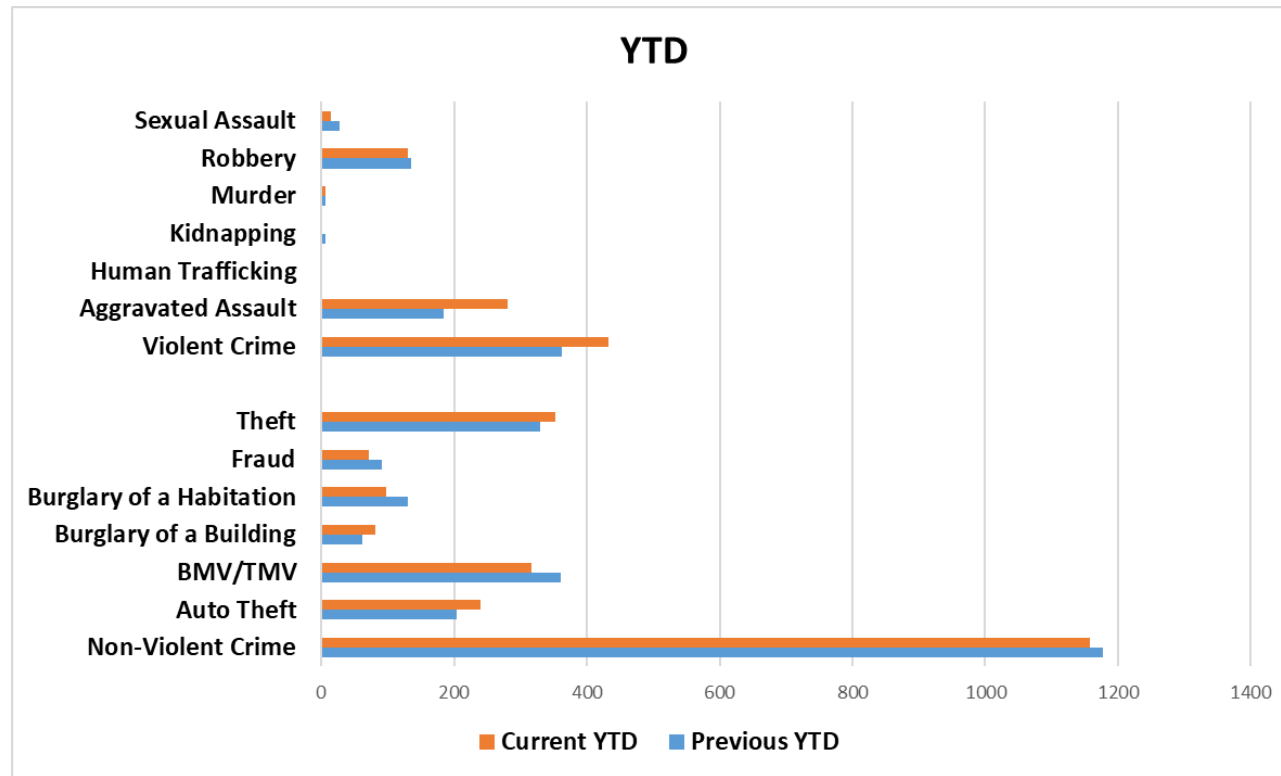
EASTSIDE DIVISION

COMMANDER ELIZABETH LORENZANA

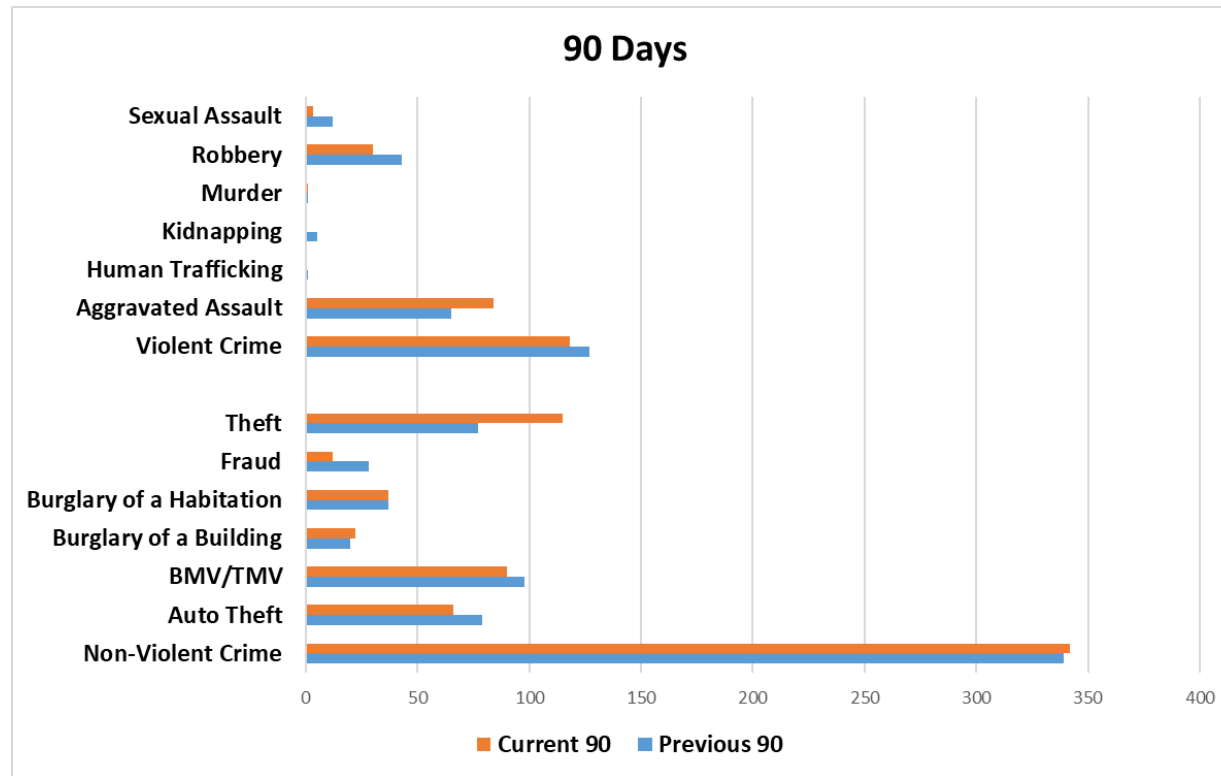


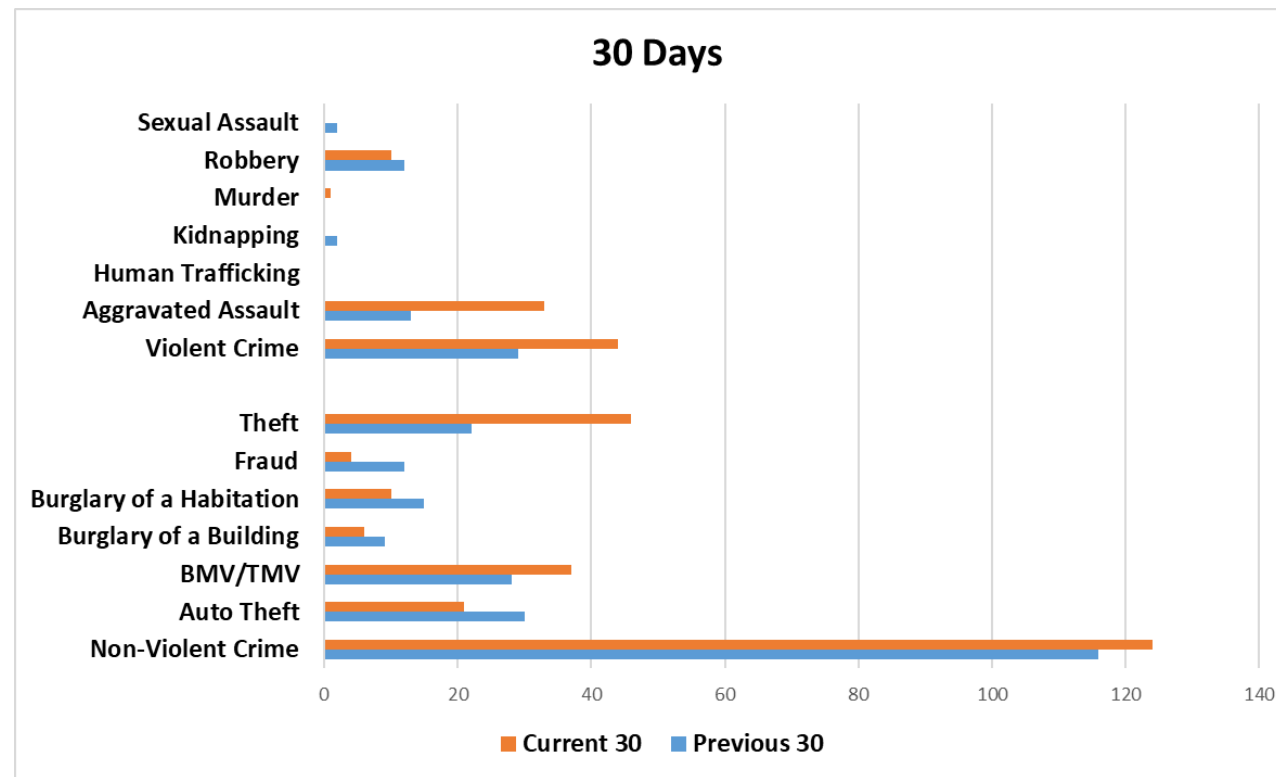
YEAR-TO-DAY

JANUARY 2020 - OCTOBER 2020



JULY 2020 – OCTOBER 2020



SEPTEMBER 15TH-OCTOBER 14TH

EAST END DISTRICT *PUBLIC SAFETY INITIATIVE*

CRIME REDUCTION EFFORTS

- SUPPRESSION
- ENFORCEMENT
- PREVENTION
 - CPTED



THANK YOU

Item #7

Financial Reports

MEMORANDUM**TO: Veronica Chapa Gorczynski, President****FROM: Justine Townsend, YPTC Associate****DATE: October 12, 2020****SUBJECT: Financial Reports for the Month and Fiscal Year Ended September 30, 2020****Financial Reports Included:****Dashboard**

- Financial Position Dashboard – Page 4

Financial Statements

- Governmental Funds Balance Sheet - Pages 5-6
- Statement of Governmental Fund Revenues, Expenditures and Changes in Fund Balances – Month Ended September 30, 2020 - Page 7
- Statement of Governmental Fund Revenues, Expenditures and Changes in Fund Balances – Fiscal Year Ended September 30, 2020 - Page 8
- Governmental Funds Statement of Cash Flows – Page 9

Required Supplementary Information

- Budgetary Comparison Schedules – Month Ended September 30, 2020 – Page 11
- Budgetary Comparison Schedule – Fiscal Year Ended September 30, 2020 – Page 12

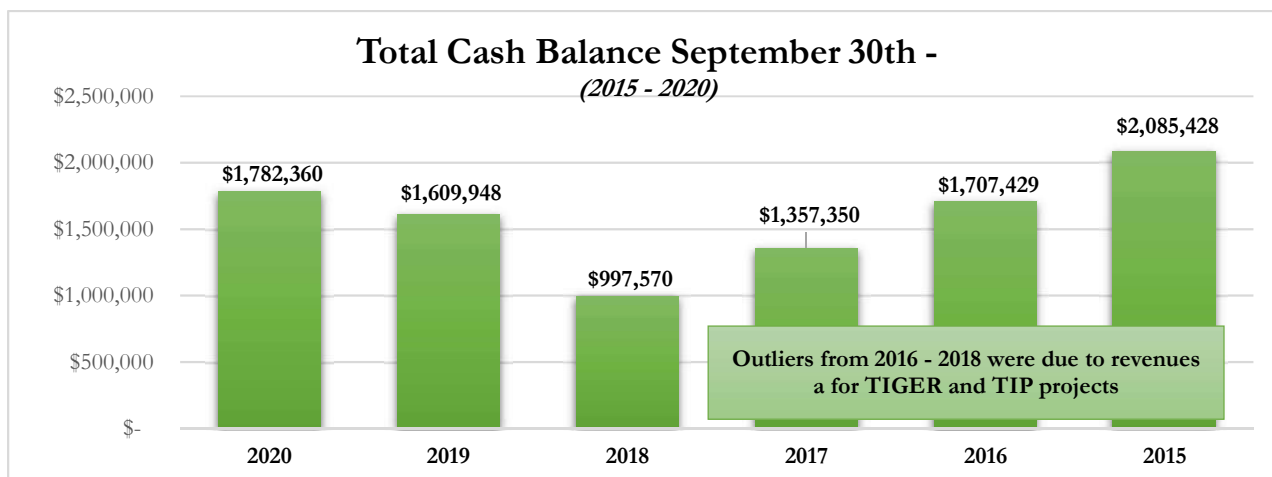
Supplementary Information

- Changes in Fund Balance of Assigned and Committed Funds – Page 14
- Schedule of Capital Asset Activity – Page 15
- Investment Report – Page 16
- Accounts Receivable – Top Five Balances – Page 17

IMPORTANT NOTES AND RESULTS:

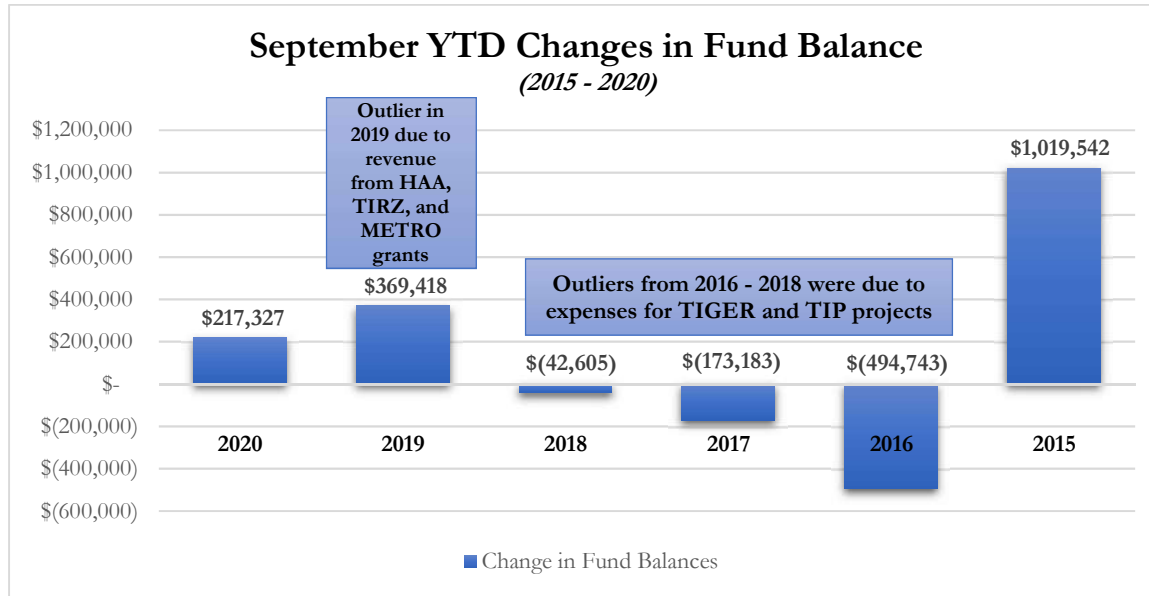
As this is year-end, and all invoices and commitments have not yet been received, the financial reports contained herein should be considered drafts, until the audit report and final results are presented.

