

**EAST END DISTRICT  
Regular Meeting of the Board of Directors  
November 18, 2021**

The Board of Directors (the "Board") of the East End District (the "District" or "EED") met in regular session, open to the public, at 3211 Harrisburg, Houston, Texas 77003 and via video/audio conference on Thursday, November 18, 2021, at 3:30 p.m. The roll was called for the members of the Board, to-wit:

Position 1	Anna Deans	
Position 2	Blanca Blanco	Assistant Secretary
Position 3	Stephen Quezada	Treasurer
Position 4	Ann Bacon	
Position 5	Roy Lira	
Position 6	Joe Meppelink	Chairman
Position 7	Lani Baker	
Position 8	Jose Valdez	
Position 9	Devin Licata	
Position 10	Josue Perez	
Position 11	Taryn Sims	Secretary
Position 12	Elliot Barner	
Position 13	Vacant	
Position 14	Marjorie Peña	
Position 15	Susan Sahwani-Garcia	

and all of the above were present except for Directors Deans, Bacon, Peña, and Garcia, thereby establishing a quorum.

Also present during all or part of the meeting were Veronica Chapa Gorczynski, the District's President; Eva Quiroz, the District's Administrative Services Manager; Martin Chavez, the District's Director of Constituent Services; Eric Ratan, the District's Director of Operations; Dan Joyce, the District's Director of Public Affairs; Sergeant Maldonado and Deputy Rodriguez of Harris County Precinct 6 ("Precinct 6"); Angela Stephens of Your Part-Time Controller, LLC; Patrick Ezzell of Coastal Builders ("CB"); and Laura Davis and Judy Marcantel (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP.

**Item 1. Receive Public Comments in accordance with adopted procedures.**

There were no public comments.

**Item 2. Appointment of Directors.** Declare vacancies, if appropriate; and appoint directors if appropriate.

No action was taken.

**Item 3. Appointment of Committee Members.** Declare vacancies, if appropriate; and appoint directors to Committees if appropriate.

No action was taken.

**Item 4. Minutes.** Approve minutes of previous Board meeting(s).

This item was taken out of order. The Board next considered approving the minutes of the October 28, 2021, meeting. Director Lira moved to approve the minutes of the October 28, 2021, regular Board meeting, as presented. Director Blanco seconded the motion, which passed unanimously.

**Item 5. Minutes.** Receive report on collection of assessments and authorize appropriate action.

Ms. Stephens presented the Assessment report. She reported that the District's 2020 assessments were 97% collected as of October 31, 2021. No action was necessary.

**Item 6. Security Report.** Receive a security report related to Precinct 6 Security contract.

Sergeant Maldonado of Precinct 6 reported on criminal activity in the District. He reported that Precinct 6 is receiving an average of 15 calls a day. No action was necessary.

**Item 7. Financial Reports.** Receive and approve the Treasurer's reports on revenues and expenditures, the investment report and the Finance Committee report, and authorize appropriate action.

Ms. Stephens presented and reviewed the monthly Financial Reports for October 31, 2021; the District's investment report as of October 31, 2021; and the Leverage Log of Match, Grants and In-Kind Funds 2021-2022 (collectively, the "Reports").

After discussion, Director Licata moved to approve the Reports, as presented. Director Blanco seconded the motion, which passed unanimously.

**Item 8. Public Hearing and Supplement to the Assessment Roll.** Receive and act on the Hearing Examiners Report from the Public Hearing on Supplementing the Assessment Roll; adopt an order in connection with the supplementing of the Assessment Roll; approve an amended District Information Form; and authorize appropriate action.

President Gorczynski thanked the Hearing Examiners for their time in attending the District's November 4, 2021, Public Hearing on supplementing the 2021 assessment roll ("Public Hearing") and for preparing recommendations based on evidence presented at such Public Hearing ("Hearing Examiners' Report"). Ms. Davis presented and reviewed with the Board a Summary of the Hearing Examiners' Report, and the Board considered action on the Order Amending the Assessment Roll based on the recommendations of the hearing examiners. In response to questions from the Board, Ms. Davis reported on public comments from the hearing and noted that the Hearing Examiners unanimously recommend supplementing the

District's assessment roll with the added properties, as further described in the Hearings Examiners' Report and the Order.

