



**Thursday, May 28, 2020
at 3:30pm**

EED Board of Directors:

Bryson Grover, Position 1
Blanca Blanco, Position 2
Stephen Quezada, Position 3
William McConnell, Position 4
Domenic Laurenzo, Position 5
Joe Meppelink, Position 6
Erin Dyer, Position 7
Jose Valdez, Position 8
Devin Licata, Position 9
VACANT, Position 10
Taryn Sims, Position 11
Elliot Barner, Position 12
VACANT, Position 13
Marjorie Peña, Position 14
Susan Garcia, Position 15

Veronica Chapa Gorczynski, President

Posted Agenda

EAST END DISTRICT
Regular Meeting of the Board of Directors
May 28, 2020

Notice is hereby given that a regular meeting of the Board of Directors of the East End District (the "District") will be held on **Thursday, May 28, 2020, at 3:30 p.m.**, via a video/audio conference. The video/audio conference meeting is authorized by the suspension of certain provisions of Chapter 551, Texas Government Code, as described below.

To view the meeting materials during the meeting using ZOOM, log into Zoom -

Meeting ID: 850 5928 9771

Password: 123094

To participate by audio only, dial the following number -

(346) 248-7799

Meeting ID: 850 5928 9771

Password: 123094

Electronic copies of the meeting materials are also available at <https://www.eastenddistrict.com/news/board-meeting-agendas/> at such time the meeting occurs, or by contacting hello@eastenddistrict.com. The meeting is being held to consider, discuss and adopt such orders, resolutions or motions and take such other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Receive Public Comments in accordance with adopted procedures.**
2. **Assessments.** Receive report on collection of assessments and authorize appropriate action; report by Carl Sandin of Perdue Brandon Fielder Collins & Mott LLP.
3. **Appointment of Committee Members.** Declare vacancies, if appropriate; and appoint directors to Committees if appropriate.
4. **Minutes.** Approve minutes of previous Board meeting(s).
5. **Security Report.** Receive a security report related to Precinct 6 Security contract.
6. **Financial Reports.** Receive and approve the Treasurer's reports on revenues and expenditures, the investment report and the Finance Committee report, and authorize appropriate action.
7. **Proposal to Repair Pavers in Five Intersections on Harrisburg.** Review and approve a proposal for repairs including pavers, paint, and related repairs for five intersections along Harrisburg including York, Sampson, Milby, Lockwood and Caesar.
8. **Proposal to Repair Thoroughfare Striping.** Review and approve a proposal for repairs including striping Canal and Navigation from Jensen to York Streets.
9. **President's Report – District Overview.** Receive the President's report on the following District programs and authorize appropriate action:
 - a. **Security and Public Safety:**
 1. Graffiti abatement program
 - b. **Visual and Infrastructure Improvements:**
 1. Right of way clean-up, litter pick-up, tire removal, dump site clean-up, and street lamp repair
 2. Report on 5310 Sidewalk Grant

3. Report on Lockwood Garage
4. Report from UP CDC
5. Report on Farmers Market

c. **Marketing & Perception.** Receive report on marketing activities.

10. **Adjourn.**

Pursuant to the March 16, 2020, Declaration by the Governor of the State of Texas, certain requirements of Chapter 551, Texas Government Code, have been suspended in response to the Coronavirus (COVID-19) disaster. This action allows governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

5/28/2020 Board Agenda

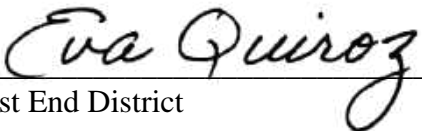

East End District



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EAST END DISTRICT
Regular Meeting of the Board of Directors
Thursday, May 28, 2020 at 3:30pm

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2. **Assessments.** Receive report on collection of assessments and authorize appropriate action; report by Carl Sandin of Perdue Brandon Fielder Collins & Mott LLP. *Pages 2-15*
3. **Appointment of Committee Members.** Declare vacancies, if appropriate; and appoint directors to Committees if appropriate. *Page 16*
4. **Minutes.** Approve minutes of previous Board meeting(s). *Pages 17-22*
5. **Security Report.** Receive a security report related to Precinct 6 Security contract. *Page 23*
6. **Financial Reports.** Receive and approve the Treasurer's reports on revenues and expenditures, the investment report and the Finance Committee report, and authorize appropriate action. *Pages 24-45*
7. **Proposal to Repair Pavers in Five Intersections on Harrisburg.** Review and approve a proposal for repairs including pavers, paint, and related repairs for five intersections along Harrisburg including York, Sampson, Milby, Lockwood and Caesar. *Pages 46-55*
8. **Proposal to Repair Thoroughfare Striping.** Review and approve a proposal for repairs including striping Canal and Navigation from Jensen to York Streets. *Pages 56-60*
9. **President's Report – District Overview.** Receive the President's report on the following District programs and authorize appropriate action: *Page 61*
 - a. **Security and Public Safety:**
 1. Graffiti abatement program
 - b. **Visual and Infrastructure Improvements:**
 1. Right of way clean-up, litter pick-up, tire removal, dump site clean-up, and street lamp repair
 2. Report on 5310 Sidewalk Grant
 3. Report on Lockwood Garage
 4. Report from UP CDC
 5. Report on Farmers Market
 - c. **Marketing & Perception.** Receive report on marketing activities.
10. **Adjourn.**

Item #1

Public Comments

(in accordance with adopted procedure)

Item #2

Assessments

Collected Assessments

Delinquent Assessments

PERDUE, BRANDON, FIELDER, COLLINS & MOTT L.L.P.
DELINQUENT ASSESSMENT REPORT
EAST END DISTRICT
May 28, 2020

Amounts shown are 2018 base assessment amounts unless indicated.

Suit filed:

Houston Coating 99-07 assessments \$1,852.50, 1923 Kolfahl St. (tracts 20B & 20E-1)-0410070210066, 0410070210114

Suit filed. Judgment signed 12/1/08; the judgment is final. The 2008 through 2018 assessments (base assessment of \$5,234.08) are due but are not included in the suit because they were not delinquent at the time of judgment. This is a property believed to have environmental problems.

Jose R. Chavez 12-18 assessments \$1,564.74, 7140 Canal St.-0251430000051

We have intervened in a suit filed by the county; we will monitor the case.

Gloria Ruby Salinas et al. 14-18 assessments \$1,519.75, 4701 Sherman St.-0280310000013

We intervened in a suit filed by Ovation Services, a tax lien loan company; a trial date was set for 5/22/20 but was cancelled due to COVID-19. A new trial date will be set when the courts reopen.

Amos K. Mwangi 14-18 assessments \$1,261.54, 2502 Garrow St.-1171810010003

We have intervened in a suit filed by the county; judgment was signed 5/21/19. The judgment is final; a judgment letter has been sent and an abstract of judgment has been filed. Mr. Mwangi responded and discussed setting up a payment agreement but at the time this report was prepared, the agreement had not been finalized. A balance letter has been sent but there has been no response. The county has not set the property for tax sale because the county taxes have been paid.

Tiburcia Martinez 14-18 assessments \$963.55, 4801 Canal St.-0131040280001

We have intervened in a suit filed by the county; we will monitor the case.