The total cash balance at the end of September was \$1,782,360. This was an increase of \$168,947 from the starting cash balance on October 1, 2019, however \$87,452 of this increase is due to Workforce development grants which were not distributed prior to September 30, 2020.



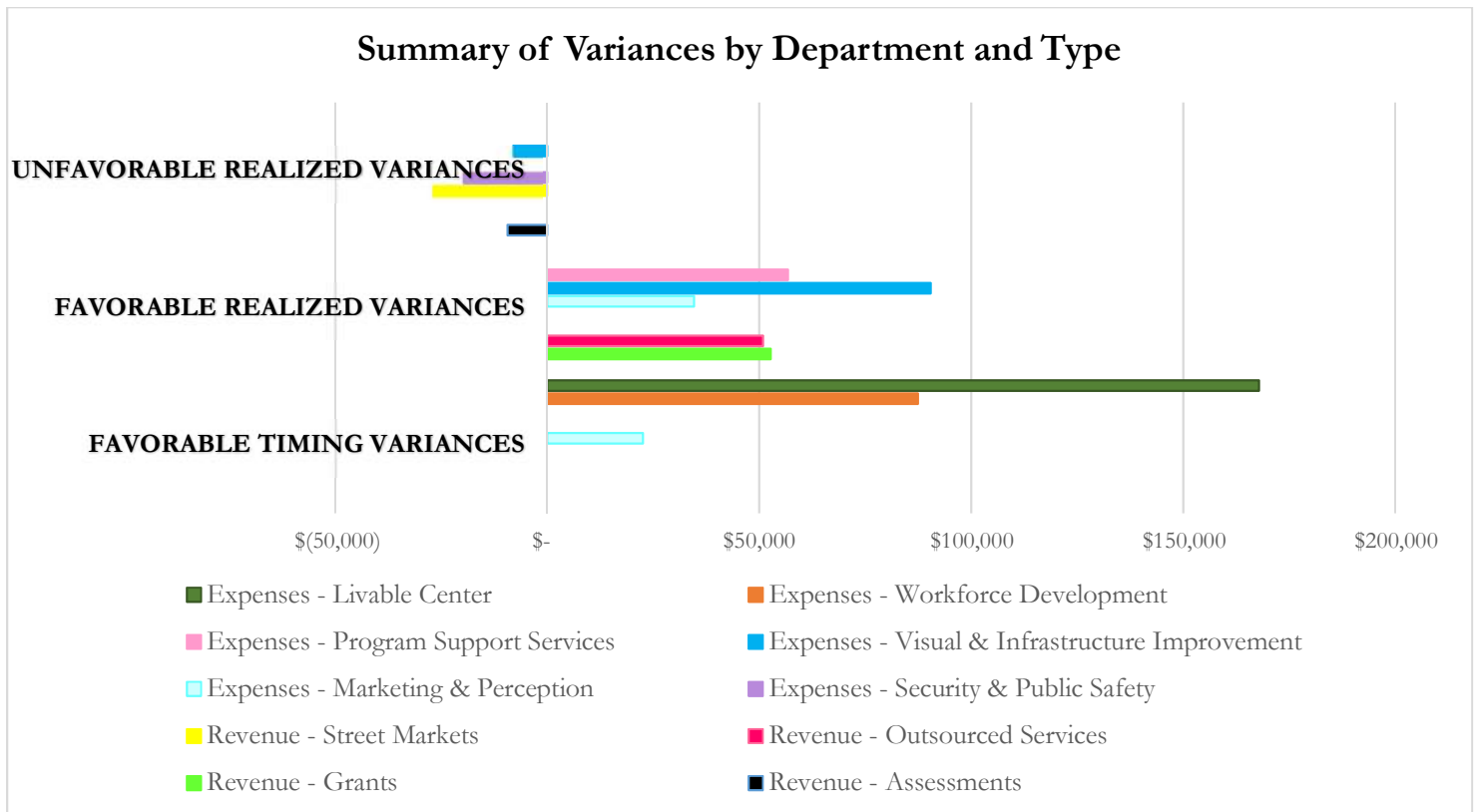
IMPORTANT NOTES AND RESULTS (continued):

The total increase to fund balance as of the end of this fiscal year was \$217,327, however, this is NOT final. There will be invoices received and grant billings issued prior to the following drafts being finalized for the audit. The graph below compares the YTD September 2020 results to the final audited results of the previous five years. Please see the variance explanations below and the Changes in Fund Balance report on page 14 for more details.



KEY VARIANCES DISCUSSION:

Explanations for significant departures (total net variance exceeds \$5k) from budget during the fiscal year ended September 30, 2020 are categorized by timing and realized variances:



EXPENSE TIMING VARIANCES

- **Marketing and perception** favorable variances of \$22,545 will be reduced by the amount of the legal services for the garage contract. The final invoices for this activity have not yet been received.
- **Livable centers expenditures** favorable variance of \$167,880 will be reduced by the final invoices to be received for the Hagerman sidewalks, roundabout, and garage projects work completed in September.
- **Workforce development expenditures** favorable variance of \$87,452 is due to delayed payment of the workforce development grants. These will be recorded in September 2020 upon receipt, though they will be distributed in October 2020.

REVENUE REALIZED VARIANCES

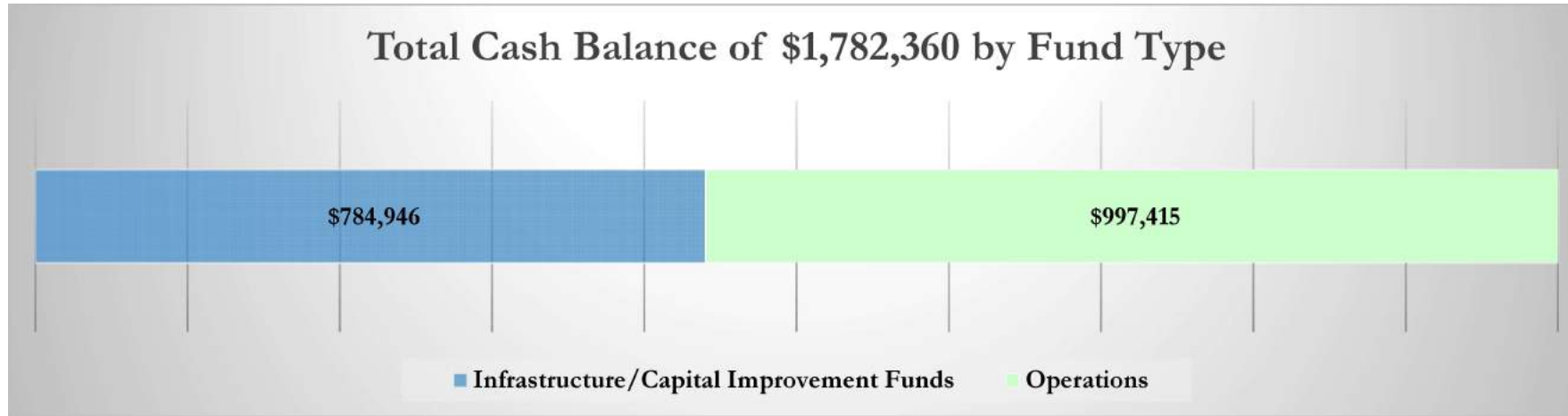
- **Assessments** unfavorable variance was due to reduced collections, which improved over the last few months of the fiscal year. The potential for the shortfall was conservatively projected to be as much as \$32,000, last month. However, the shortfall was only \$9,343. This was offset by expense savings realized by management.
- **Grants** favorable variance of \$52,709 was due to additional grant funds provided by the TIRZ for the Roundabout construction.
- **Outsourced services** favorable variance of \$50,891 was due to increased activity and an increase in authorized work on the City of Houston contract.
- **Street markets** unfavorable variance of \$27,030 was due to the pandemic and resulting extended closure of the Esplanade for gatherings including the Sunday Farmer's Market, last Friday Nights, and rentals for events. The market reopened for Sunday Farmer's Market activities only on September 13, 2020.

EXPENSE REALIZED VARIANCES

- **Security and public safety** unfavorable variance of \$19,936 was due to significant truck repair costs for the 2011 Isuzu and overtime payroll, offset by increased revenue. Additionally, the \$50,891 favorable revenue variance allowed the District to partner with law enforcement to provide funding for a new Cantina initiative to reduce crime rates in the District.
- **Marketing and perception** favorable variance of \$34,655 was due to less bonus and payroll expenses than budgeted and decisions to cut the truck wraps from the current year budget to offset potential assessment revenue shortfalls.
- **Visual and infrastructure improvements** favorable variance of \$90,415 was due to cost savings in payroll, the canceled street market and special project activities. The unfavorable variance is due to the expense associated with the in-kind donation of \$8,000 of trees from Trees for Houston; this is offset by in-kind revenue recognized in "Other" revenue.
- **Program support services** favorable variance of \$56,806 was due to less rent; utilities; personnel services; public hearing; and payroll expenses than budgeted.

Please let me know if you would like any additional information about the attached financial statements.

EAST END DISTRICT - FINANCIAL POSITION DASHBOARD

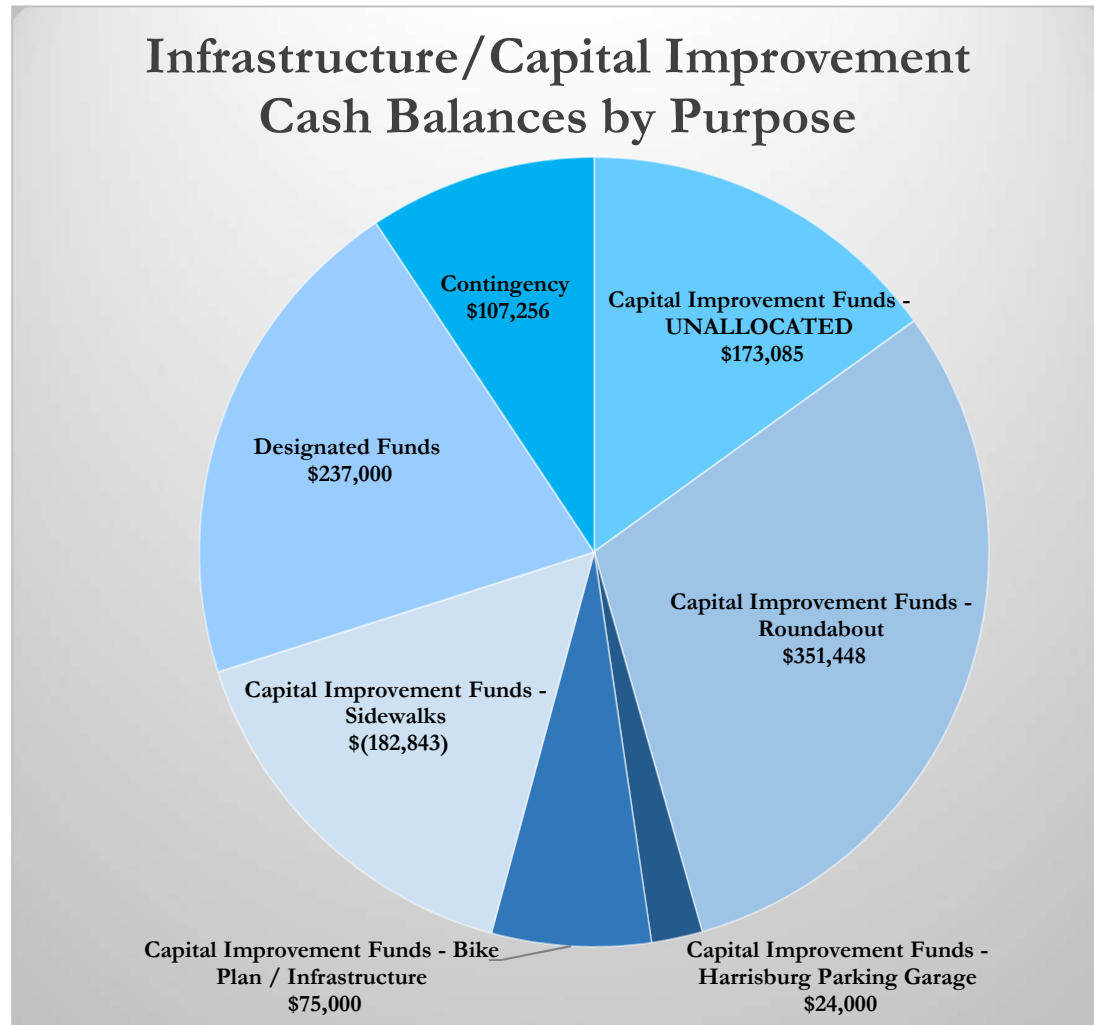


Avg Monthly Cash Outlays - Operations:

\$288,921

Avg Months Cash Available to Continue Operations in Emergency:

3 months



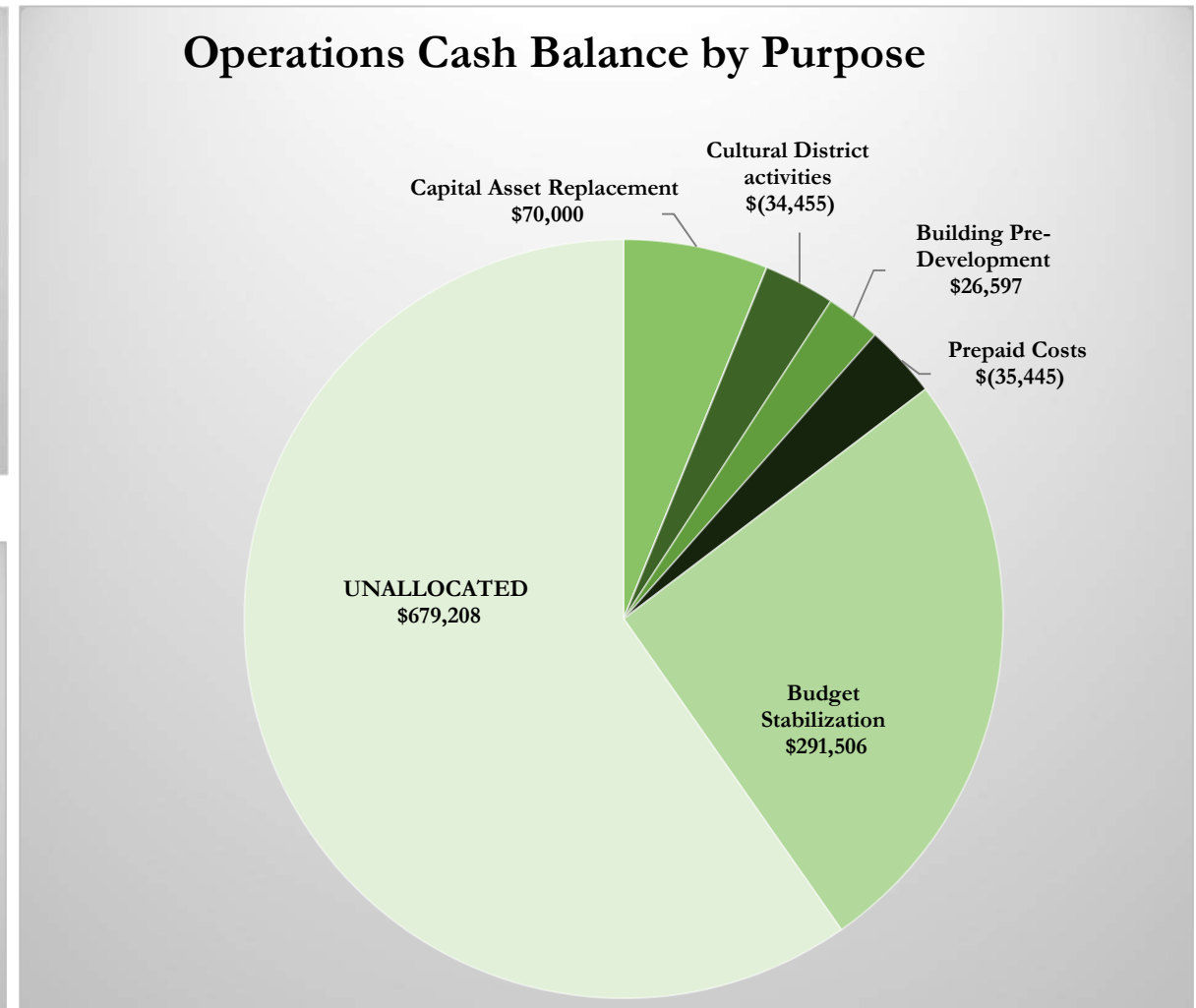
**Examples of phases: Plans, Studies, Engineering, Construction, etc*

Avg Funds Required to Leverage Partner Investment per Project Phase:

\$82,465

Avg Number of Potential Project Phases - Cash Available:

5 projects



EAST END DISTRICT

Financial Statements

For the Month and Fiscal Year Ended September 30, 2020

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Financial Statements

East End District
Governmental Funds Balance Sheet
September 30, 2020

	General Operating	Capital Projects	Total
Assets			
Checking/Savings			
Frost - Checking	\$ 137,676	\$ -	\$ 137,676
Frost - Money Market	1,332,254	-	1,332,254
Frost - FTA Checking	13,147	-	13,147
Space City - Money Market	250,000	-	250,000
Space City - Savings	5	-	5
TexPool	48,027	-	48,027
Petty Cash	1,250	-	1,250
Total Checking/Savings	1,782,360	-	1,782,360
Accounts Receivable			
Assessments	210,002	-	210,002
Graffiti	74,465	-	74,465
Grants	37,000	171,723	208,723
East End Improvement Corporation	4,263	-	4,263
Other Receivables	7,194	-	7,194
Total Accounts Receivable	332,924	171,723	504,647
Other Current Assets			
Prepaid Security Patrol	35,445	-	35,445
Internal Balances	544,361	(544,361)	-
Total Other Current Assets	579,807	(544,361)	35,445
Total Assets	\$ 2,695,090	\$ (372,638)	\$ 2,322,452

East End District
Governmental Funds Balance Sheet
September 30, 2020

	General Operating	Capital Projects	Total
Liabilities			
Accounts Payable	\$ 123,060	\$ -	\$ 123,060
Retainage Payable	18,086	-	18,086
Harrisburg Parking Garage Deposit	5,325	-	5,325
Due to Taxpayers	7,947	-	7,947
Other Liabilities	1,475	-	1,475
Total Liabilities	<u>155,893</u>	<u>-</u>	<u>155,893</u>
Deferred Inflows of Resources			
Assessments	210,002	-	210,002
Total Deferred Inflows of Resources	<u>210,002</u>	<u>-</u>	<u>210,002</u>
Fund Balances			
Nonspendable			
Prepaid Costs	35,445	-	35,445
Donor Restricted Fund Balances			
Cultural District activities	2,545	-	2,545
Designated			
Capital Improvements	806,015	(193,602)	612,413
Designated Funds	237,000	-	237,000
Budget Stabilization	291,506	-	291,506
Contingency	107,256	-	107,256
Vehicle Replacement	4	-	4
Building Pre-Development	26,597	-	26,597
H-GAC Livable Centers	-	-	-
Capital Asset Replacement	70,000	-	70,000
Fund Balances without Restrictions or Designations			
Unassigned	752,826	(179,036)	573,790
Total Fund Balances	<u>2,329,195</u>	<u>(372,638)</u>	<u>1,956,557</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 2,695,090</u>	<u>\$ (372,638)</u>	<u>\$ 2,322,452</u>

*East End District**Governmental Fund Revenues, Expenditures and Changes in Fund Balance
For the Month Ended September 30, 2020*

	General Operating	Capital Projects	Total
Revenues			
Assessments, net	\$ 22,993	\$ -	\$ 22,993
Grant funding	-	-	-
Outsourced services	43,488	-	43,488
Street market	405	-	405
Other revenues	5,328	-	5,328
Total Revenues	<u>72,214</u>	<u>-</u>	<u>72,214</u>
Expenditures			
Security and public safety	79,509	-	79,509
Marketing and perception	58,180	-	58,180
Visual and infrastructure imp.	69,463	-	69,463
Workforce development	-	-	-
Livable Center	-	8,130	8,130
Program support services	73,665	-	73,665
Capital Outlay			
Visual and infrastructure imp.	-	-	-
Program support services	1,513	-	1,513
Total Expenditures	<u>282,330</u>	<u>8,130</u>	<u>290,460</u>
Net Change In Fund Balances	(210,116)	(8,130)	(218,246)
Fund Balances			
Beginning of period	<u>2,539,311</u>	<u>(364,508)</u>	<u>2,174,803</u>
End of Period	<u><u>2,329,195</u></u>	<u><u>(372,638)</u></u>	<u><u>1,956,557</u></u>

*East End District**Governmental Fund Revenues, Expenditures and Changes in Fund Balance**For the Fiscal Year ended September 30, 2020*

	General Operating	Capital Projects	Total
Revenues			
Assessments, net	\$ 2,905,719	\$ -	\$ 2,905,719
Grant funding	4,167	96,542	100,709
Outsourced services	572,231	-	572,231
Street market	19,070	-	19,070
Other revenues	57,604	-	57,604
Total Revenues	3,558,791	96,542	3,655,333
Expenditures/Expenses			
Current			
Security and public safety	848,960	-	848,960
Marketing and perception	626,350	-	626,350
Visual and infrastructure imp.	873,302	-	873,302
Workforce development	-	-	-
Livable Center	-	117,120	117,120
Program support services	909,845	-	909,845
Capital Outlay			
Visual and infrastructure imp.	59,722	-	59,722
Program support services	2,708	-	2,708
Total Expenditures/Expenses	3,320,886	117,120	3,438,006
Net Change In Fund Balances	237,905	(20,578)	217,327
Fund Balances			
Beginning of period	2,091,290	(352,060)	1,739,230
End of period	2,329,195	(372,638)	\$ 1,956,557

East End District
Governmental Funds Statement of Cash Flows
For the Fiscal Year ended September 30, 2020

CASH FLOWS FROM OPERATING ACTIVITIES

Net Change in Fund Balance	\$ 217,327
Assessments Receivable	(40,732)
Grants Receivable	48,089
Graffiti Accounts Receivable	(8,010)
Receivable - EEIC	50,729
Other Accounts Receivable	(5,544)
Accounts Payable	(110,099)
Due to Tax Payers	(609)
Due to Others	(2,637)
Prepaid Expenses	(8,243)
Deferred Revenue	28,675
	<hr/>
Net cash provided by operating activities	168,947
	<hr/>
NET CASH INCREASE (DECREASE)	168,947
	<hr/>
Cash balances as of September 30, 2019	1,613,413
Cash balances as of September 30, 2020	\$ 1,782,360

Required Supplementary Information

East End District
Budgetary Comparison Schedules
For the Month Ended September 30, 2020

GENERAL OPERATING

General Operating Revenues	Original and Final Budget	Actual	Variance
Assessments, net	\$ 9,500	\$ 22,993	\$ 13,493
Grant funding	-	-	-
Outsourced services	45,000	43,488	(1,512)
Street market	5,000	405	(4,595)
Other revenues	3,074	5,328	2,253
Total Revenues	62,574	72,214	9,639
General Operating Expenditures			
Current			
Security and public safety	73,550	79,509	(5,959)
Marketing and perception	41,649	58,180	(16,531)
Visual and infrastructure imp.	80,075	69,463	10,612
Workforce development	87,452	-	87,452
Program support services	75,022	73,665	1,357
Capital Outlay			
Visual and infrastructure imp.	-	-	-
Program support services	-	1,513	(1,513)
Total Expenditures	357,748	282,330	75,418
Net Change In Fund Balances	(295,174)	(210,116)	85,058
Fund Balances			
Beginning of period	2,539,311	2,539,311	-
End of Period	\$ 2,244,138	\$ 2,329,195	\$ 85,058

CAPITAL PROJECTS

Capital Projects Revenues	Original and Final Budget	Actual	Variance
Grant funding	\$ -	\$ -	\$ -
Capital Projects Expenditures			
Livable center	10,000	8,130	1,870
Net Change In Fund Balances	(10,000)	(8,130)	1,870
Fund Balances			
Beginning of period	(364,508)	(364,508)	125,166
End of Period	\$ (374,508)	\$ (372,638)	\$ 127,036

East End District
Budgetary Comparison Schedules
For the Fiscal Year ended September 30, 2020

GENERAL OPERATING

	Original and Final Budget	Actual Year-to-Date	Variance	Projected Budget Year 2019-2020
Operating Revenues				
Assessments, net	\$ 2,915,062	\$ 2,905,719	\$ (9,343)	\$ 2,915,062
Grant funding	-	4,167	4,167	-
Outsourced services	521,340	572,231	50,891	521,340
Street market	46,100	19,070	(27,030)	46,100
Other revenues	53,490	57,604	4,114	53,490
Total Revenues	3,535,992	3,558,791	22,799	3,535,992
Operating Expenditures				
Current				
Security and public safety	829,024	848,960	(19,936)	829,024
Marketing and perception	683,550	626,350	57,200	683,550
Visual and infrastructure imp.	955,717	873,302	82,415	955,717
Workforce development	87,452	-	87,452	87,452
Livable Center	10,000	-	10,000	10,000
Program support services	966,651	909,845	56,806	966,651
Capital Outlay				
Visual and infrastructure imp.	60,900	59,722	1,178	60,900
Program support services	2,900	2,708	192	2,900
Total Expenditures	3,596,194	3,320,886	275,308	3,596,194
Net Change In Fund Balances	(60,202)	237,905	298,107	(60,202)
Fund Balances				
Beginning of period	2,091,290	2,091,290	-	2,091,290
End of Period	\$ 2,031,088	\$ 2,329,195	\$ 298,107	\$ 2,031,088

CAPITAL PROJECTS

	Original and Final Budget	Actual Year-to-Date	Variance	Projected Budget Year 2018-2019
Capital Projects Revenues				
Grant funding	\$ 48,000	\$ 96,542	\$ 48,542	\$ 48,000
Capital Projects Expenditures				
Livable center	285,000	117,120	167,880	285,000
Net Change In Fund Balances	(237,000)	(20,578)	216,422	(237,000)
Fund Balances				
Beginning of period	(352,060)	(352,060)	-	(352,060)
End of Period	\$ (589,060)	\$ (372,638)	\$ 216,422	\$ (589,060)

Supplementary Information

East End District
Changes in Fund Balance
For the fiscal year ended September 30, 2020