After discussion, Director Valdez moved that the Board accept the Hearing Examiners' Report as presented, adopt the Order Amending the Assessment Roll, and approve an amended District Information Form. Director Lira seconded the motion, which passed unanimously.

**Item 9. Partnership Agreement with Career and Recovery Resources, Inc.** Consider, review, and approve an agreement with Career and Resources Recovery Inc. to provide labor and workforce support of special projects for the East End District.

President Gorczynski reviewed and presented a Memorandum of Understanding with Career and Recovery Resources regarding a program where individuals who are experiencing unemployment, homelessness or other obstacles to employment can receive new skills, earn income and help create new opportunities. She stated that the partnership will include the District providing a work schedule along with projects for a team of 2 to 10 individuals.

After discussion, Director Blanco moved to approve the Agreement between East End District and Career and Recovery Resources, Inc. Director Licata seconded the motion, which passed unanimously.

**Item 10. Tri-Party Agreement with Career and Recovery Resources, Inc. and Precinct 2 for Second Chance Internship.** Consider, review, and approve a Tri-Party Agreement with Harris County Precinct 2 and Career and Recovery Resources, Inc. to partner on a Second Chance Internship to provide interns to the East End District.

President Gorczynski reviewed and presented a Tr-Party Agreement with Harris County Precinct 2 and Career and Recovery Resources, Inc. to partner on a Second Chance Internship. She stated that the District, Harris County Precinct 2, and Career and Recovery Resources, Inc. will work together to fulfill their mission and goals of providing new skills, earn income and to help create new paths for people experiencing unemployment, homelessness, or other obstacles to employment.

After discussion, Director Valdez moved to approve the Tri-Party Agreement with Career and Recovery Partners, Inc., and Harris County Precinct 2. Director Blanco seconded the motion, which passed unanimously.

**Item 11. Surplus Property.** Declare graffiti vehicle surplus property and authorize disposition of property.

Mr. Chavez reviewed a vehicle disposition request with the Board. He stated that the vehicle suffered engine failure and that the cost of repairs exceeds the value of the vehicle.

After discussion, Director Licata moved to declare the vehicle as surplus and approve the disposition of the vehicle to be sold at scrap value. Director Sims seconded the motion, which passed unanimously.

**Item 12. Staff Bonuses.** Review proposal to approve end-of-year staff bonuses and authorize appropriate action.

President Gorczynski presented a memo to discuss the recommendation for staff bonuses for the fiscal year 2021, which recommended that the District pay \$39,329.99 in December 2021 for all eligible staff. She stated that the Executive Committee recommended utilizing the full budgeted amount.

After discussion, Director Blanco made a motion to utilize the full budgeted amount of \$39,329.99, for staff bonuses and to pay such bonuses on December 15, 2021. Director Sims seconded the motion, which passed unanimously.

**Item 13. Resolution.** Adopt Resolution of Appreciation of Martin Chavez.

President Gorczynski announced Mr. Chavez's planned retirement to occur December 31. Chairman Meppelink then presented a Resolution of Appreciation of Martin Chavez, stating that the Board of Directors expresses its gratitude and appreciation to Mr. Chavez for his long service to the District and community.

After discussion, Director Valdez moved to approve the Resolution of Appreciation of Martin Chavez. Director Sims seconded the motion, which passed unanimously.

**Item 14. Board Meeting Schedule for 2022.** Adopt a meeting schedule for the 2022 Board of Directors meetings.

President Gorczynski then presented the District's 2022 Board Meeting Calendar. After discussion, Director Valdez moved to adopt the District's Board Meeting Calendar for 2022. Director Sims seconded the motion, which passed unanimously.

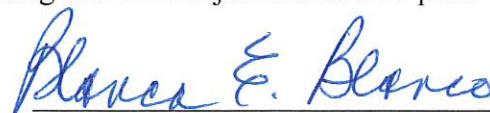
**Item 15. President's Report – District Overview.** Receive the President's report on the following District programs and authorize appropriate action.

President Gorczynski advised the Board that the President's report and video was previously sent to the Board for their review.

**Item 16. Adjourn.**

There being no further business, the meeting was then adjourned at 4:55 p.m.



  
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Blanca E. Blanco  
East End District