Rosemary Arizagacruz 11-18 assessments \$951.14, 6831 Avenue T-0390920000007

Suit filed; judgment was signed on 10/12/16. The judgment submitted by the county did not include the Greater East End Management District so we filed a motion for a new trial. Our motion was granted and judgment was submitted on 8/18/17; the new judgment was signed on 10/16/17 and the judgment is final. A judgment letter has been sent but there has been no response. The county filed a new suit for the 2017 and 2018 taxes and we have intervened on behalf of the District; judgment was signed on 2/28/20. The judgment is final; a judgment letter has been sent.

Jose I. Sandoval 14-17 assessments \$887.22, 754 Telephone Rd.-0410070100058

Suit filed; judgment was signed 9/20/16 and included the 2014 and 2015 assessments. The judgment is final; a judgment letter has been sent but there has been no response. The county filed a new suit for the 2016 and 2017 taxes; we intervened on behalf of the District and judgment was signed on 10/16/18. The judgment is final; we have sent a judgment letter but there has been no response. The county has not set the property for tax sale because the county taxes included in the judgment have been paid.

Hector C. Quintero 14-18 assessments \$867.07, 7640 Harrisburg Blvd.-0252240000045
We have intervened in a suit filed by the county. Judgment was signed on 12/9/19; the judgment is final. A judgment letter has been sent and an abstract of judgment has been filed.

Josefina Munoz 14-18 assessments \$849.46, 6648 Avenue C-0390090000001
We have intervened in a suit filed by the county; we will monitor the case.

Victor M. & Ana Jimenez 13-18 assessments \$678.38, 7707 Avenue L-0251850000021
We have intervened in a suit filed by the county; judgment was signed 10/8/19. The judgment is final; a judgment letter has been sent and an abstract of judgment has been filed.

Jorge & Sergio Rodriguez 14-18 assessments \$634.56, 7401 Navigation Blvd. (2 accounts)-0251950000022, 0251950000048
We have intervened in a suit filed by the county; we will monitor the case. They committed to pay in 3 installments but they failed to make any payments so the payment agreement has been defaulted.

Church of Jesus Christ House of Prayer Inc. 14-15 assessments \$603.70, 501 72nd St.-0251330000001
Suit filed. Judgment was signed on 12/16/16; the judgment is final. A judgment letter has been sent but there has been no response. We have filed an abstract of judgment. The county taxes are still due but the county has not set the property for tax sale at this time. The property has a total exemption as of 12/17/15.

Estate of John P. O'Dowd 16-18 assessments \$590.25, 4101 Polk St.-0550960000024
We have intervened in a suit filed by the county; we will monitor the case.

Ruben Cruz (was Manuel Cruz, Sr.) 16-18 assessments \$543.39, 302 Lenox St. (Tracts 1A & 2A)-0222030000001
We have intervened in a suit filed by the county; judgment was signed on 6/6/18. The judgment which covers the 2016 and 2017 assessments is final; a judgment letter has been sent but there has been no response. An abstract of judgment has been filed. The county has filed a new lawsuit for the 2018 taxes; we have intervened on behalf of the District.

Heirs of Charles B. & Frances Corona 16-18 assessments \$536.71, Tracts 27, 28 and 29 on Kemp St.-0231050000027
We have intervened in a suit filed by the county; we will monitor the case.

Veronica M. Moreno & Freddy D. Montes, Jr. 16-18 assessments \$480.52, 8306 La Porte Rd.-0331490010003
We have intervened in a suit filed by the county; we will monitor the case.

Maria Luisa Ortuno & Samuel Cornejo 17-18 assessments \$430.92, Lot 13 & Tract 14 Block 22 on Harrisburg St.
We have intervened in a suit filed by the county. We recently received **payment in full** for this account and an additional account they own which is not in suit; we have forwarded the payment to the assessment office.

Estate of John P. O'Dowd 16-18 assessments \$427.50, 4101 Polk St.-0550960000023
We have intervened in a suit filed by the county; we will monitor the case.

Gloria Ruby Salinas et al. 17-18 assessments \$388.80, 4705 Sherman St.-0280310000012
We intervened in a suit filed by the county; we will monitor the case.

Maria L. Ortuno Arrellano 17-18 assessments \$282.76, 4109 Navigation Blvd.-0371940000022

We have intervened in a suit filed by the county. We recently received **payment in full** for this account and we have forwarded the payment to the assessment office.

Arturo Martinez 17-18 assessments \$234.08, 3614 Navigation Blvd.-0260750000003

We have intervened in a suit filed by the county; a trial date is set for 6/12/20.

Victor M. & Ana Jimenez 13-18 assessments \$229.83, Lots 23 & 24 Block 104 on Avenue L-0251850000023

We have intervened in a suit filed by the county; we will monitor the case.

HIS Place Center \$228.97, 700 Telephone Rd.-0410070100095

We have intervened in a suit filed by the county; we will monitor the case.

Soledad Castillo \$208.10, 6003 Harrisburg Blvd.-0371700010014

We have intervened in a suit filed by the county; judgment was signed 3/4/20. The judgment is final; a judgment letter has been sent but there has been no response; we have filed an abstract of judgment.

Ernesto Izaguirre \$201.73, 6528 Harrisburg Blvd.-0610810010001

We have intervened in a suit filed by the county; we will monitor the case.

Carlos S. & Toni Tristan \$200.15, 6706 Capitol St.-0250640000003

We have intervened in a suit filed by the county; we will monitor the case.

J. H. Tampke 14-18 assessments \$176.25, 911 Parsons St.-0161780000007

We have intervened in a suit filed by the county; judgment was signed 1/27/20. The judgment is final; a judgment letter has been sent. The county has requested an order of sale but a sale date has not been set at this time.

JLMC Real Estate Development LLC 15 assessments \$174.09, 2603 Canal St.-0231010000007

We have intervened in a suit filed by the county; a trial date was set for 3/22/17 but was passed because the county taxes were paid in full. We sent a balance letter to the property owners, but they failed to pay or respond so we took the lead in the suit; judgment was signed on 1/2/18. The judgment is final; a judgment letter has been sent but there has been no response; we have filed an abstract of judgment.

Elia P. Perez & Arturo Netro 15 assessments \$170.87, 7915 Leander St. (lot 11)-0131780000011

Suit filed. Judgment signed on 7/25/16; the judgment is final. They committed to pay in 3 installments; 2 payments have been received. We spoke to Perez again on 10/23/19 and she requested an emailed statement, which we sent. On 3/2/20, we sent her statements for six additional accounts that were not included in the suit. The 2016 through 2018 assessments are due but are not included in the suit because they were not delinquent at the time of judgment.

Manuel Munoz \$170.51, 5725 Dwinnell St.-0563480000229

We have intervened in a suit filed by the county; judgment was submitted on 2/7/20.

On 5/13/20, Mr. Munoz called and said that he was mailing payment in full.

Maria Pinzon & Oscar Rodriguez 14-18 assessments \$168.76, 7446 Avenue P-0252070000045

We have intervened in a suit filed by the county. Judgment was to be submitted on 2/28/20 but the county filed a motion for continuance; a new hearing date has been set for 6/12/20.

So Youn Youn 06-16 assessments \$116.30, 7434 J. W. Peavy Dr.-0291910000009

Suit filed. Judgment was signed on 7/28/17; the judgment is final. A judgment letter has been sent but there has been no response; an abstract of judgment has been filed. The county taxes are still due, but the county has not set the property for tax sale at this time.