	9/30/2019	10/1/2019	10/1/2019	10/1/2019 - 9/30/2020	Total Fund Balances 9/30/2020		
	Total Fund Balances*	Reallocations by Board	Total Fund Balance	Revenue & Expenditures	General Operating	Capital Projects	Total
Nonspendable							
Prepaid Costs	\$ 27,203	\$ -	27,203	\$ 8,243	\$ 35,445	\$ -	\$ 35,445
Donor Restricted Fund Balances							
Cultural District activities	132,500	-	132,500	(129,955)	2,545	-	2,545
Designated							
Capital Improvements	398,783	212,208	610,991	1,422	806,015	(193,602)	612,413
Designated Funds	219,168	17,832	237,000	-	237,000	-	237,000
Budget Stabilization	269,702	21,804	291,506	-	291,506	-	291,506
Contingency	89,370	17,886	107,256	-	107,256	-	107,256
Vehicle Replacement	-	55,400	55,400	(55,396)	4	-	4
Building Pre-Development	30,000	-	30,000	(3,403)	26,597	-	26,597
H-GAC Livable Centers	41,400	(41,400)	-	-	-	-	-
Capital Asset Replacement	62,500	7,500	70,000	-	70,000	-	70,000
Fund Balances without Restrictions or Designations							
Unassigned	468,604	(291,230)	177,374	396,416	752,826	(179,036)	573,790
	\$ 1,739,229	\$ -	\$ 1,739,229	\$ 217,327	\$ 2,329,195	\$ (372,638)	\$ 1,956,557

Capital Improvements - Detail of Activity	Board Approved Allocations (FY19/20 Budget)	Additional Board Allocations (during FY19/20)	Restricted Revenue	Expenses	Total as of 9/30/2020
Unallocated Capital Improvement Funds	277,991	(104,906)			173,085
Roundabout	150,000	104,906	96,542		351,448
Sidewalks: Hagerman/Safe Route to Schools	60,000			(71,120)	(11,120)
Transportation Improvement Program	-				-
Harrisburg Parking Garage (Eastwood Intermodal Terminal)	48,000			(24,000)	24,000
Bike Plan / Infrastructure	75,000				75,000
Total	\$ 610,991	\$ -	\$ 96,542	(95,120)	\$ 612,413

**East End District
Investment Report
9/1/2020 - 9/30/2020**

BANK	INVESTMENT #	TYPE	RATE	PURCHASE DATE	MATURITY DATE	AMOUNT	MARKET VALUE
CASH ON HAND						9/30/2020	9/30/2020
Space City Credit Star Savings	#26091007					\$ 5	\$ 5
Frost Bank Checking Account	#50 2687674		0.01%			160,709	160,709
Frost Bank FTA Deposit Account	#50 2687666		0.01%			13,147	13,147
Total Cash on Hand						\$ 173,862	\$ 173,862
<p style="margin-left: 40px;">Beginning Balance \$ 251,641</p> <p style="margin-left: 40px;">Interest 1</p> <p style="margin-left: 40px;">Deposits 278,807</p> <p style="margin-left: 40px;">Withdrawals (356,587)</p> <p style="margin-left: 40px;">Ending Balance 173,862</p>						\$ 173,862	\$ 173,862
GENERAL FUND INVESTMENTS						9/30/2020	9/30/2020
Certificates of Deposit	None	A	0.00%			\$ -	\$ -
TexPool	#79008	B	0.15%			48,027	48,027
Space City Credit Union Money Market	#26091007	B	0.99%			250,000	250,000
Frost Bank Money Market	#50 2687682	C	0.18%			1,332,254	1,332,254
						\$ 1,630,281	\$ 1,630,281
<p style="margin-left: 40px;">Beginning Balance \$ 1,830,265</p> <p style="margin-left: 40px;">Interest 222</p> <p style="margin-left: 40px;">Deposits -</p> <p style="margin-left: 40px;">Withdrawals (200,205)</p> <p style="margin-left: 40px;">Total General Fund Investments 1,630,281</p>						\$ 1,630,281	\$ 1,630,281
Total Cash on Hand and GF Investments						\$ 1,804,143	\$ 1,804,143

The investments reported above for the period stated are in compliance with the investment strategy expressed in the District's Investment Policy and the Public Funds Investment Act.

This report and the District's Investment Policy are submitted to the Board for its review and to make any changes as determined by the Board to be necessary and prudent for the management of District Funds.

The amounts reflected in the investment report reflect the financial institution's statement balances, not the book balances reflected in the Governmental Funds Balance Sheet.

TYPE A=Certificate of Deposit
 TYPE B=Direct Public Investment Fund
 TYPE C=Other

Investment Officer	Date	Training Date
Investment Officer	Date	Training Date

East End District
Schedule of Capital Asset Activity
For the Fiscal Year ended September 30, 2020

	Balance at 10/01/19	Additions	Balance at 09/30/20
Capital assets being depreciated			
Furniture & Fixtures	\$ 124,369	\$ 650	\$ 125,019
Software & Websites	\$ 2,950	\$ -	\$ 2,950
Vehicles	\$ 386,709	\$ 56,259	\$ 442,968
Equipment	\$ 117,202	\$ 3,358	\$ 120,560
Leasehold Improvements	\$ 20,604	\$ -	\$ 20,604
Land Improvements	\$ 3,970,649	\$ -	\$ 3,970,649
	<u>\$ 4,622,483</u>	<u>\$ 60,267</u>	<u>\$ 4,682,750</u>
Less accumulated depreciation			
Furniture & Fixtures	\$ (65,757)	\$ (6,728)	\$ (72,485)
Software & Websites	\$ (344)	\$ (983)	\$ (1,328)
Vehicles	\$ (281,013)	\$ (40,222)	\$ (321,235)
Equipment	\$ (67,863)	\$ (20,002)	\$ (87,865)
Leasehold Improvements	\$ (4,512)	\$ (528)	\$ (5,040)
Land Improvements	\$ (1,090,107)	\$ (204,316)	\$ (1,294,423)
	<u>\$ (1,509,596)</u>	<u>\$ (272,780)</u>	<u>\$ (1,782,376)</u>
Capital assets, net	<u>\$ 3,112,887</u>	<u>\$ (212,513)</u>	<u>\$ 2,900,374</u>

East End District
Accounts Receivable - Top Five Balances
For the Fiscal Year ended September 30, 2020

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>91 and over</u>	<u>Total</u>
Grant Receivable FTA - Metropolitan Transit Authority	\$ -	\$ -	\$ -	\$ -	\$ 171,723	\$ 171,723
Houston Arts Alliance - Cultural District	-	-	-	-	37,000	37,000
City of Houston - Parks & Recreation	3,488	4,943	-	-	-	8,431
Southwest Management District	4,676	3,978	-	-	-	8,654
International Management District	3,938	4,408	-	-	-	8,346
Top 5 Accounts Receivable Total	\$ 12,101	\$ 13,330	\$ -	\$ -	\$ 208,723	\$ 234,154

Item #8
Investment Policy

AMENDED INVESTMENT POLICY

This Amended Investment Policy (the "Policy") is adopted by the Board of Directors of the Greater East End Management District (the "District") pursuant to Chapter 2256 of the Texas Government Code and Chapter 49 of the Texas Water Code, **effective as of October 27, 2011.**

ARTICLE I PURPOSE

Section 1.01 Purpose.

This Policy with respect to District investments has been adopted to establish the principles and criteria by which the funds of the District should be invested and secured and to comply with various provisions of Texas law relating to the investment and security of funds of municipal utility districts (the "Investment Laws"). As of the date of the adoption of this Policy, the following laws are applicable to the investment of the District's funds: Chapter 49, Texas Water Code; Chapter 2256, Texas Government Code; and Chapter 2257, Texas Government Code. The Investment Laws generally provide the minimum criteria for the authorized investment and security of the District's funds and require the District to adopt rules to ensure the investment of District funds in accordance with such laws. This Policy will specify the scope of authority of District Officials who are responsible for the investment of District funds.

ARTICLE II DEFINITIONS

Section 2.01 Definitions.

Unless the context requires otherwise, the following terms and phrases used in this Policy shall mean the following:

- (a) The term "Authorized Collateral" means any means or method of securing the deposit of District funds authorized by Chapter 2257, Texas Government Code.
- (b) The term "Authorized Investment" means any security which the District is authorized to invest under Chapter 2256, Texas Government Code.
- (c) The term "Board" means the Board of Directors of the District.
- (d) The term "Collateral" means any means or method of securing the deposit of District funds under Article IV hereof.
- (e) The term "Collateral Act" means Chapter 2257, Texas Government Code, as amended from time to time.
- (f) The term "Director" means a person elected or appointed to serve on the Board of Directors of the District.

- (g) The term "District Officials" means the Investment Officer, District Directors, officers, Employees, and persons and business entities engaged in handling the investment of District funds.
- (h) The term "Employee" means any person employed by the District but does not include independent contractors or professionals hired by the District as outside consultants, such as the District bookkeeper or the District's financial advisor.
- (i) The term "FDIC" means the Federal Deposit Insurance Corporation.
- (j) The term "Investment Act" means Chapter 2256, Texas Government Code, as amended from time to time.
- (k) The term "Investment Officer(s)" means the Director(s) or Employee(s) of the District appointed from time to time by the Board or the independent contractor(s) or person with whom the District has contracted to invest and reinvest the funds of the District held in its various accounts.
- (l) The term "Public Agency" means a state or a political or governmental entity, agency, instrumentality, or subdivision of a state, including a municipality, an institution of higher education as defined by Section 61.003, Education Code, a junior college, a district created under Article XVI, Section 59 of the Texas Constitution and a public hospital.
- (m) The term "Texas Financial Institution" means a bank that has its main office or branch office in the State of Texas.

ARTICLE III INVESTMENT OFFICER

Section 3.01 Investment Officer.

From time to time, the District shall appoint one or more of its Directors or Employees or contract with a person to serve as Investment Officer(s) to handle the investment of District funds. Authority granted to the person to invest the District's funds is effective until rescinded by the District, until the expiration of the Director's term or the termination of the person's employment, engagement by, or contract with the District. The Investment Officer(s) shall be responsible for investing District funds in accordance with this Policy. The Investment Officer(s) shall invest the District's funds, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived, with all investment decisions to be governed by the following objectives in order of priority: (a) preservation and safety of principal; (b) liquidity; and (c) yield. Investments shall be made with the judgment and care under prevailing circumstances that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs.

Section 3.02 Training.

The Investment Officer(s) of the District shall take training as required by the Investment Laws, as amended from time to time. At the time of this adoption of this Investment Policy, the

Investment Laws require the Investment Officer(s) to take at least six hours of training relating to the Investment Officer's responsibilities under the Investment Act within twelve (12) months of taking office or assuming duties as Investment Officer and attend and receive, in every two fiscal year period after the first year, not less than four (4) hours of instruction relating to investment responsibilities under the Investment Act from an independent source approved by the Board of Directors.

Section 3.03 Reporting by the Investment Officer and District Officials.

Not less than quarterly and within a reasonable time after the end of the period reported, the Investment Officer and District Officials shall prepare and submit to the Board a written report of the investment transactions for all funds of the District for the preceding reporting period. The report must (1) describe in detail the investment position of the District on the date of the report, (2) be prepared jointly by all the Investment Officers of the District, if the District appoints more than one, (3) be signed by all Investment Officers and District Officials who prepare the report, (4) contain a summary statement, prepared in compliance with generally accepted accounting principles, of each pooled fund group that states the (i) beginning market value for the reporting period; (ii) additions and changes to the market value during the period; (iii) ending market value for the period; and (iv) fully accrued interest for the reporting period; (5) state the book value and the market value of each separately invested asset at end of the reporting period by the type of asset and fund type invested, (6) state the maturity date of each separately invested asset that has a maturity date, (7) state the District fund for which each individual investment was acquired, and (8) the compliance of the investment portfolio as it relates to this Policy and the Investment Act.

Section 3.04 Assistance with Certain Duties of the Investment Officer.

The Board hereby authorizes and directs the District's Bookkeeper and any other District Officials requested by the Investment Officer to assist the Investment Officer(s) with any of his duties, including but not limited to the following:

- (a) Presenting a copy of the Policy to any person or business organization seeking to sell an investment to the District and obtaining the necessary written certification from such seller referred to in this section;
- (b) Handling investment transactions;
- (c) Preparing and submitting to the Board the written report of all investment transactions for the District as required by this section;
- (d) Researching investment options and opportunities;
- (e) Obtaining written depository pledge agreements as required herein;
- (f) Obtaining safe-keeping receipts from the Texas financial institution which serves as a depository for pledged Collateral; and
- (g) Reviewing the market value of the District's investments and of the Collateral pledged to secure the District's funds.

ARTICLE I
PROCEDURES FOR INVESTMENT OF DISTRICT MONIES

Section 3.05 Qualified Broker/Dealers

The Board, by written resolution, shall establish a list of qualified broker/dealers with whom the District may engage in investment transactions. The Board shall, at least annually, review, revise and adopt such list.

Section 3.06 Disclosures of Relationships with Entities Offering to Enter into Investment Transactions with the District.

The Investment Officer(s) and the District Officials shall disclose in writing (a) any "personal business relationship" with a business organization offering to engage in an investment transaction with the District and (b) any relationship within the second degree by affinity or consanguinity, as determined by Chapter 573, Texas Government Code, to any individual seeking to sell an investment to the District, as required by the Investment Act. The existence of a "personal business relationship" shall be determined in accordance with the Investment Act. Such disclosure statement shall be filed with the Board and the Texas Ethics Commission.

Section 3.07 Certifications from Sellers of Investments.

The Investment Officer(s) or the District Officials shall present this Policy to any person or business organization offering to engage in an investment transaction with the District and obtain the certificate that such potential seller has reviewed the Policy as provided in the Investment Act. A business organization includes investment pools and an investment management firm under contract with an investing entity to invest or manage the entity's investment portfolio. This certificate shall be in a form acceptable to the District and shall state that the potential seller has received and reviewed the Policy and has acknowledged that the potential seller has implemented reasonable procedures and controls in an effort to preclude investment transactions with the District that are not authorized by this Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the District's entire portfolio or requires an interpretation of subjective investment standards. Neither the Investment Officer nor the District Officials shall purchase or make any investment from a potential seller that has not delivered to the District this required certification. A form of certificate acceptable to the District is attached hereto as Exhibit A.

Section 3.08 Solicitation of Bids for Certificates of Deposit.

