

**EAST END DISTRICT**  
**Regular Meeting of the Board of Directors**  
**October 25, 2018**

The Board of Directors (the "Board") of the East End District (the "District" or "EED") met in regular session, open to the public, at 3211 Harrisburg, Houston, Texas, on Thursday, October 25, 2018, at 3:30 p.m. The roll was called for the members of the Board, to-wit:

Position 1	Ann Taylor	
Position 2	Blanca Blanco	
Position 3	Stephen Quezada	
Position 4	William McConnell	Chair
Position 5	Domenic Laurenzo	
Position 6	Joe Meppelink	Assistant Secretary
Position 7	Erin Dyer	
Position 8	Jose Valdez	
Position 9	Devin Licata	
Position 10	Rodrigo Tejada	Treasurer
Position 11	Taryn Sims	Secretary
Position 12	Dr. John Jacob	
Position 13	Craig Rohden	Vice Chair
Position 14	Marjorie Pena	
Position 15	Susan Sahwani-Garcia	

and all of the above were present except for Ann Taylor, Stephen Quezada, Domenic Laurenzo, Erin Dyer, Jose Valdez, Rodrigo Tejada, and Dr. John Jacob, thereby establishing a quorum.

Also present during all or part of the meeting were Veronica Chapa Gorczynski, Asha John, Dan Joyce, Martin Chavez and Eva Quiroz of the District staff; Patrick Ezzell and Rosyne Wimbish of Coastal Builders; Joel Cleveland and Olivia Galvan of Jeanne H. McDonald PC; Lea Weingarten and Piper Faust of Weingarten Art Group; Larry Salguero of Engie; Greg Wood of Buffalo Bayou Rowing Center.

At 3:31 p.m. Chair Bill McConnell called the meeting to order.

**Item 1. Receive Public Comments in accordance with adopted procedures.**

Greg Woods of Buffalo Bayou Rowing Center presented information about the organization and its future activities, which include a happy hour event on November 15, 2018, from 5-8 p.m.

No further public comments.

**Item 2. Assessments.** Receive report on collection of assessments and authorize appropriate action.

Asha John, Director of Finance, presented the Assessment and Delinquent Assessment reports.

No further action taken.

Director Taryn Sims entered the meeting at 3:35 p.m.

**Item 3. Appointment of Directors.** Declare vacancies, if appropriate; appoint directors if appropriate; and approve a revised District Registration Form.

This item was tabled.

**Item 4. Appointment of Committee Members.** Declare vacancies, if appropriate; and appoint directors to Committees if appropriate.

This item was tabled.

**Item 5. Minutes.** Approve minutes of previous Board meeting(s).

Joe Meppelink, Assistant Secretary, moved to approve the minutes of the September 27, 2018, Board meeting as presented. Devin Licata seconded the motion, which passed unanimously.

**Item 6. Financial Reports.** Receive and approve the Treasurer's reports on revenues and expenditures, the investment report and the Finance Committee report, and authorize appropriate action.

Director of Finance, Asha John, presented the preliminary financial reports for September 2018 as well as the corresponding cash reports. She also explained that there will be adjustments to account for year-end activity. The reports will be presented again in the November 2018 Board meeting. No further action taken.

**Item 7. Presentation by Midway Companies.** Presentation of project update for the East River development.

This item was tabled.

**Item 8. Presentation by Weingarten Art Group.** Presentation to increase understanding of process for adding art to public spaces.

Lea Weingarten of Weingarten Art Group, conducted a presentation on potential public art objectives for the District's roundabout project.

No further action taken.

**Item 9. Sampson/York Sidewalk Interlocal Agreement.** Consider approval of Sampson/York Sidewalk Interlocal Agreement with City of Houston for funding and authorize appropriate action.

Patrick Ezzell of Coastal Builders reviewed the interlocal agreement with the City of Houston to fund a portion of sidewalk improvements along Sampson and York. He stated that the District is applying for FTA funding for the project and that the City's contribution will go towards the required local match funding. He stated that receipt of the funds from the City is contingent on the District being awarded the FTA grant. Mr. Ezzell then requested that the agreement be approved by the Board.

Craig Rohden, Vice Chair, moved to approve the Interlocal Agreement. Marjorie Pena seconded the motion, which passed unanimously.

**Item 10. Sidewalk Grant Application.** Consider approval of application submission for the HGAC TIP – Sidewalk Improvements and authorize appropriate action.

Patrick Ezzell of Coastal Builders then requested approval of a sidewalk grant application submission to the Houston-Galveston Area Council ("H-GAC"), being the grant application discussed in Item 9 above.

Joe Meppelink, Assistant Secretary, moved to approve the H-GAC Sidewalk Grant application. Blanca Blanco seconded the motion, which passed unanimously.

**Item 11. Harrisburg Garage Grant Application.** Consider approval of application submission for the HGAC TIP – Harrisburg Garage and authorize appropriate action.