C. W. Hanslip 01-12 assessments \$94.12, Tract 21 C on Wayside Dr.-0410070380015

Suit filed. Judgment signed 12/2/13; the judgment is final. The county set the property for tax sale on 5/3/16 but the sale was cancelled. No reason was given for the cancellation, but we believe it is because the property appears to be a worthless sliver of landlocked property. The county set the property for tax sale again on 7/3/18; that sale was also cancelled.

Jokonda S. Almont \$91.07, 1207 75th St.-0251880000001

We have intervened in a suit filed by the county; we will monitor the case.

I U International Corp. 99-09 assessments \$74.25, Lot 48 Block 28 Magnolia Park Section 2-0251210000050

Suit filed. Judgment signed 3/7/11; the judgment is final. The county set the property for tax sale on 5/3/16 and on 8/7/18 but the sales were cancelled; no reason was given for the cancellations. The property is a small 2500 square foot tract in the shape of a triangle at the intersection of Avenue E and S. 74th St.

Annette Reyna 15-16 assessments \$68.16, Tract 6 B Shipman Labor on Telephone Rd.-0410070350008

Suit filed; judgment was signed 8/15/17. The judgment is final; a judgment letter has been sent. On 3/14/17, Reyna called our office and asked for a payoff balance. Reyna said the account would be paid shortly but it is still due. We have filed an abstract of judgment.

- Where appropriate, delinquent 2019 assessments are included in the above suits.

Payment plans:

Folwell Holdings LLC (was Normco Leasing Co.) 10-18 assessments \$4,474.09, 900 78th St.-0251620000001

We intervened in a suit filed by the county but the case was dismissed. They have a payment agreement with the assessment office. The 2019 assessments are paid.

Raymundo Nino 12-18 assessments \$1,591.98, 7210 Hemlock St.-0402330000184

He has a payment agreement with the assessment office.

Rey Del Pollo Inc. #4 \$278.43, 7170 Lawndale St.-0410300000390

They have a payment agreement with the assessment office.

Mike Hoang Quach 17-18 assessments \$106.76, 7903 Leander St.-0131780000026

He has a payment agreement with the assessment office. The 2016 assessments were recently **paid in full**.

Bankrupt:

Alliance Processors Inc. 16 assessments \$33.75, 7611 Avenue N-0251990000037

A claim has been filed on behalf of the District.

Paid in full:

Cornerstone Navigation Properties, LLC \$898.04, 3415 Navigation Blvd.-1265760010002

Sarah Scherzer \$397.80, 103 Riley Ln.-1285510030004

Arrazolo Holdings LLC \$258.84, 6831 Avenue W-0751830000015

Juan Arellano \$56.48, Lot 8 Block 1 on Live Oak St.-1371920010008

2018 accounts:

In addition to other 2018 accounts listed on this report, there are 39 delinquent accounts with base assessments ranging from \$4 to \$2,406. Demand letters have been sent, we are trying to reach each owner by phone and we are contacting lienholders, where appropriate.

Other accounts:

Judith Wiederkehr et al. 17-18 assessments \$10,941.31, 7525 & 7425 Sherman St.-
0251090000023, 0251200000003

They filed suit against the appraisal district on the 2017 valuation of the property, but the case was dismissed. We sent a demand letter, an emailed statement, and we left a voice mail message but there has been no response. They have now filed suit against the appraisal district on the 2018 valuation of the property; we are monitoring the case.

- In addition to other accounts listed on this report, there are 67 property owners delinquent for assessment years prior to 2018. Base assessments due range from \$7 to \$2,164; these amounts include 2018 assessments if they are also due. Demand letters have been sent and we are attempting to contact each owner by phone. We are also contacting mortgage companies, where appropriate.

As of 8/8/19, there were 304 delinquent property owners with base assessments due of \$198,625.25.
As of 9/12/19, there were 262 delinquent property owners with base assessments due of \$171,609.77.
As of 10/10/19, there were 243 delinquent property owners with base assessments due of \$158,507.83.
As of 11/5/19, there were 230 delinquent property owners with base assessments due of \$139,747.79.
As of 1/9/20, there were 211 delinquent property owners with base assessments due of \$122,141.60.
As of 2/6/20, there were 189 delinquent property owners with base assessments due of \$112,157.16.
As of 3/12/20, there were 156 delinquent property owners with base assessments due of \$92,811.12.
As of 4/7/20, there were 144 delinquent property owners with base assessments due of \$87,159.75.
As of 5/15/20, there were 139 delinquent property owners with base assessments due of \$85,034.58.

If you have any questions, please feel free to contact me.