Bids for certificates of deposit may be solicited orally, in writing, electronically or in any combination of those methods.

Section 3.09 Settlement Basis.

All purchases of investments, except investment in investment pools or in mutual funds, shall be made on a delivery versus payment basis. The safekeeping entity for all District investments and for all Collateral pledged to secure District funds shall be one approved by the Investment Officer(s).

Section 3.10 Monitoring of the Market Value of Investments and Collateral.

- (a) The Investment Officer(s), with the help of such District Officials as needed, shall determine the market value of each investment and of all Collateral pledged to secure deposits of District funds at least quarterly and at a time as close as practicable to the closing of the reporting period for investments. Such values shall be included on the investment report. The following methods shall be used:
- (1) Certificates of deposit shall be valued at their face value plus any accrued but unpaid interest.
 - (2) Shares in money market mutual funds and investment pools shall be valued at par plus any accrued but unpaid interest.
 - (3) Other investment securities with a remaining maturity of one (1) year or less may be valued in any of the following ways:
 - 1) the lower of two (2) bids obtained from securities broker/dealers for such security;
 - 2) the average of the bid and asked prices for such investment security as published in The Wall Street Journal or The New York Times;
 - 3) the bid price published by any nationally recognized security pricing service; or
 - 4) the market value quoted by the seller of the security or the owner of such Collateral.
 - (4) Other investment securities with a remaining maturity greater than one (1) year shall be valued at the lower of two (2) bids obtained from securities broker/dealers for such security, unless two (2) bids are not available, in which case the securities may be valued in any manner provided in Section 310.A.3(c) hereof.
- (b) The Investment Officer(s), with the help of such District Officials as needed, shall monitor the rating changes for each investment required to have a minimum rating.

ARTICLE IV
PROVISIONS APPLICABLE TO ALL FUNDS

Section 4.01 Provisions Applicable to All Fund Groups.

- (a) All funds of the District shall be invested only in accordance with this Policy and shall comply with any additional requirements imposed by Bond Resolutions of the District and applicable state law or federal tax law, including the Investment Laws.

- (b) The Board may, by separate resolution, provide that the District's accountant may withdraw or transfer funds from and to accounts of the District only in compliance with this Policy.

Section 4.02 Policy of Securing Deposits of District Funds -- Applicable to All Deposited District Funds.

- (a) The District recognizes that FDIC (or its successor) insurance is available for District funds deposited at any one Texas Financial Institution (including branch banks) only up to the federally determined maximum (including accrued interest) for each of the following: (i) demand deposits, (ii) time and savings deposits, and (iii) deposits made pursuant to an indenture or pursuant to law in order to pay bondholders or noteholders. It is the policy of the District that all deposited funds in each of the District's accounts shall be insured by the FDIC, or its successor, and to the extent not insured, shall be secured by Collateral pledged to the extent of the fair market value of the principal amount deposited plus accrued interest as required by the Collateral Act.
- (b) If it is necessary for the District's depositories to pledge Collateral to secure the District's deposits, (1) the Collateral pledge agreement must be in writing, (2) the Collateral pledge agreement must be approved by the depository's board of directors or loan committee, (3) the depository's approval of the Collateral pledge agreement must be reflected in the minutes of the meeting of the depository's board or loan committee approving same, and (4) the Collateral pledge agreement must be kept in the official records of the depository. The depository must provide to the Investment Officer or District Officials with written proof of the depository's approval of the pledge agreement as required herein in a form acceptable to the District. A signed or certified copy of the minutes of the meeting of the depository's board or loan committee reflecting the approval of the Collateral pledge agreement or other written documentation of such approval acceptable to the Investment Officer will be accepted. It is the preference of the Board that all requirements of this section be met prior to the deposit of any District funds in such financial institution when a pledge of Collateral is required; however, the Board recognizes that compliance with this preference might not be practicable due to time constraints for making a deposit. In such event, the Board directs the Investment Officer and District Officials to proceed diligently to have such agreement approved and documented to assure protection of the District's funds. If the decision is made to forego the protection of a Collateral pledge agreement with any depository, the District bookkeeper shall be responsible for maintaining the balance of deposit(s) in such depository plus any accrued but unpaid interest at or below FDIC insurance levels.
- (c) Collateral pledged by a depository shall be held in safekeeping at an independent third party institution, and the District bookkeeper or tax assessor/collector shall obtain safekeeping receipts from the Texas financial institution or the safekeeping institution that reflect that Collateral as allowed by this Investment Policy and in the amount required was pledged to the District. Principal and accrued interest on deposits in a financial institution shall not exceed the FDIC's, or its successor's, insurance limits or the market value of the Collateral pledged as security for the

District's deposits. It shall be acceptable for the bookkeeper to periodically receive interest on deposits to be deposited to the credit of the District if needed to keep the amount of the funds under the insurance or Collateral limits. It is the preference of this Board that there be no sharing, splitting or cotenancy of Collateral with other secured parties or entities; however, in the event that a depository cannot accommodate this preference due to the denominations of the securities to be pledged, the Board directs the Investment Officer and District Officials to obtain appropriate protections in the pledge agreement with the depository to assure that the Collateral is liquidated and the funds distributed appropriately to all parties with a security interest in such Collateral. The District bookkeeper shall monitor the pledged Collateral to assure that it is pledged only to the District, review the fair market value of the Collateral to ensure that the District's funds are fully secured, and report periodically to the Investment Officer and the Board regarding the Collateral.

- (d) The District's funds deposited in any Texas financial institution, to the extent that they are not insured, may be secured in any manner authorized by law for the District as such law is currently written or as amended in the future. As of the date of this Agreement, the following securities are authorized to serve as Collateral under the Collateral Act:
- (1) Surety bonds;
 - (2) An obligation that in the opinion of the Attorney General of the United States is a general obligation of the United States and backed by its full faith and credit;
 - (3) A general or special obligation that is issued by a Public Agency that is payable from taxes, revenues, or a combination of taxes;
 - (4) A fixed-rate collateralized mortgage obligation that has an expected weighted average life of ten (10) years or less and does not constitute a "high-risk mortgage security" under the Collateral Act;
 - (5) A floating-rate collateralized mortgage obligation that does not constitute a "high-risk mortgage security" under the Collateral Act; or
 - (6) A letter of credit issued by a federal home loan bank; or
 - (7) A security in which a public entity may invest under the Investment Act. As of the date of this Investment Policy, the following are the securities in which a public entity may invest under the Investment Act and, therefore, may be used as Collateral:
 - 1) Obligations, including letters of credit, of the United States or its agencies and instrumentalities;
 - 2) Direct obligations of the State of Texas or its agencies and instrumentalities;

- 3) Collateralized mortgage obligations directly issued by a federal agency or instrumentality or the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
- 4) Other obligations, the principal and interest of which are unconditionally guaranteed or insured by or backed by the full faith and credit of the United States or the State of Texas or their respective agencies and instrumentalities;
- 5) Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
- 6) Bonds issued, assumed or guaranteed by the State of Israel;
- 7) Certificates of deposit and share certificates issued by a depository institution that has a main office or a branch office in Texas that is (1) guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor; and (2) secured by obligations that are authorized under the Investment Act.
- 8) Repurchase agreements that comply with the Investment Act;
- 9) Bankers' acceptances that comply with the Investment Act;
- 10) Commercial paper that complies with the Investment Act;
- 11) No-load money market mutual funds that comply with the Investment Act; and
- 12) No-load mutual funds that comply with the Investment Act.

Investments with minimum required ratings such as no-load mutual funds do not qualify as authorized investments during the period the investment does not have the minimum rating. The Investment Officer(s) shall monitor rating changes in the investments as required by the Investment Act and shall take all prudent measures that are consistent with the Investment Policy to liquidate investments that do not have this minimum rating.

Notwithstanding anything to the contrary provided above, the following may not be used as Collateral and are not authorized as investments for the District under the Investment Act:

- a. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
- b. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;

- c. Collateralized mortgage obligations that have a final stated maturity date of greater than ten (10) years, or
- d. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Section 4.03 Diversification.

The District shall diversify its portfolio to minimize the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer or a specific class of investments. Investments shall always be selected that provide for stability of income and reasonable liquidity. Notwithstanding the foregoing, the Investment Officer and District Officials shall endeavor to have no more than fifty percent (50%) of the District's total funds invested in TexPool; provided, however, that the Board recognizes this limit may be exceeded from time to time in instances when the District has an unusually large amount of revenue or for the thirty (30) day period prior to any debt service payment date.

ARTICLE V AUTHORIZED INVESTMENTS

Section 5.01 Authorized Investments.

Unless specifically prohibited by law or elsewhere by this Policy, District monies in any of its fund groups may be invested and reinvested only in the following types of investments:

- (a) Obligations of the United States or its agencies and instrumentalities;
- (b) Certificates of deposit issued by a state or national bank domiciled in Texas, or a savings bank domiciled in Texas, or a state or federal credit union domiciled in Texas that is guaranteed or insured by the Federal Deposit Insurance Corporation or the national Credit Union share Insurance Corporation or its successor; and secured by obligations that are authorized under the Investments Act;
- (c) No-load money market mutual funds that comply with the Investment Act; and
- (d) TexPool, an investment pool, provided that it complies with the Investment Act.

Section 5.02 Prohibited Investments.

Notwithstanding anything to the contrary stated herein, no funds of the District may be invested in the following or in any other type of investment prohibited by the Investment Act or other applicable law:

- (a) Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal (IO's);

- (b) Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest (PO's);
- (c) Collateralized mortgage obligations that have a stated final maturity date of greater than ten (10) years; and
- (d) Collateralized mortgage obligations the interest rates of which are determined by an index that adjusts opposite to the changes in the market index (inverse floaters).

With respect to bond proceeds, reserves or funds held for debt service, no-load mutual funds shall be a prohibited investment. Additional limitations place on investing in no-load mutual funds by the Investment Act may further prohibit investment in such funds.

ARTICLE VI INVESTMENT STRATEGIES

Section 6.01 Strategy Applicable to All Funds.

The District's general investment strategy for all fund groups shall be to invest such monies from such fund groups so as to accomplish the following objectives, which are listed in the order of importance:

- (a) Understanding of the suitability of the investment to the financial requirements of the District;
- (b) Preservation and safety of principal;
- (c) Liquidity;
- (d) Marketability of the investment if the need arises to liquidate the investment before maturity;
- (e) Diversification of the investment portfolio; and
- (f) Yield.

Section 6.02 Investment Strategy for the Operating Fund.

Funds in the Operating or General Fund shall be invested to meet the operating and cash flow requirements of the District as determined by the annual operating budget adopted by the Board. Operating Funds shall not be invested for longer than six (6) months.

ARTICLE VII MISCELLANEOUS

Section 7.01 Annual Review.

The District shall review this Amended Investment Policy at least annually and adopt a resolution confirming the continuance of the Amended Investment Policy without amendment or adopt an Amended Investment Policy.

Section 7.02 Superseding Clause.

This Policy supersedes any prior policies adopted by the Board of Directors regarding investment or securitization of District Funds.

Section 7.03 Open Meeting.

The Board officially finds, determines and declares that this Amended Investment Policy was reviewed, carefully considered, and adopted at a regular meeting of the Board, and that a sufficient written notice of the date, hour, place and subject of this meeting was posted at a place readily accessible and convenient to the public within the District and on a bulletin board located at a place convenient to the public in Fort Bend County for the time required by law preceding this meeting, as required by the Open Meetings Act, Chapter 551, Texas Government Code, and that this meeting had been open to the public as required by law at all times during which this Policy was discussed, considered and acted upon. The Board further ratifies, approves and confirms such written notice and the contents and posting thereof.

EXHIBIT A

**CERTIFICATE OF COMPLIANCE FROM SELLERS OF INVESTMENTS
AS REQUIRED BY THE PUBLIC FUNDS INVESTMENT ACT**

To: The Greater East End Management District (the "District")

From: _____, _____
[Name of the person offering or the "qualified representative of the business organization" offering to engage in an investment transaction with the District] [Office such person holds]

of _____ (the "Business Organization")
[name of financial institution, business organization or investment pool]

Date: _____, 20__

In accordance with the provisions of Chapter 2256 of the Texas Government Code, I hereby certify that:

I am an individual offering to enter into an investment transaction with the District or a "qualified representative" of the Business Organization offering to enter an investment transaction with the District, as applicable, as such terms are used in the Public Funds Investment Act, Chapter 2256, Texas Government Code, and that I meet all requirements under such act to sign this Certificate.

I or the Business Organization, as applicable, anticipates selling to the District investments that comply with the District's Amended Investment Policy and the Investment Act (collectively referred to herein as the "Investments") dated October 27, 2011 (the "Amended Investment Policy").

I or a registered investment professional that services the District's account, as applicable, have received and reviewed the Amended Investment Policy, which the District has represented is the complete Amended Investment Policy of the District now in full force and effect. The District has further acknowledged that I or the Business Organization, as applicable, may rely upon the Amended Investment Policy until the District provides me or the Business Organization, as applicable, with any amendments to or any newly adopted form of the Amended Investment Policy.

I or the Business Organization, as applicable, have/has implemented reasonable procedures and controls in an effort to preclude investment transactions between the District and me or the Business Organization, as applicable, that are not authorized by the Amended

Investment Policy, except to the extent that this authorization is dependent upon an analysis of the District's entire portfolio or requires an interpretation of subjective investment standards.

I or the Business Organization, as applicable, have/has reviewed or will review prior to sale, the terms, conditions and characteristics of the investments to be sold to the District and determined (i) that each of the Investments is an authorized investment for local governments under the Investment Act and (ii) each of the Investments is an authorized investment under the Amended Investment Policy. The Business Organization makes no representation as to whether any limits on the amount of District monies to be invested in the Investments exceeds or in any way violates the Amended Investment Policy.

The Business Organization makes no representations or guarantees regarding the prudence, reasonableness or adequacy of the Amended Investment Policy.

The Business Organization has attached hereto, for return to the District, or will provide a prospectus or disclosure document for each of the Investments other than certificates of deposit and direct obligations of the United States.