Patrick Ezzell requested approval for submission of a grant application to H-GAC for public park and ride spaces for the Harrisburg Parking Garage. He stated that this will allow for riders at Lockwood Station to have access to public parking spaces and that he believes it will stimulate growth in the area.

Blanca Blanco moved to approve submission of the Harrisburg Garage grant application. Marjorie Pena seconded the motion, which passed unanimously.

**Item 12. Houston-Galveston Area Council of Governments RTP Application.** Consider approval of application submission for the HGAC Regional Transportation Plan and authorize appropriate action.

Patrick Ezzell of Coastal Builders explained that this application is for a Regional Transportation Plan ("RTP"), a planning tool for H-GAC to allocate funds to projects in the future. He stated that there is no financial commitment related to this application.

Assistant Secretary Joe Meppelink moved to approve the H-GAC RTP application. Blanca Blanco seconded the motion, which passed unanimously.

**Item 13. Investment Policy.** Review the investment policy and adopt a resolution amending or confirming the same; obtain new certifications from dealers and bankers, if needed; amend or approve Depository Pledge Agreements; accept disclosures of relations with brokers from Investment Officers; adopt a list of Authorized Brokers/Dealers; and authorize appropriate action.

District Attorney Joel Cleveland advised the Board regarding the annual review of the District's investment policy. He reviewed with the Board the District's current authorized investments under the Investment Policy and presented for the Board's consideration a Resolution Confirming the Investment Policy, noting that no changes are being recommended. He also reviewed the proposed Broker/Dealer List. Mr. Cleveland then presented the Public Funds Investment Act ("PFIA") disclosures of Ms. Asha John and Vice Chair Craig Rohden, the District's investment officers.

Marjorie Pena moved to approve the Resolution Confirming Investment Policy, adopt the Broker/Dealer list as presented, and accept the PFIA disclosures of Ms. John and Vice Chair Rohden. Craig Rohden, Vice Chair, seconded the motion, which passed unanimously.

**Item 14. Depository Pledge Agreement.** Consider and receive approval of the Depository Pledge Agreement with the District's new banking institution and authorize appropriate action.

This item was tabled.

**Item 15. License Agreement with Harris County.** Consider approval of a license of office space to Harris County for the Sheriff's Department and authorize appropriate action.

Martin Chavez, Director of Operations and Constituent Services, requested approval of a License Agreement with Harris County to establish an auxiliary station at the District's office for use by the Harris County Sheriff's Department.

Blanca Blanco moved to approve the License Agreement with Harris County. Assistant Secretary Joe Meppelink seconded the motion, which passed unanimously.

**Item 16. President's Report – District Overview.** Receive the President's report on the following District programs and authorize appropriate action:

**a. Security and Public Safety:**

1. Graffiti abatement program

Martin Chavez, Director of Operations and Constituent Affairs, gave the monthly graffiti report for the District. Martin Chavez reported that all but two districts have approved the District's new rate increase. He also noted that the District had the highest number of graffiti sites abated for the month.

2. Law Enforcement Coordination Team meeting

Martin Chavez, Director of Operations and Constituent Affairs, gave an update from the monthly LECT meeting for the District. He then reported on a tour at the new, state-of-the-art Harris County Joint Processing Center and noted that there were over 40 attendees.

**b. Visual and Infrastructure Improvements:**

1. Right of way clean-up, litter pick-up, tire removal, dump site clean-up, and street lamp repair.

Martin Chavez presented a report for services performed by the District's litter, right of way and special projects crew in September 2018. Mr. Chavez also reported on the use of the District's recently purchased Bobcat, noting that it has already been helpful.

**c. Marketing & Perception.** Receive report on marketing activities.

Dan Joyce, Director of Marketing & Communications, thanked the Board for their support and sponsorship of the East End Street Fest. He then reported on the impact of social media on registrations for the event and on the multiple media spotlights and segments in connection with the festival. He also noted that the total Facebook reach was right below 15,000.

**d. East End Improvement Corporation.** Receive report on EEIC and East End Street Fest.

Asha John, Acting Executive Director of the EEIC, presented financial updates for the East End Street Fest, including approximately \$95,000 in sponsorships, \$94,000 in-kind, \$13,000 in registrations.


**Item 16 Executive Session, if Necessary.** Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from or question employees in accordance with Section 551.075 of the Texas Government Code; employees ; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; or (f) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.

**Item 17 Reconvene in Open Session.** Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real property; (c) personnel matters; (d) receiving information from or questioning employees; (e) economic development negotiations or offers of financial incentives; (f) deployment of security personnel or devices or a security audit; and (g) any other matters relative to any of these matters which was discussed in Executive Session.

**Item 18. Adjourn.**

There being no further business, the meeting was then adjourned at 4:37 pm.



  
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East End District