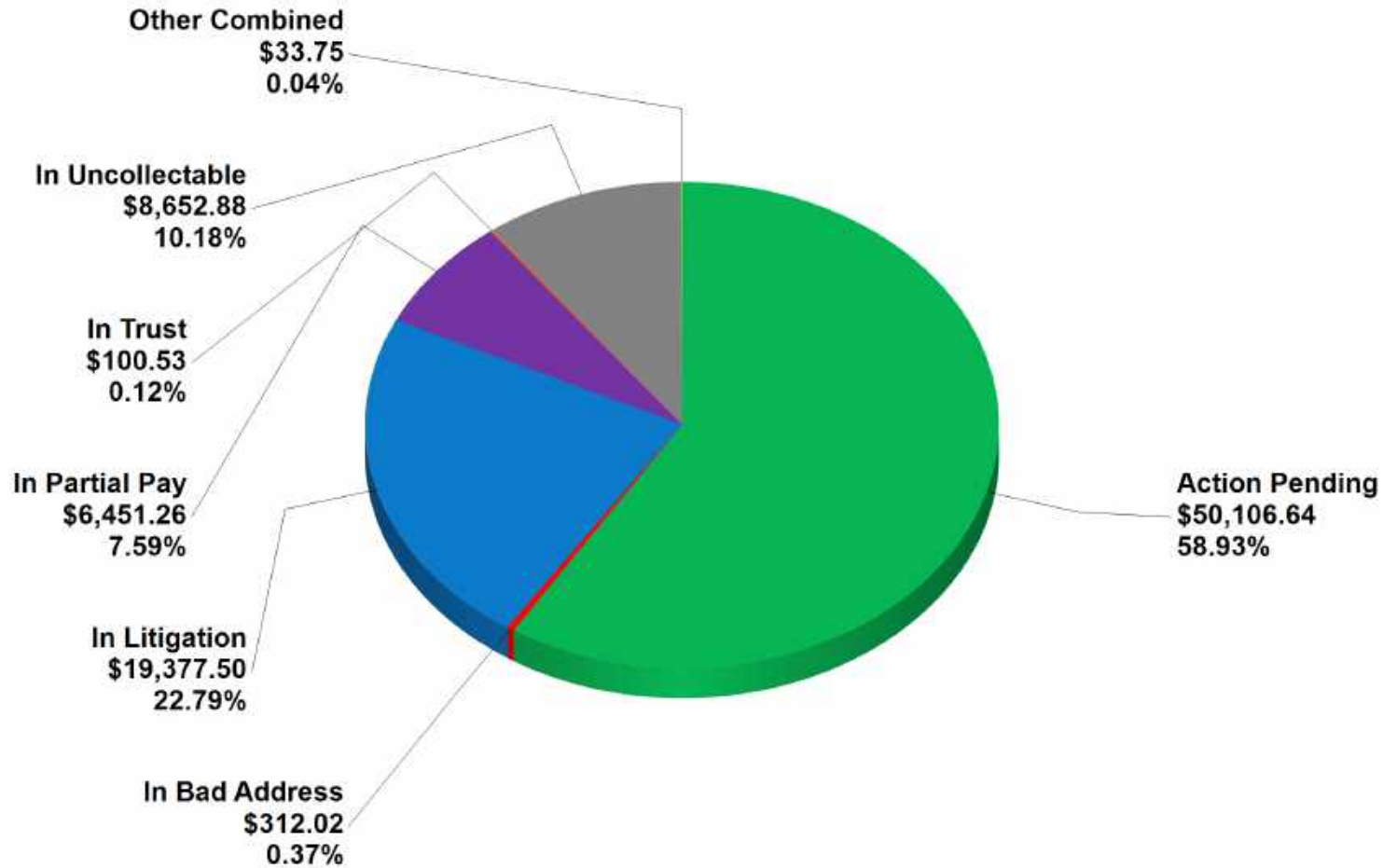


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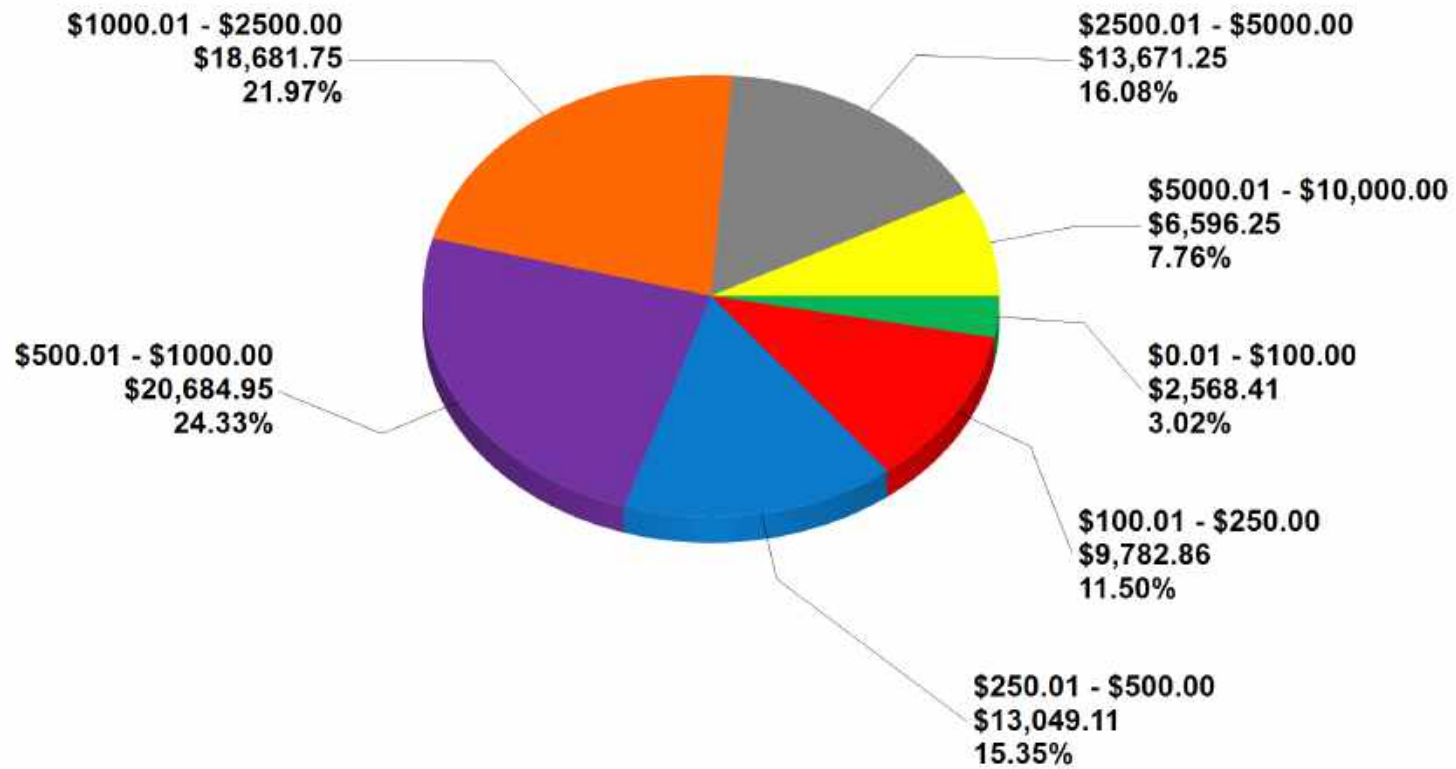
Account Break Down Chart For EAST END DISTRICT