By: _____
Name: _____
Title: _____

Investments other than certificates of deposit are not FDIC insured, are not deposits or other obligations of me, the Business Organization or any of its affiliates, and are subject to investment risks, including possible loss of the principal amount invested.

RESOLUTION APPROVING A LIST OF
APPROVED BROKER/DEALERS OF THE EAST END DISTRICT

WHEREAS, the East End District (the "District") is a body politic and corporate and a governmental agency of the State of Texas; and

WHEREAS, the Board of Directors has convened on this date at a meeting open to the public and wishes to confirm the List of Approved Broker/Dealers for the District attached hereto, pursuant to Chapter 2256, Texas Government Code as amended from time to time;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EAST END DISTRICT THAT:

Section 1: The Board of Directors of the District hereby confirms the list of financial institutions, brokers and dealers attached hereto as Exhibit "A" as the list of qualified brokers that are authorized to engage in investment transactions with the District.

Section 2: The provisions of this Resolution shall be effective as of its date of adoption and shall remain in effect until modified by action of the Board of Directors.

PASSED AND APPROVED this 22nd day of October, 2020.

Chairman, Board of Directors

ATTEST:

Secretary, Board of Directors

(SEAL)

EXHIBIT "A"

LIST OF AUTHORIZED BROKERS/DEALERS

Allegiance Bank
BB & T Bank
BBVA Compass Bank
Comerica Bank
Bank of America
East West Bank
Frost Bank
IBC Bank
JP Morgan Chase Bank
Space City Credit Union
Wells Fargo
Woodforest Bank

The above list shall include any successor bank

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §
 §
 COUNTY OF HARRIS §

I, the undersigned officer of the Board of Directors of the East End District (the "District"), hereby certify as follows:

1. The Board of Directors of the District convened via video/audio conference meeting on the 22nd day of October, 2020, as permitted by the March 16, 2020, Declaration by the Governor of the State of Texas which suspended certain provisions of Chapter 551, Texas Government Code, and the roll was called of the duly constituted officers and members of the Board, to wit:

Position 1	Vacant
Position 2	Blanca Blanco
Position 3	Stephen Quezada
Position 4	William McConnell
Position 5	Domenic Laurenzo
Position 6	Joe Meppelink
Position 7	Lani Baker
Position 8	Jose Valdez
Position 9	Devin Licata
Position 10	Vacant
Position 11	Taryn Sims
Position 12	Elliot Barner
Position 13	Vacant
Position 14	Marjorie Pena
Position 15	Susan Sahwani-Garcia

and all of said persons were present, except Director(s) _____, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting: a written

RESOLUTION APPROVING A LIST OF APPROVED BROKER/DEALERS OF THE EAST END DISTRICT

was introduced for the consideration of the Board. It was then duly moved and seconded that the Resolution be adopted; and, after due discussion, the motion, carrying with it the adoption of the Resolution, prevailed and carried unanimously.

2. That a true, full and correct copy of the aforesaid Resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; that the Resolution has been duly recorded in the Board's minutes of the meeting; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; that each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting, and that the Resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; that the meeting was open to the public as required by law; and that public notice of the time, place and subject of the meeting was given as required by Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code.

SIGNED AND SEALED the 22nd day of October, 2020.

(SEAL)

 Secretary, Board of Directors

RESOLUTION CONFIRMING THE INVESTMENT POLICY
OF THE EAST END DISTRICT

WHEREAS, the East End District (the “District”) has been legally created and operates pursuant to the general laws of the State of Texas applicable to municipal management districts; and

WHEREAS, the Board of Directors has convened on this date at a meeting open to the public and wishes to confirm the Investment Policy for the District attached hereto, pursuant to Chapter 49, Texas Water Code, and Chapter 2256, Texas Government Code, as amended from time to time; Now, Therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EAST END DISTRICT THAT

Section 1: The Board of Directors of the District hereby confirms that the Investment Policy dated October 27, 2011, continues to be in full force and effect with no changes.

Section 2: The provisions of this Resolution shall be effective as of the date of adoption and shall remain in effect until modified by action of the Board of Directors.

PASSED AND APPROVED this 22nd day of October, 2020.

Chairman, Board of Directors

ATTEST:

Secretary, Board of Directors

(SEAL)

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §
 §
 COUNTY OF HARRIS §

I, the undersigned officer of the Board of Directors of the East End District (the "District"), hereby certify as follows:

1. The Board of Directors of the District convened on the 22nd day of October, 2020, at the District's offices via video/audio conference meeting, as permitted by the March 16, 2020, Declaration by the Governor of the State of Texas which suspended certain provisions of Chapter 551, Texas Government Code, and the roll was called of the duly constituted officers and members of the Board, to wit:

Position 1	Vacant
Position 2	Blanca Blanco
Position 3	Stephen Quezada
Position 4	William McConnell
Position 5	Domenic Laurenzo
Position 6	Joe Meppelink
Position 7	Lani Baker
Position 8	Jose Valdez
Position 9	Devin Licata
Position 10	Vacant
Position 11	Taryn Sims
Position 12	Elliot Barner
Position 13	Vacant
Position 14	Marjorie Pena
Position 15	Susan Sahwani-Garcia

and all of said persons were present, except Director(s) _____, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting: a written

RESOLUTION CONFIRMING THE INVESTMENT POLICY OF THE EAST END DISTRICT

was introduced for the consideration of the Board. It was then duly moved and seconded that the Resolution be adopted; and, after due discussion, the motion, carrying with it the adoption of the Resolution, prevailed and carried unanimously.

2. That a true, full, and correct copy of the aforesaid Resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; that the Resolution has been duly recorded in the Board's minutes of the meeting; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; that each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting, and that the Resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; that the meeting was open to the public as required by law; and that public notice of the time, place, and subject of the meeting was given as required by Chapter 551, Texas Government Code.

SIGNED AND SEALED this 22nd day of October, 2020.

(SEAL)

 Secretary, Board of Directors

Item #9
Weingarten Art Group
(Presentation)

EAST END DISTRICT

CULTURAL ARTS STRATEGIC PLAN

80



WEINGARTEN
GROUP

September 2020



East End Houston Cultural Arts District (est. 2014) is ready to realize its full potential.

This Plan provides the roadmap to the next 10 years, reflecting the voices of the community.

Seven-month Plan process:

- Data Gathering
- Community Outreach
- Assessment, Research, and Analysis
- Drafts and Feedback
- Final Report: September 30, 2020



Prior Plans

Eight past plans and studies on various overlapping areas of the East End District

Most recent: Second Ward Complete Communities Plan (July 2018)

- Strategically move the neighborhood toward a “healthier, more prosperous, resilient, and equitable future.”
- Geographic scope: Second Ward only

How is this Plan different?

- Full District footprint
- Directed focus on the cultural arts exclusively
- Detailed timelines and first steps
- Examples of model programs
- Benefits and rationale for cultural initiatives

Note: Urban and social planning concepts have obvious overlap; however, this Plan’s expertise is directed almost exclusively toward the cultural arts.

Importantly, it is relevant to note that there is statistically significant overlap in this Plan with related findings and conclusions of the former plans.

Goals of the Plan

- Identify the East End's creative assets and opportunities.
- Discuss the threats to the cultural vitality of the District, its residents and cultural assets.
- Establish initiatives to sustain the East End's rich cultural landscape and to amplify it as a destination for arts and cultural tourism.





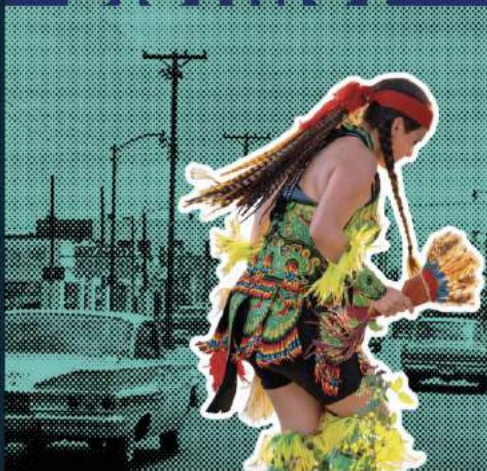
Vision for Cultural Arts in the East End:

"Reflect and reinforce the established community, their shared cultural treasures and the distinctive identity of the District as vital elements to the East End's character, quality of life and economy."

CHAPTER

01.

ABOUT THE
EAST END
DISTRICT



CHAPTER

02.



CULTURAL
ARTS IN THE
EAST END
TODAY

CHAPTER

03.

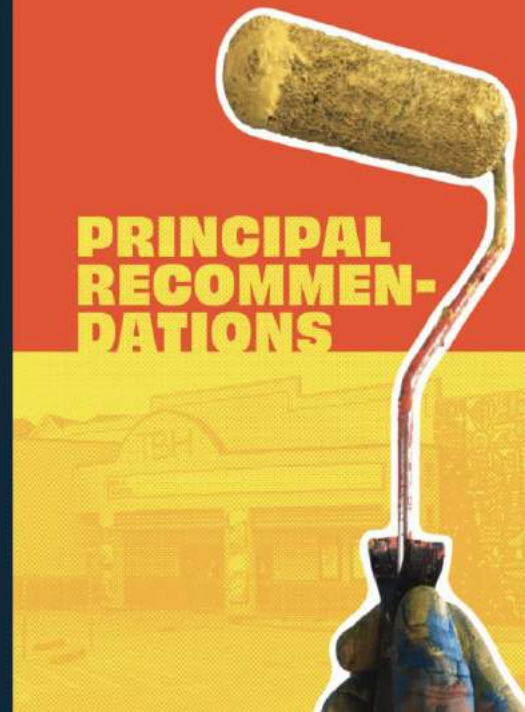
PUBLIC
OUTREACH AND
COMMUNITY
PARTICIPATION



CHAPTER

04.

PRINCIPAL
RECOMMEN-
DATIONS



Community Outreach

87

Guiding voices: East End residents, makers, business owners, developers, artists, arts enthusiasts, cultural activists, educators, youth, seniors, administrators and history keepers.

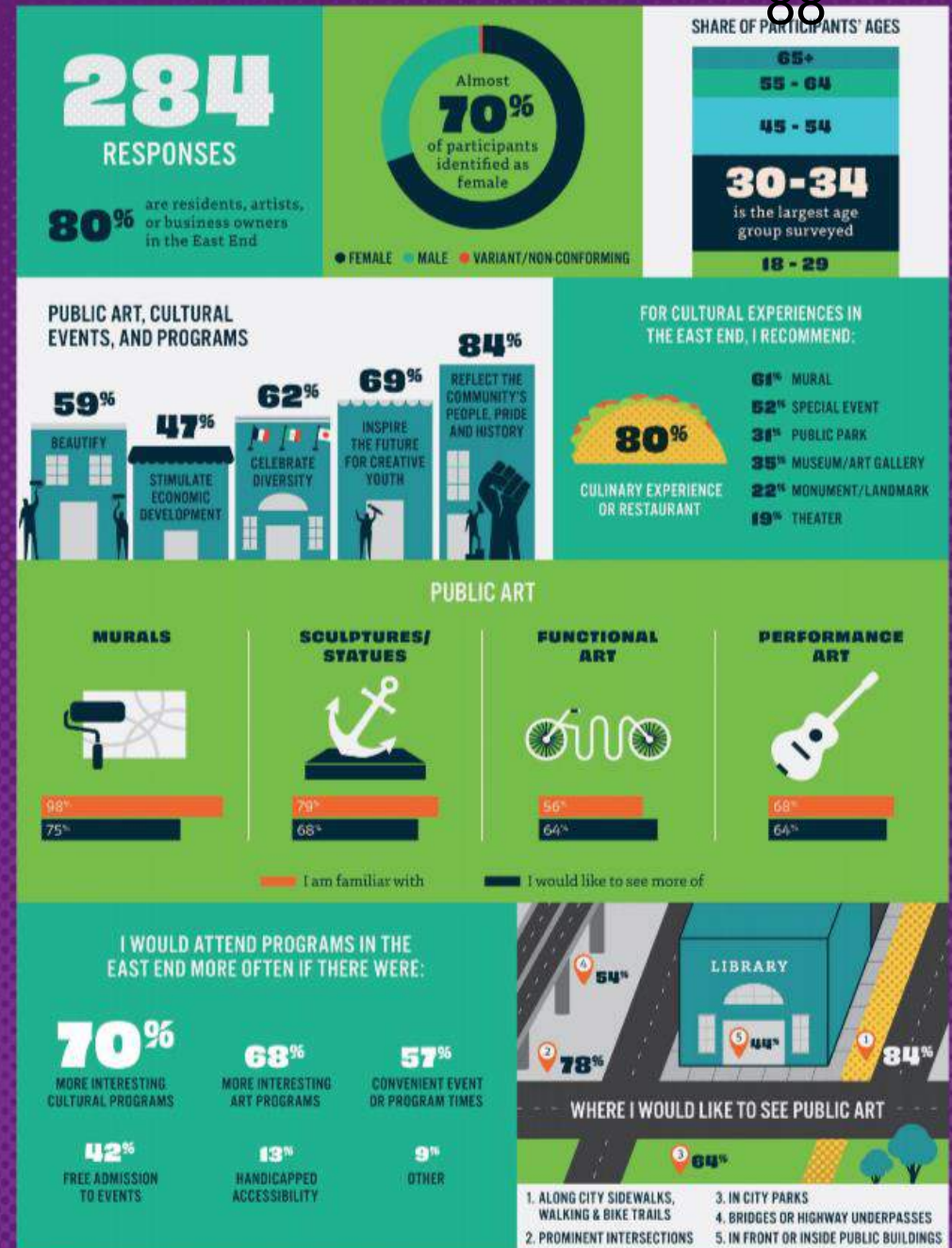
- Public Survey
- 7 Focus Groups
- 2 Artist Advisory Groups
- 1 Youth Advisory Group
- Nearly two dozen Stakeholder Interviews

... All during the COVID 19 crisis so, all virtual.