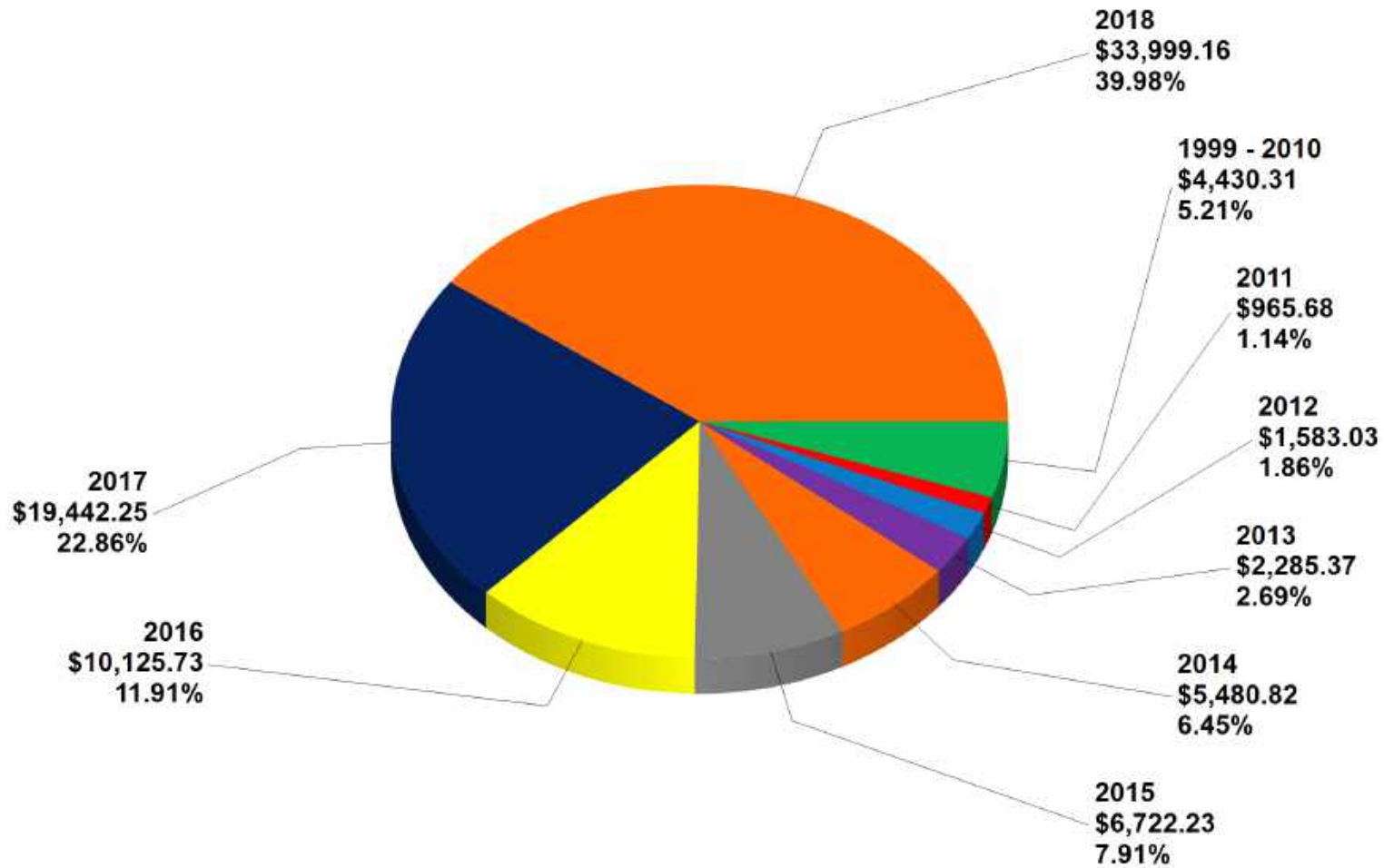
As Of 5/18/2020

Total Base Tax: \$85,034.58

Dollar Range Chart For EAST END DISTRICT



Tax Year Chart For EAST END DISTRICT



**EAST END DISTRICT
ASSESSMENT COLLECTION REPORT
April 2020
BILLING AND COLLECTION SUMMARY
FISCAL YEAR
10/01/19 - 09/30/20**

YEAR	RATE	TOTAL LEVY	COLLECTIONS	RECEIVABLE	% COLLECTED
2019	0.15000	\$2,957,184.80	\$2,717,073.75	\$240,111.05	92%
2018	0.15000	\$2,644,897.90	\$2,610,648.26	\$34,249.64	99%
2017	0.15000	\$2,440,866.51	\$2,421,424.26	\$19,442.25	99%
2016	0.15000	\$2,334,037.88	\$2,323,912.15	\$10,125.73	99%
2015	0.15000	\$2,147,939.89	\$2,141,217.66	\$6,722.23	99%
2014	0.15000	\$1,959,191.41	\$1,953,710.59	\$5,480.82	99%
2013	0.15000	\$1,766,352.66	\$1,764,067.29	\$2,285.37	99%
2012	0.15000	\$1,651,914.02	\$1,650,330.99	\$1,583.03	99%
2011	0.15000	\$1,546,327.24	\$1,545,361.56	\$965.68	99%
2010	0.15000	\$1,569,363.33	\$1,568,890.90	\$472.43	99%
2009	0.15000	\$1,564,637.07	\$1,564,210.26	\$426.81	99%
2008	0.15000	\$1,540,422.70	\$1,540,004.39	\$418.31	99%
2007	0.15000	\$1,393,921.28	\$1,393,503.31	\$417.97	99%
2006	0.15000	\$1,083,262.21	\$1,082,877.30	\$384.91	99%
2005	0.15000	\$1,024,906.95	\$1,024,484.59	\$422.36	99%
2004	0.15000	\$955,344.17	\$954,959.92	\$384.25	99%
2003	0.15000	\$911,989.17	\$911,676.71	\$312.46	99%
2002	0.15000	\$895,710.01	\$895,271.76	\$438.25	99%
2001	0.15000	\$897,466.66	\$897,154.20	\$312.46	99%
2000	0.15000	\$887,566.58	\$887,271.54	\$295.04	99%
1999	0.15000	\$781,205.97	\$780,918.24	\$287.73	99%

\$325,538.78

Current Month Activity

Revenue:	<u>Current Month</u>	<u>Year to Date</u>
2019 Assessment Collected	8,329.23	2,717,073.75
2018 Assessment Collected	14,797.64	23,188.30
2017 Assessment Collected	6,228.41	2,578.45
2016 Assessment Collected	598.16	1,598.11
2015 Assessment Collected	457.00	1,194.68
2014 Assessment Collected	96.16	632.24
2013 Assessment Collected	0.00	192.27
2012 Assessment Collected	0.00	189.49
2011 Assessment Collected	0.00	70.00
2010 Assessment Collected	0.00	364.67
2009 Assessment Collected	0.00	540.16
2008 Assessment Collected	0.00	0.00
2007 Assessment Collected	0.00	0.00
2006 Assessment Collected	0.00	0.00
2005 Assessment Collected	0.00	0.00
2004 Assessment Collected	0.00	0.00
2003 Assessment Collected	0.00	0.00
2002 Assessment Collected	0.00	0.00
2001 Assessment Collected	0.00	0.00
2000 Assessment Collected	0.00	0.00
1999 Assessment Collected	0.00	0.00
Penalty & Interest	3,388.40	34,253.11
Overpayments	0.04	18,582.10
CAD Lawsuits	-8,576.50	45,383.80
CAD Corrections	0.00	2,945.82
Estimated Payments	0.00	12.71
Collection Fees	1,616.65	16,825.77
Misc. Revenue	0.00	1,234.83
Total Revenue	26,935.19	2,866,860.26
Overpayments Presented for Refund	6,175.68	63,498.27
Overpayments Applied to Assessment	0.00	0.00
ASSESSED VALUE FOR 2019:	1,971,456,569	Uncertified: 11,208,943
ASSESSED VALUE FOR 2018:	1,776,008,271	
ASSESSED VALUE FOR 2017:	1,627,332,713	
ASSESSED VALUE FOR 2016:	1,556,024,622	
ASSESSED VALUE FOR 2015:	1,433,263,663	

East End District					
April 2020					
TOP TEN ASSESSMENT PAYERS					
PROPERTY OWNER	ACCOUNT NOS	SITUS	PROPERTY TYPE	VALUE	ASSESSMENT
HOUSTON GULFGATE % PARTNERS LP 1800 POST OAK PLACE STE 400 6 BLVD PLACE STE 400 HOUSTON TX 77056	122 747 001 0001	910 GULFGATE CENTER MALL 77087	SHOPPING CENTER	56,918,082	85,377.12
KBRN 800 TOWN & COUNTRY BLVD STE 200 HOUSTON TX 77024	042 153 000 0001	4100 CLINTON DR 77020	OFFICE BUILDING	28,510,000	42,765.00
	035 156 000 0001	3100 CLINTON DR 77020	VACANT LAND	10,298,188	15,447.28
	037 123 000 0005	2311 CANAL ST 77003	OFFICE BUILDING	4,321,288	6,481.93
	037 122 000 0006	2315 NAVIGATION BLVD 77003	VACANT LAND	3,254,800	4,882.20
	117 700 001 0002	2219 CANAL ST 77003	WAREHOUSE	2,185,199	3,277.80
	040 259 000 0024	0 WACO	VACANT LAND	525,990	788.99
	035 165 000 0001	0 WILLIAMSON 77020	VACANT LAND	325,000	487.50
	035 155 000 0001	3200 CLINTON DR 77020	VACANT LAND	325,000	487.50
	035 154 000 0001	3300 CLINTON DR 77020	VACANT LAND	325,000	487.50
	035 162 000 0001	3302 RICHARDSON ST 77020	VACANT LAND	324,422	486.63
	037 123 000 0023	2332 NAVIGATION BLVD 77003	VACANT LAND	319,437	479.16
	035 172 000 0009	0 SWINEY ST 77020	VACANT LAND	173,987	260.98
	037 123 000 0001	2338 NAVIGATION BLVD 77003	VACANT LAND	166,644	249.97
	042 153 000 0050	3620 CLINTON DR 77020	VACANT LAND	68,268	102.40
	035 171 000 0001	0 SWINEY ST 77020	VACANT LAND	43,387	65.08
	035 172 000 0001	0 SWINEY ST 77020	VACANT LAND	32,500	48.75
	040 259 000 0038		VACANT LAND	0	0.00
				51,199,110	76,798.67
ECO SERVICES OPERATIONS CORP % CONTROLLERS GROUP 300 LINDENWOOD DR MALVERN PA 19355-1740	040 232 000 0002	8615 MANCHESTER ST 77012	CHEMICAL PRODUCTS	36,121,374	54,182.06
	040 232 000 0001	8410 MANCHESTER ST 77012	VACANT INDUSTRIAL	696,960	1,045.44
	040 231 000 0002	8615 MANCHESTER ST 77012	VACANT INDUSTRIAL	331,056	496.58
	016 120 000 0002	0 MAGNOLIA ST 77012	VACANT INDUSTRIAL	136,784	205.18
	040 232 000 0089	8615 MANCHESTER ST 77012	INDUSTRIAL IMPS	0	0.00
				37,286,174	55,929.26
CWS HOUSTON LOFTS LP 9606 N MOPAC EXPRESSWAY STE 500 AUSTIN TX 78759-5960	122 517 001 0001	2115 RUNNELS ST #244 77003	APARTMENTS HI RISE	34,780,000	52,170.00

East End District					
April 2020					
TOP TEN ASSESSMENT PAYERS					
PROPERTY OWNER	ACCOUNT NOS	SITUS	PROPERTY TYPE	VALUE	ASSESSMENT
CONTANDA TERMINALS LLC	040 231 000 0001	7600 J W PEAVY DR 77011	INDUSTRIAL	30,259,420	45,389.13
1111 BAGBY ST STE 1800	029 199 000 0001	1712 75TH ST 77011	WAREHOUSE	965,416	1,448.12
HOUSTON TX 77002-2548	040 231 000 0054	7600 J W PEAVY DR 77011	VACANT LAND	506,256	759.38
	029 198 000 0001	7508 MEMPHIS ST 77011	VACANT LAND	360,000	540.00
	029 207 000 0001	7600 J W PEAVY DR 77011	VACANT LAND	235,500	353.25
	025 215 000 0008	7600 J W PEAVY DR 77011	VACANT LAND	230,400	345.60
	025 215 000 0001	7600 J W PEAVY DR 77011	VACANT LAND	65,394	98.09
	025 150 000 0017	7600 J W PEAVY DR 77011	VACANT LAND	35,280	52.92
	029 191 000 0008	0 75TH ST 77011	VACANT LAND	15,000	22.50
				32,672,666	49,008.99
CDAB III LLP	037 157 000 0001	3906 HARRISBURG BLVD 77003	REAL INDUSTRIAL	24,115,000	36,172.50
13760 NOEL RD STE 500	028 091 000 0001	3600 TEXAS ST 77003	OFFICE BUILDINGS	3,479,930	5,219.90
DALLAS TX 75240	028 090 000 0001	3700 TEXAS ST 77003	WAREHOUSE	1,950,000	2,925.00
	028 090 000 0006	0 HUTCHESON ST 77003	PARKING LOT	297,320	445.98
				29,842,250	44,763.38
CENTRAL CITY INDUSTRIAL PARK LLC	117 898 001 0005	5425 POLK ST 77023	METAL FABRICATING	28,614,285	42,921.43
5301 POLK ST UNIT 25					
HOUSTON TX 77023					
TDI WILLOW CREEK PROPERTY LLC	040 234 000 0087	7575 PLUM CREEK DR #606 77012	APARTMENT GARDEN	28,411,146	42,616.72
6133 BRISTOL PKWY STE 270					
CULVER CITY CA 90230-6629					
WALMART REAL ESTATE BUSINESS TRUST	133 220 001 0002	0 MAXWELL LN 77023	AUXILLARY IMP	959,280	1,438.92
% WALMART PROPERTY TAX ATTN 0555	133 220 001 0001	2391 S WAYSIDE 77023	DISCOUNT DEPT	21,311,315	31,966.97
PO BOX 8050				22,270,595	33,405.89
BENTONVILLE AR 72712-8055					
MAY DEPARTMENT STORES	035 032 002 0002	0 MUNGER AVE 77023	COMMERCIAL VACANT	47,453	71.18
ATTN: PROP TAX DEPT	035 036 000 0003	0 MUNGER AVE 77023	COMMERCIAL VACANT	20,420	30.63
7 W 7TH ST	041 007 002 0031	4320 HARBY ST 77023	PARKING MISC	1,104,990	1,657.49
CINCINNATI OH 45202-2424	041 007 009 0001	2000 ERNESTINE 77023	WAREHOUSE	6,123,203	9,184.80
	041 007 009 0010	2103 ERNESTINE ST 77023	WAREHOUSE	12,673,133	19,009.70
				19,969,199	29,953.80

East End District April 2020					
TOP TEN DELINQUENT ACCOUNTS					
PROPERTY OWNER	ACCOUNT NO	SITUS	PROPERTY TYPE	ASSESSMENT YEAR(S)	ASSESSMENT
CONTANDA TERMINALS LLC ATTN: JAY KING 1111 BAGBY ST STE 1800 HOUSTON TX 77002-2548	83 040 231 000 0001	7600 J W PEAVY DR 77012	INDUSTRIAL MANUFACTURING	2019	31,379.20
NAV PROPERTIES LLC 3100 CANAL ST HOUSTON TX 77003-1602	83 023 094 000 0001	3100 CANAL ST 77003	FOOD & KINDRED PRODUCTS	2019	13,124.84
WIEDERKEHR JUDITH & TR ETAL 200 WESLEYAN AVE ALBANY GA 31721-8825	83 025 109 000 0023	7525 SHERMAN ST 77012	WAREHOUSE	2017 - 2019	10,554.12
APEX DRENNAN LLC 9821 KATY FWY STE 880 HOUSTON TX 77024-1235	83 037 189 000 0048	725 N DRENNAN ST 77011	INDUSTRIAL MANUFACTURING	2019	9,599.97
WIEDERKEHR MARK PO BOX 72126 ALBANY GA 31708-2126	83 025 120 000 0003	7425 SHERMAN ST 77011	WAREHOUSE	2017 - 2019	7,178.76
HOUSTON COATING ENG INC 1923 KOLFAHL ST HOUSTON TX 77023-4611	83 041 007 021 0066	1923 KOLFAHL ST 77023	COMMERCIAL BUILDING	1999 - 2019	5,366.68
VASQUEZ DON ADMINISTRACION NO 3 62251 CUERNAVACA MOR MEXICO	83 133 445 001 0001	2814 NAVIGATION BLVD 77003	RESTAURANT	2018 - 2019	4,925.19
FOLWELL HOLDINGS LLC PO BOX 15176 HOUSTON TX 77220-5176	83 025 162 000 0001	900 78TH ST #1 77012	PETROLEUM STORAGE	2010 - 2018	4,474.09
KELLOG PROPERTIES INC 700 KELLOGG ST HOUSTON 77012-3654	83 016 181 000 0023	0 E ELM ST 77023	LAND GENERAL ASSIGNMENT	2019	4,017.46
PEREZ FELIPE CASTILLO NORA HOUSTON TX 77012-2041	83 016 088 000 0013	8012 ENDOR ST 77012	SOCIAL / FRATERNAL HALL	2016 - 2019	3,209.19

**East End District
Lawsuit and Arbitration Status Detail as of 4/3/2020**

Summary

Settled

3,148,755,320	Original value of Settled accounts as of 4/3/2020
1,385	Number of Settled accounts as of 4/3/2020
460,847,392	Reduction in value of Settled accounts
14.64%	Average % reduction in value of Settled accounts

Unsettled

631,375,266	Original value of Unsettled accounts as of 4/3/2020
288	Number of Unsettled accounts as of 4/3/2020

.15 Tax rate per \$100 valuation

\$138,611	Estimated reduction in assessment on 288 Unsettled accounts, based on 14.64% average
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Historical data from Tax Years 2006 through 2013 were used to establish initial statistics for the "average % reduction in value of Settled accounts."