Public Survey

- Broad cultural arts definition: Culinary, Visual, Performative, Street Art, Literary
- Bilingual survey
- Current insights and priorities to consider
- Close-ended questions with one open-ended at the conclusion





SURVEY



STAKEHOLDERS



FOCUS GROUPS



ARTIST ADVISORY GROUPS



YOUTH

Reliable, central community venue with rehearsal space, stages, and support available for all types of artists and performers



Celebrate traditions of culture and community



Improve and activate East End parks



More murals



Engage students and seniors with relevant programs



Community participation in arts and programming decisions (voting, naming, etc)



Increased bikeability



Need for central leadership



A committee to unite efforts



Dedicated studios, residencies, funding programs, and support for artists and programs in the district



Outdoor infrastructure with stage, power, shade, facilities



Data
Summary:

What
We
Heard

SWOT Analysis

Our community data gathering dialogues were designed, in part, to answer the following questions:

- What are the key strengths of the East End District's current arts and culture environment?
- What are its key weaknesses?
- What are opportunities to consider in building a stronger arts and culture sector that would also support the District's economy?
- What are the primary threats facing arts and culture in the community?

These pages summarize the input received and should be considered in the context of the much greater detail contained in this Plan.

S

ARTS/CULTURE:

Undiluted, authentic presence of culture, stories, and traditions; Deep artistic talent with established history; Impressive roster of historical and cultural figures who are eager to share

COMMUNITY:

Strong, embedded sense of community: "Everyone looks out for each other"; Active and loyal cycling culture; Well-respected and well-known culinary community

SENSE OF PLACE:

Retains historical industrial "vibe"; Organic, "grass-roots" web of small neighborhood arts venues

CONNECTIVITY:

Easily accessible by major freeways and METRORail; Extensive network of bike trails

LOCATION:

Proximity to Buffalo Bayou, other bayous, Downtown, and the Houston Ship Channel; Effective Social Media content and reach by District

STRENGTHS

W

Limited leadership to dedicate resources to the cultural arts community for planning, opportunities, and artist support - resulting in missed, sparse, unsustainable programming

No stable, dedicated venue for centralized performing or visual arts programs

Relatively few shade structures and other placemaking infrastructure in parks, plazas, and open spaces

Challenge of connecting with Spanish-speaking families, youth, and seniors for cultural events

Limited awareness by Houston residents and tourists of East End businesses, artists, and cultural assets

WEAKNESSES

O

Highly attractive cultural offerings that are currently under-the-radar to Houston and tourists

Substantial depth of artistic talent/artist roster

Massive and opportune collaborator-partnership momentum who have funding for: sites/improvements, visibility/marketing, and programming

Early enough to affect culturally-sensitive development to avoid pitfalls of homogenization and gentrification

Under-programmed senior and youth population

Firm, historic foundation from which to grow reputable, nationally-recognized programming: visual arts, music, dance, theater, culinary

OPPORTUNITIES

90

NOPAL

T

Funding challenges resulting from pandemic economic impact

Superior resources/venues in other districts (losing cultural activities to sites elsewhere)

Culturally-insensitive development leading to homogenization and gentrification

TxDOT 45/59 construction, expansion and related traffic impact

Other organizations moving faster than the District in implementing their plan development

Historically low funding for Hispanic artists and arts organizations

Perception of crime and safety issues, as well as homeless population impact on public spaces

THREATS

35

TM

Principal Recommendations

Twenty-four Initiatives :

Framework = Four Thematic Principles:

- I. *Dale Shine*: Venues + Improvements
- II. *Mi Calle*: Programming
- III. *Thriving Together*: Collaboration with Partners
- IV. *Building on our Heritage*: Leadership, Administration + Communications



Principal Recommendations

92

– ONE –

Revitalize Talento Bilingue de Houston (TBH) and Guadalupe Plaza in the near term to provide the East End District with an arts epicenter. As of this writing, there is no cultural venue in the East End that the performing or visual arts can rely upon consistently to schedule arts rehearsals, performances and programming. It is imperative that the solution involve secure, financially stable and sustainable organizations upon which the community can depend.

– TWO –

Commission a feasibility study for the creation of an East End “Centro de Artes” (note: this is a working title only). The District deserves an indoor central gathering site for all of the arts - gallery spaces, rehearsal studios, performance spaces, and offices to support arts administrators. Ideally, it would dedicate space to a new museum for Hispanic art, for sharing East End artifacts/archives and for exhibitions from regional and national arts institutions.

Principal Recommendations

- THREE -

Create essential placemaking infrastructure in key, prioritized sites throughout the District - initially Navigation Esplanade, Guadalupe Plaza Park, Eastwood Park, Mason Park. Specifically, bare-bones shade structures, risers/stages, and access to power in those locations will be "quick wins" and allow for diverse cultural gatherings.

- FOUR -

Launch "Calle de Colores", a mile-long stretch of warehouse buildings (i.e. "empty canvases" for street art) on Navigation Boulevard stretching from just east of Lockwood Drive at the 5500 block of Navigation to the 6600 block of Navigation, ending at the bridge.

Principal Recommendations

– FIVE –

Establish vibrant public gateways as markers to the District. For consideration: prominent intersections at Harrisburg Boulevard and Emancipation Drive, proposed roundabout at Navigation Boulevard and Jensen Drive, planned Canal Street tunnel, Wayside Drive at I-45 freeway, Wayside Drive at Lawndale Street, Harrisburg Boulevard at 75th street, and Telephone Road at I-45 freeway, and pedestrian and mixed-use bridges across Buffalo and Brays Bayous.

– SIX –

Focus on new, dedicated cultural programming for youth and seniors (historically under-served) including establishment of an “East End Teen Arts Council” and a senior oral history/storytelling program to preserve cultural memories to share with all.

Principal Recommendations

– SEVEN –

Create a robust strategy to pursue foundation grants for the District and micro-grants for artists, makers and arts organizations to forge key partnerships for public/private funding and for programming support.

– EIGHT –

Hire a Cultural Arts Administrator to serve as the central initiator for this Plan and point-of-contact for the artists, makers and partners for projects in the District. Appoint a Cultural Arts Task Force to support these efforts.

Principal Recommendations

- NINE -

Advocate for and support cultural development across all sectors of the District, especially in historically under-programmed, easternmost neighborhoods.

- TEN -

Develop a robust public awareness campaign for the District's cultural activities.

Looking Ahead



Looking Ahead

Cultivation of funding resources came up repeatedly in our Plan process.

Balanced array of private and public development will be necessary:

- Individuals
- Corporations
- Foundations
- Government Grants
- Earned Income from Events (limited)

Percentage funding for Hispanic artists/arts organizations historically very low compared to population percentage in greater Houston area.

Key considerations:

- Educating the public => Individual philanthropy
- Partnership with business leaders =>

Corporate support

- Dedicated marketing effort => Cultivation of foundations
- Empower EE artists, makers, arts organizations with better fundraising skills => greater opportunities
- Harness increased HAA and MoCA support

Critical to each of these:

- Cultural Arts Administrator
- Development/Grants Initiative
- Targeted Communications Program



CHAPTER

05.

IMPLEMENTATION



Conclusion

The East End's strong, undiluted cultural and arts traditions are its primary appeal and the foundation of its collective spirit.

However, it is not without its fragility:

- Culturally-insensitive development
- Obsolescence of cultural infrastructure
- Declining financial support for its artists/makers

... all jeopardize its ecosystem and the unique qualities that make it so special.

The collective cultural arts voice of the East End and support of community leaders and other civic partners will help invigorate and sustain the East End to ensure a more solid cultural future.

Next Steps

101

This Cultural Arts Strategic Plan is designed to engage, inspire and motivate leadership to address its vision and recommendations for implementation.

Significant work remains. to be done. The initiatives need to. be considered in a phased approach. Near term next steps:

- Review and adoption of the Plan (in concept) by the East End District Board of Directors.
- Organize tactical planning efforts (including the Cultural Arts Task Force) to pursue highest priority, near term initiatives and to set the stage for the medium and long-term initiatives.
- Communications strategy to present the Plan to the community, civic associations, key stakeholder groups highlighting the highest priority recommendations - will lay the foundation for a collaborative development/advocacy effort to come.
- Develop a detailed implementation plan with arts advisory professionals - identifying concrete art projects, assigning activities, sequencing and assessing resources required.
- Hire a Cultural Arts Administrator to be the primary initiator of Plan actions.
- Identify, recruit and educate leaders for highest priority initiatives.
- Move forward on recommendations as feasible.

Dale Shine

Plan Initiative	Program	Timeline	Partners (with EED)
Arts & Cultural Venues and Center	Revitalize TBH	1-2 Years	Houston First, MECA, art advisors/ administrators
	Artist Studios/Airbnb Development	5-7 Years	Property owners, developers, art advisors/ administrators
	East End "Centro de Artes"	10 Years	Multiple
Essential Placemaking Structures	Navigation Esplanade, Guadalupe Plaza, Eastwood Park, Mason Park	1-3 Years	Local leadership. infrastructure professionals
	Gus Wortham Golf Course, Program our Parks, Canal & Greenwood, Arte Aqui Ahora	3-7 Years	Property owners, infrastructure professionals
	Green space behind TBH	7-10 Years	TBH, Buffalo Bayou Partnership, developers, civic partners/planners
Gateways, Place Markers, Wayfinding	Gateways to the East End	3-5 Years	Property owners, art advisors/ administrators, TxDOT
Place Marker of the East End	Coffee Plant Mural	1 Year	Property Owner, art advisors/ administrators
Historic Neighborhood Signage	Custom neighborhood street signs	1-3 Years	Property Owners, Neighborhood Civic Associations

Plan Initiative	Program	Timeline	Partners (with EED)
Focus on Traditional Holidays and Festivals	Multiple parks, plazas, other sites	1-7 Years	TBH, business owners, local artisans, arts organizations, local schools
Launch Extensive New Programming	Multiple esplanades, parks, plazas, bike trails, bridges	1-7 Years	TBH, Artists, cultural organizations, civic partners, BBP, SWA, art advisors/administrators
Calle de Colores	Concentrated Mural Program on Navigation Blvd.	1-3 Years	Artists, property owners, partner organizations, art advisors/administrators
Focus on Youth and Seniors	Increased programs for youth engagement	2-5 Years	TBH, local schools, partner organizations, cultural organizations, leadership
	Multiple programs for senior population	2-5 Years	TBH, partner organizations, cultural organizations, leadership



Thriving Together

Plan Initiative	Program	Timeline	Partners (with EED)
Artists, Makers, activists/organizers, history keepers	Facilitate funding programs, advocate for the advancement of the arts, educate the community, provide support infrastructure	1-3 Years	Local leadership, partner cultural arts organizations, property owners, civic organizations
Non-Profit Partners	Buffalo Bayou Partnership East Sector Plan Collaboration	1-10 Years	BBP, art advisors/ administrators
	Center for Mexican American Studies, MFAH, Others Collaboration	1-5 Years	Partner Organizations, art advisors/ administrators
Civic Partners	Planning dialogues with Mayor's Office of Cultural Affairs, Houston Arts Alliance, Houston First, East End Chamber of Commerce, Port of Houston, Council Representatives	1-3 Years	Multiple
Private Sector	Midway, Tritan, Marquette, Others	1-10 Years	Developers, East End Arts Council, art advisors/ administrators
Culinary Community	Multiple	1-5 Years	Multiple

Building on our Heritage

Plan Initiative	Program	Timeline	Partners (with EED)
Cultural Arts Administrator	Hire a Cultural Arts Administrator	1-2 Years	EED Board
Cultural Arts Task Force	Leadership to realize Plan initiatives	1-2 Years	District Stakeholders
Cultural Arts Communications, Marketing, and Public Relations	Increased cultural arts marketing and communication efforts	1-2 Years	PR and marketing partners
Project Management	Support CAA and CATF in key Plan implementation projects	1 - 3 Years	Art advisors/administrators

**“Cultural arts
programming helps
fight gentrification and
roots the community in
the Latinx experience.**

It keeps it alive.”

**ADAM CASTANEDA,
TEACHER/PERFORMER ARTIST,
HCC FELIX FRAGA & PILOT DANCE COMPANY**

EAST END DISTRICT

CULTURAL ARTS STRATEGIC PLAN



Item #10

Urban Partnership Community Development Corporation (UP CDC)

(Amendment #2)

AMENDMENT NO. 2 TO JOINT PROJECTS AGREEMENT
BY AND BETWEEN
THE URBAN PARTNERSHIPS COMMUNITY DEVELOPMENT CORPORATION
AND THE EAST END DISTRICT

The East End District, a political subdivision of the state of Texas, (the “District”) entered into a Joint Projects Agreement (the “Agreement”) with Urban Partnerships Community Development Corporation, a 501(c)(3) corporation, (“Consultant”) effective October 1, 2017, regarding services related to the District’s linear park and street market located on the Navigation Boulevard esplanade and certain economic development efforts. The parties now desire to amend the Agreement to revise the services to be provided by Consultant and adjust the compensation to be paid to Consultant (this “Amendment”). This Amendment shall become effective as of October 1, 2020.

NOW THEREFORE, for and in consideration of the premises, the promises and covenants contained herein and \$10.00 (Ten Dollars) and other good and valuable consideration, the receipt and sufficiency is hereby acknowledged, the District and Consultant agree as follows.

Section 1. Section 1 of the Agreement is amended to read as follows:

Section 1. CDC Market Obligations. The CDC agrees that it will, on behalf of the District, perform the following services related to the Market:

- (a) Promote the Market and make recommendations regarding additional revenue sources that may be available to fund the Market and to help pursue the goals of the District;
- (b) Research opportunities for capital improvements and physical improvements on the Esplanade to present for approval;
- (c) Research and draft a plan for expansion of the linear park to additional city blocks within the District;
- (d) Work to grow and expand East End small business opportunities for East End residents; and
- (e) Perform contract administration services in connection with sub-license and operating agreements for kiosks located on the Esplanade (“Kiosk Agreements”), including, without limitation, monitoring compliance with all contractual provisions of such Kiosk Agreements (e.g., reviewing menus, etc.); make monthly reports – including recommended action where appropriate - regarding such compliance to the District President; and, upon request of the District President, notify sub-licensees that are not in compliance with contractual provisions and monitor their actions to come into compliance.

Section 2. Section 4 of the Agreement is amended to read as follows:

Section 4. Economic Development Services. The CDC agrees to provide the following economic development services (the “ED Services”):

- (a) Continue to work to implement the multiple livable centers studies that the District has engaged in including:

- 1) The expansion of the Esplanade to create additional public space for cultural enjoyment and to continue in the effort to build a self-sustainable model for East End Farmers Market and programming of the Esplanade.
 - 2) Promote more access and development of the Buffalo Bayou (as called for in the East End, Fifth Ward and Buffalo Bayou Partnerships joint Livable Centers Study).
- (b) Pursue the full implementation of current and future Livable Centers studies in the East End.
- 1) Pursue funding opportunities as may be offered for new livable centers studies for areas which are a priority to the District such as Magnolia and Gulf Gate.
- (c) Promote both new retail development and the filling of existing vacant retail development, with a special focus on attracting the businesses and services which either do not currently exist in the District or for which the District is underserved.
- (d) Promote the development of a quality grocery store in the District through engaging with grocery store chains and exploring creative ways to develop and finance the development of a grocery store.
- (e) Promote job growth in the District to include all wage levels of jobs with a particular focus on creating livable wage jobs for residents in the District through:
- 1) Engaging and working with private developers;
 - 2) Promoting organizations that engage in workforce development;
 - 3) Promoting new development through the Qualified Opportunity Zone program that benefits existing businesses and residents in the District; and
 - 4) Building projects that promote commerce, job growth and community wealth building.
- (f) Engage with commercial multifamily and single-family housing developers to encourage the development of high-quality market rate housing in the District.
- (g) Promote transportation, place-making, and beautification through assisting in grant applications and building public and private partnerships to serve the needs of the District and generate capital for implementation of projects.
- (h) Advocate on behalf of the District with the City of Houston, Texas Department of Transportation (“TxDOT”), Harrisburg Tax Increment Reinvestment Zone (“TIRZ 23”), Metropolitan Transit Authority of Harris County (“METRO”) and other organizations for those things which help the District become a better place to live, work and play.
- (i) Support and promote catalyst projects in key areas of the District that spark targeted industry investment and reflect the District’s authentic aesthetic.
- (j) Encourage meaningful and destination-focused investment around District rail stations, including office, retail, maker studios, residential and parking.
- (k) Continue to advocate for investments in District infrastructure, such as improving roads, flood mitigation, and beautification projects that enhance the District’s overall attractiveness.

Section 3. Section 6 of the Agreement is amended to read as follows:

Section 6. Compensation. The District agrees to pay the CDC for its services provided pursuant to the Agreement, including, without limitation, the ED Services and Other Services, a fixed fee of \$130,000.00 for the period from November 1, 2020, through September 30, 2021. As an independent contractor, the CDC is solely and exclusively

responsible for all taxes owed on the compensation paid under this Agreement, including without limitation all related interest, penalties and fines, and the CDC acknowledges that the District will make no withholdings on its behalf. The District will pay the CDC one twenty-fourth (1/24) of the annual contract amount twice per month with the District's regular check runs. If this Agreement is terminated prior to September 30, 2021, by either party, the total compensation to be paid to the CDC shall be reduced by prorating, based a 365-day year, such compensation through the date of termination.

Section 4. All other terms and conditions of the Agreement shall remain in full force and effect.

[Signature page follows]

IN WITNESS WHEREOF, the parties hereto have entered into, such agreement being in multiple counterparts, each of which shall be deemed to be an original.

EAST END DISTRICT

URBAN PARTNERSHIPS COMMUNITY
DEVELOPMENT CORPORATION

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Item #11

Service Agreement with Coastal Builders

(Amendment #17)

AMENDMENT NO. 17 TO THE SERVICES AGREEMENT
BETWEEN PATRICK EZZELL D/B/A/ COASTAL BUILDERS AND
THE EAST END DISTRICT

The East End District, formerly the Greater East End Management District, (the “District”) entered into a Services Agreement with Patrick Ezzell d/b/a Coastal Builders (“Consultant”) on April 5, 2010, as amended, regarding the provision of project management services for District projects that are federally funded as well as for other District capital projects that are not federally funded (the “Agreement”). The parties now desire to amend the Agreement with this Amendment No. 17 (the “Amendment”) to revise the Services (as such term is defined in the Agreement) to be provided by Consultant, to adjust the compensation for such Services, and to revise terms related to Consultant’s use of Office Space (as such term is defined in the Agreement). This Amendment shall be effective as of October 1, 2020 (the “Effective Date”).

NOW THEREFORE, for and in consideration of the premises, the promises and covenants contained herein and \$10.00 (Ten Dollars) and other good and valuable consideration, the receipt and sufficiency is hereby acknowledged, the District and Consultant agree as follows.

Section 1. **Exhibit “A”** to the Agreement is amended to add the additional scope of for transportation improvements grants management that Consultant will provide Services and accordingly increased the compensation as shown below:

Project	Description	Contract Amount
Transportation Improvement Programs and Grants	Provide project management, construction management and federal administration services for the \$402,674 METRO 5310 funded project for 2020-2021.	\$40,268

Section 2. All other terms and conditions of the Agreement shall remain in full force and effect.

[Signature page follows]

EAST END DISTRICT

PATRICK EZZELL D/B/A COASTAL BUILDERS

By: _____

By: _____

Printed Name: _____

Title: _____

Item #12

Consider Audit Services for the EED & EEIC

EAST END DISTRICT
HARRIS COUNTY, TEXAS
PROPOSAL FOR AUDIT SERVICES

October 22, 2020

Board of Directors
East End District
Harris County, Texas

We are pleased to present our proposal for professional services for East End District (the “District”). We specialize in providing auditing and agreed-upon procedure services to special purpose governmental entities, including municipal utility districts, management districts, improvement districts, water authorities, development authorities, and tax increment redevelopment zones in the Houston, Austin, and Dallas areas. Our client base has grown organically from 100 clients in 2009 to over 180 clients as of today, solely from referrals rather than mergers and acquisitions, which demonstrates the strength of the relationships that we have built with our clients over the years.

The owners of McGrath & Co., PLLC are Mark McGrath, CPA, Colette Garcia, CPA, Tayo Ilori, CPA, CFE, and Crystal Horn, CPA, all formerly of Null-Lairson, P.C. McGrath & Co. was established on September 1, 2009 by Mark McGrath who determined that the best way to serve his clients was to establish a small niche firm that focused exclusively on special purpose districts. Colette Garcia joined him as a partner in establishing the practice. Tayo Ilori and Crystal Horn became partners in January of 2017. Our partners bring a wealth of experience in serving our clients:

- Mark has over 35 years’ experience working with special purpose governments, which includes 10 years as a partner with Null-Lairson, P.C. and 3 years as a partner with White Petrov McHone, P.C. Mark has been a CPA for over 38 years. He was one of a handful of CPAs in the State chosen to assist Texas Commission on Environmental Quality staff with a complete re-write of the agency’s Water District Financial Management Guide to address the complexities involved with the implementation of GASB Statement No. 34. Mark is the managing partner of McGrath & Co.
- Colette Garcia has been a CPA for over 28 years and has more than 13 years’ experience in auditing special purpose districts. Her experience prior to public accounting includes a broad background in corporate and governmental accounting in a wide variety of roles. Colette oversees the audit practice.
- Tayo Ilori started his public accounting career in 2008, while still attending the University of Houston, and joined McGrath & Co at its inception. He completed his Masters in 2010, became both a CPA and CFE in 2011. Tayo left the firm for a few years to work with KPMG LLP and with Arnie & Company, P.C., specializing in forensic accounting and litigation support. He returned to McGrath & Co. in 2013. Tayo is responsible for the supervision of audit engagements.
- Crystal Horn began her public accounting career in 2008 after graduating from the University of Houston and has been with McGrath & Co. since its inception. She became a CPA in 2016. Crystal manages agreed-upon procedure engagements relating to developer reimbursements.

As a part of our dedication to service, we are active members of the Association of Water Board Directors, the Government Finance Officers Association of Texas, the American Institute of Certified Public Accountants and the Texas Society of Certified Public Accountants.

As noted in the enclosed engagement letter, the estimated fees for our services will range between \$22,500 and \$25,000, which includes \$2,500 for the East End Improvement Corporation, based on the estimated amount of time to perform the work. All administrative costs, such as printing, postage, and attending board meetings are included in our fee estimate.

Please feel free to call if you have any questions regarding the engagement, our qualifications, or the contents of this letter.

Best Regards,

A handwritten signature in cursive script that reads "McGrath & Co., PLLC".

McGrath & Co., PLLC
Houston, Texas

October 22, 2020

Board of Directors
East End District
Harris County, Texas

We are pleased to confirm our understanding of the services we are to provide East End District (the "District") for the year ending September 30, 2020. We will audit the financial statements of the governmental activities and each major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements of the District as of and for the year ending September 30, 2020.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- Management's discussion and analysis
- Budgetary comparison schedules

Audit Objective

The objective of our annual audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. Our report will be addressed to the Board of Directors of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter paragraphs. If our opinions are other than unmodified, we will fully discuss the reasons with you in advance. If, for any reason, we

are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from the engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the District or to acts by management or consultants acting on behalf of the District.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls, including monitoring of ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit and (3) unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP, (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP, (3) the

methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes) and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration and Fees

We expect to begin our audit and issue our reports in accordance with time frames acceptable to the District's management as determined at the outset of our work. Colette Garcia is the engagement partner and is responsible for supervising the engagement and signing reports or authorizing another partner to supervise the engagements and sign the reports.

Our fees for the above described services will be computed at our standard hourly rates in effect at the time the work is performed. We also give consideration to the difficulty and size of the assignment, the degree of skill required, time limitations imposed on us by others, the experience and ability of the personnel assigned, the nature of the project, the level of cooperation by the District's personnel, and the value of the services to the District. We estimate our fees for these services will range between \$22,500 and \$25,000. Our invoices for these fees will be due and payable upon presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. Estimated fees will be based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

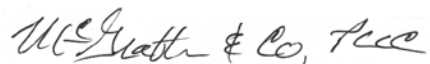
You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written documentation from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

As required by Chapter 2271, Government Code, we hereby verify that we do not boycott Israel and will not boycott Israel through the term of this agreement. For purposes of this verification, "boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

McGrath & Co., PLLC (“McGrath”) hereby represents and warrants that at the time of this Agreement that McGrath, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of McGrath: (i) engages in business with Iran, Sudan, or any foreign terrorist organization pursuant to the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or (ii) is a company listed by the Texas Comptroller pursuant to Sections 2252.153 of the Texas Government Code. The term “foreign terrorist organization” has the meaning assigned to such term pursuant to Section 2252.151 of the Texas Government Code.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,



McGrath & Co., PLLC
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of East End District.

By:

Title:

Date:

Item #13
Longevity Pay Policy



**Longevity Pay Policy Change for Hourly Employees
Beginning with the Fiscal Year Starting October 1, 2020**

The purpose of this memorandum is to request a new Longevity Pay Policy to incentivize hourly employees. This policy recommendation was reviewed over several months with members of the Finance Committee. After deliberation of several models, this recommendation is presented in lieu of a previous recommendation for market adjustment of pay rates and places the District in a competitive position with the City of Houston and Harris County compensation policies.

Background

Recently, employees have resigned from the District due to other higher wage opportunities. Replacement costs for each instance of turnover costs the District approximately \$29,515 in lost productivity, temporary contract assistance, and management time.

Recommendation

In order to recruit and retain long-term employees, we are requesting your consideration of the following Longevity Pay Policy.

The East End District shall award \$10 per pay period for every complete year of service to full-time, permanent hourly employees. Longevity pay appears as a separate item on their pay stub. Automatic increases occur each year on the first pay period after the employment anniversary date.

Table 1. below demonstrated a 5-year projection of annual budget impact of this policy:

Table 1.

FY20/21 Longevity Pay	FY21/22 Longevity Pay	FY22/23 Longevity Pay	FY23/24 Longevity Pay	FY24/25 Longevity Pay
\$ 12,096	\$ 14,256	\$ 16,416	\$ 18,576	\$ 20,736

Funding for the FY 20/21 has been included and approved in the budget, however, to implement the policy change, revisions of the East End District Employee Handbook, last revised February 28, 2019 must be approved by the EED Board of Directors (see attached).



EMPLOYEE HANDBOOK

REVISED
02/28/2019

report your notice to management as soon as possible. Jury duty will be treated as time worked for eight hours. Upon return to work, you must submit a statement from the appropriate court official verifying the date(s) and amount of time you were on jury duty.

4.7. Bereavement: All employees (regular full-time, regular part-time, and interns) will be granted up to three (3) days off with pay in the event of a death in the immediate family. For the purpose of this section, “immediate family” is defined as the employee’s spouse, parent, child, sibling, grandparent, or the employee’s spouse’s parent, child, sibling, or grandparent (including step and foster relations). The employee is responsible for providing documentation to meet the criteria of this section.

4.8. Military Leave of Absence: EED recognizes that employees may be obligated to serve in the Armed Forces. Leaves of Absence for military service will be granted. Any employee who enlists in the Armed Forces will be granted a military leave of absence without pay.

4.9 Longevity Pay Policy: The East End District shall award \$10 per pay period for every complete year of service to full-time, permanent hourly employees. Longevity pay appears as a separate item on your pay stub. It increases automatically each year on the first pay period after your employment anniversary date.

Section 5: Employee Conduct

5.1. Company Expectations: You, as an employee, have certain responsibilities to EED, the organization and your fellow co-workers. Only through jointly assuming responsibilities can there be an atmosphere of mutual respect and trust. In order to achieve this vision, we are all responsible for:

- Establishing a cooperative working relationship with everyone involved in the organization;
- Abiding by the company’s Amended Code of Ethics and Travel, Professional Services and Management Policies and all other policies and procedures.
- Taking care of company assets and property.

In addition, you are expected to abide by the following operating principles:

- EED is an equal opportunity employer and expects you to share in the responsibility of maintaining a work environment free of discrimination and harassment;
- We believe that common courtesy and respect should be afforded to all individuals. You are expected to engage only in appropriate business conduct while at work or representing the organization at off-site functions;
- We expect high standards of honesty and integrity;
- You are responsible for your actions;

Item #14
President's Report