Item #3

Appointment of Committee Members

Item #4

Minutes

EAST END DISTRICT
Regular Meeting of the Board of Directors
April 23, 2020

The Board of Directors (the “Board”) of the East End District (the “District” or “EED”) met in regular session, open to the public, via video/audio conference on Thursday, April 23, 2020, at 3:30 p.m. The video/audio conference meeting was authorized pursuant to the March 16, 2020 Declaration by the Governor of the State of Texas, which suspended certain provisions of Chapter 551, Texas Government Code, in response to the Coronavirus (COVID-19) disaster. The Governor’s Proclamation permitted governmental bodies to conduct meetings via telephone or videoconference to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the COVID-19. The roll was called for the members of the Board, to-wit:

Position 1	Bryson Grover	
Position 2	Blanca Blanco	Assistant Secretary
Position 3	Stephen Quezada	Treasurer
Position 4	William McConnell	
Position 5	Domenic Laurenzo	
Position 6	Joe Meppelink	Chairman
Position 7	Erin Dyer	
Position 8	Jose Valdez	
Position 9	Devin Licata	
Position 10	Vacant	
Position 11	Taryn Sims	Secretary
Position 12	Elliot Barner	
Position 13	Vacant	
Position 14	Marjorie Peña	
Position 15	Susan Sahwani-Garcia	

and all of the above were present except for Directors Grover and Valdez, thereby establishing a quorum.

Also present during all or part of the meeting were Veronica Chapa Gorczynski, the District’s President; Martin Chavez, the District’s Director of Constituent Services; Dan Joyce, the District’s Director of Marketing & Communications; Eva Quiroz, the District’s Administrative Services Manager; Roy Rodriguez, the District’s Farmers’ Market Manager; Patrick Ezzell of Coastal Builders (“CB”); Justine Townsend of Your Part-Time Controller, LLC; and Laura Davis and Judy Marcantel of Sanford Kuhl Hagan Kugle Parker Kahn LLP.

Item 1. Receive Public Comments in accordance with adopted procedures.

There were no public comments.

Item 2. Assessments. Receive report on collection of assessments and authorize appropriate action.

Ms. Townsend presented the Assessment report. She reported that the District's 2019 assessments were 91% collected as of March 31, 2020. No action was necessary.

Item 3. Appointment of Chairman. Appoint Chairman of the Board of Directors.

Ms. Davis next discussed appointment of Director Meppelink to fill the position of Chairman. After discussion, Director Quezada moved to appoint Director Meppelink as Chairman of the Board. Director Blanco seconded the motion, which passed unanimously, with the exception of Director Meppelink who abstained from voting.

Item 4. District Registration Form. Approve and authorize filing of updated District Registration Form.

Ms. Davis explained that the Texas Water Code provides that this Form be revised and filed with the Texas Commission on Environmental Quality (“TCEQ”) when any content changes. Ms. Townsend noted that Your Part-Time Controller, LLC should be listed as C.P.A. Director Quezada noted that his title should include Treasurer. After discussion, Director Barner moved to approve District Registration Form, with revisions. Director Dyer seconded the motion, which passed unanimously.

Item 5. Minutes. Approve minutes of previous Board meeting(s).

The Board next considered approving the minutes of the February 27, 2020, meeting. Director Barner requested two revisions to be reflected. Director Dyer moved to approve the minutes of the February 27, 2020, regular Board meeting, as revised. Director Peña seconded the motion, which passed unanimously.

Item 6. Security Report. Receive a security report related to Precinct 6 Security contract.

Mr. Chavez reported on criminal activity in the District. He reported that Precinct 6 conducted 150 business checks during the month of February and 340 business checks during the month of March. He stated that the increase was due to the having more deputies available to respond to calls within the District due to Court closures in Precinct 6 during COVID-19 pandemic. No action was necessary.

Item 7. Financial Reports. Receive and approve the Treasurer's reports on revenues and expenditures, the investment report and the Finance Committee report, and authorize appropriate action.

Ms. Townsend presented and reviewed the monthly Financial Reports for March 31, 2020; the District's investment report for March 2020; and the Leverage Log of Match, Grants and In-Kind Funds 2019-2020 (collectively, the “Reports”). Ms. Townsend stated that the District remains in a strong financial position to weather the current economic crisis. The Board

discussed assessment collection activities during the COVID-19 crisis. Ms. Davis reminded the Board that these assessments were due prior to crisis. After discussion, the Board agreed to discuss this further at the next regular meeting.

After discussion, Director McConnell moved to approve the Reports, as presented. Director Peña seconded the motion, which passed unanimously.

Item 8. Roundabout Resolution. Review and approve Resolution of Approval and Commitment for Project Funding for Roundabout Project.

Mr. Ezzell discussed the design and reconstruction of the Navigation roundabout and the revised funding estimates. He stated that due to new post-Harvey design criteria, the estimated design and construction costs have increased. Mr. Ezzell requested the District commit funding and allocate an additional \$104,906 from the Capital Improvement Fund, contingent on the final approval of the TIRZ committing to fund up to \$961,857 and approval of an amendment to the Grant Agreement with the TIRZ.

After discussion, Director Blanco moved to approve the Resolution of Approval and Commitment for Project Funding for Roundabout Project. Director Quezada seconded the motion, which passed unanimously.

Item 9. Federal Transit Administration (FTA) FY 2020 Certifications & Assurances. Review and approve Federal Transit Administration (FTA) FY 2020 Certifications & Assurances.

President Gorczynski explained that the District must approve the Federal Transit Administration Certifications and Assurances annually in connection with the District's receipt of federal grant funding. After discussion, Director McConnell moved to approve the 2020 Federal Transit Administration Certifications and Assurances. Director Dyer seconded the motion, which passed unanimously.

Item 10. Assessment Resolution. Approve annual Resolution Authorizing the Imposition of an Additional 20% Penalty on Delinquent Assessments, and authorize appropriate action.

Ms. Davis presented for the Board's consideration the Resolution Authorizing the Imposition of an Additional 20% Penalty on Delinquent Assessments. Ms. Davis then explained the penalty process for late assessments and stated that the 20% penalty would directly offset the fee of the District's delinquent assessment attorney. After discussion, Director Barner moved that the Board approve the Resolution Authorizing the Imposition of an Additional 20% Penalty on Delinquent Assessments. Director McConnell seconded the motion, which passed with a vote of 10 to 1, with Director Garcia voting in opposition to the Resolution.

Item 11. President's Report - District Overview. Receive the President's report on the following District programs and authorize appropriate action:

a. Security and Public Safety:

1. Graffiti abatement program

Mr. Chavez reported that the graffiti abatement crew had online safety training and acquired safety equipment and protective gear at the outset of the COVID-19 crisis. Mr. Chavez reviewed the monthly graffiti report for the District. No action was necessary.

b. Visual and Infrastructure Improvements:

1. Right of way clean-up, litter pick-up, tire removal, dump site clean-up, and street lamp repair

Mr. Chavez presented a report for services performed by the District's litter, right of way and special projects crew. He stated that one-person clean-up is being performed due to the social distancing requirement and that the District temporarily contracted with a company that uses a grappler truck to pick up larger loads. No action was necessary.

2. Report on the Roundabout

There was no additional report.

3. Report on 5310 Sidewalk Grant

There was no additional report.

4. Report on Lockwood Garage

There was no additional report.

5. Report on UP CDC

Mr. Ezzell reported that the Maker HUB is underway and that there has been significant interest in small shop spaces. No action was necessary.

6. Report on Farmers Market

Mr. Rodriguez reported on the activities and events associated with the Farmers' Market and stated that it is temporarily closed until further notice. He stated that some vendors are having online sales. No action was necessary.

c. Marketing & Perception. Receive report on marketing activities.

Mr. Joyce reported on analytics regarding the District's social media platforms. He also presented regarding the District's outreach efforts during March, 2020. No action was necessary.

d. President's Update on Pandemic Operations.

President Gorczynski stated that District operations will remain remote until at least April 30, 2020, or until further guidance is provided.

Item 16. Adjourn.

There being no further business, the meeting was then adjourned at 5:30 p.m.

East End District

Item #5
Security Report

Item #6
Financial Reports

MEMORANDUM**TO: Veronica Chapa Gorczynski, President****FROM: Justine Townsend, YPTC Associate****DATE: May 18, 2020****SUBJECT: Financial Reports for the Month and Seven Months Ended April 30, 2020****Financial Reports Included:****Financial Statements**

- Governmental Funds Balance Sheet - Pages 4-5
- Statement of Governmental Fund Revenues, Expenditures and Changes in Fund Balances – Month Ended April 30, 2020 - Page 6
- Statement of Governmental Fund Revenues, Expenditures and Changes in Fund Balances – Seven Months Ended April 30, 2020 - Page 7
- Governmental Funds Statement of Cash Flows – Page 8

Required Supplementary Information

- Budgetary Comparison Schedules – Month Ended April 30, 2020 – Page 10
- Budgetary Comparison Schedule – Seven Months Ended April 30, 2020 – Page 11
- Rolling Cash Forecast – Page 12

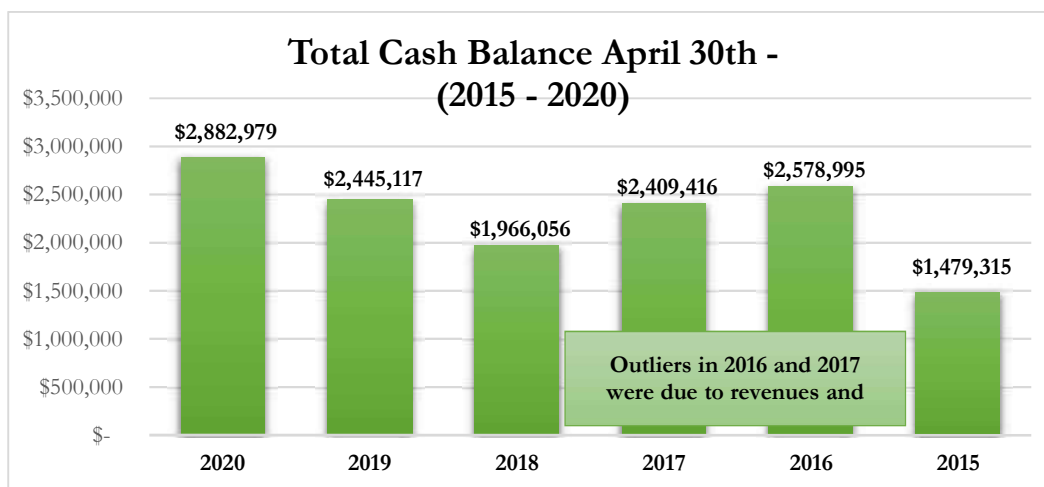
Supplementary Information

- Changes in Fund Balance – Page 14
- Investment Report – Page 15
- Accounts Receivable – Top Five Balances – Page 16
- Projected Leverage Reports – Pages 17-18

IMPORTANT NOTES AND RESULTS:

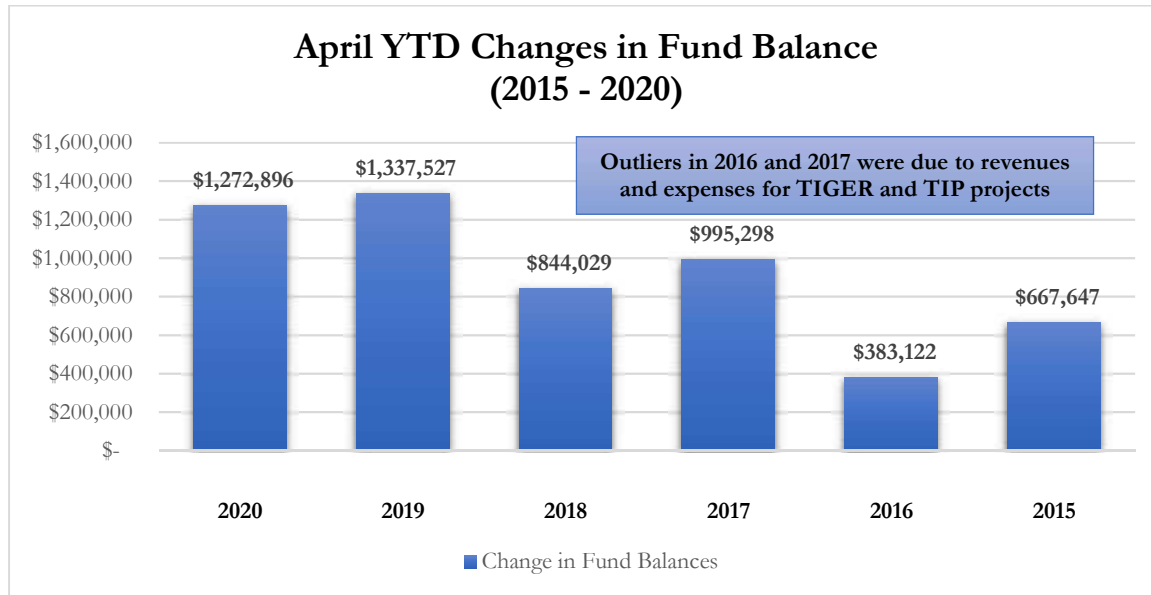
The East End District remains in a strong financial position to weather the current economic crisis. However, we are anticipating negative impacts to the District primarily due to reduced assessment collections in the remainder of this fiscal year. The management of the District has worked to find expense savings to offset the impact. Please see the variance discussion below and the Rolling Cash Forecast with updated forecasted anticipated COVID 19 impacts on page 12.

The total cash balance at the end of April was \$2,882,979. The graph demonstrates a higher balance than previous years; the increase in balance is due to increased assessment revenue from increased property values and development and expense savings (explored below).

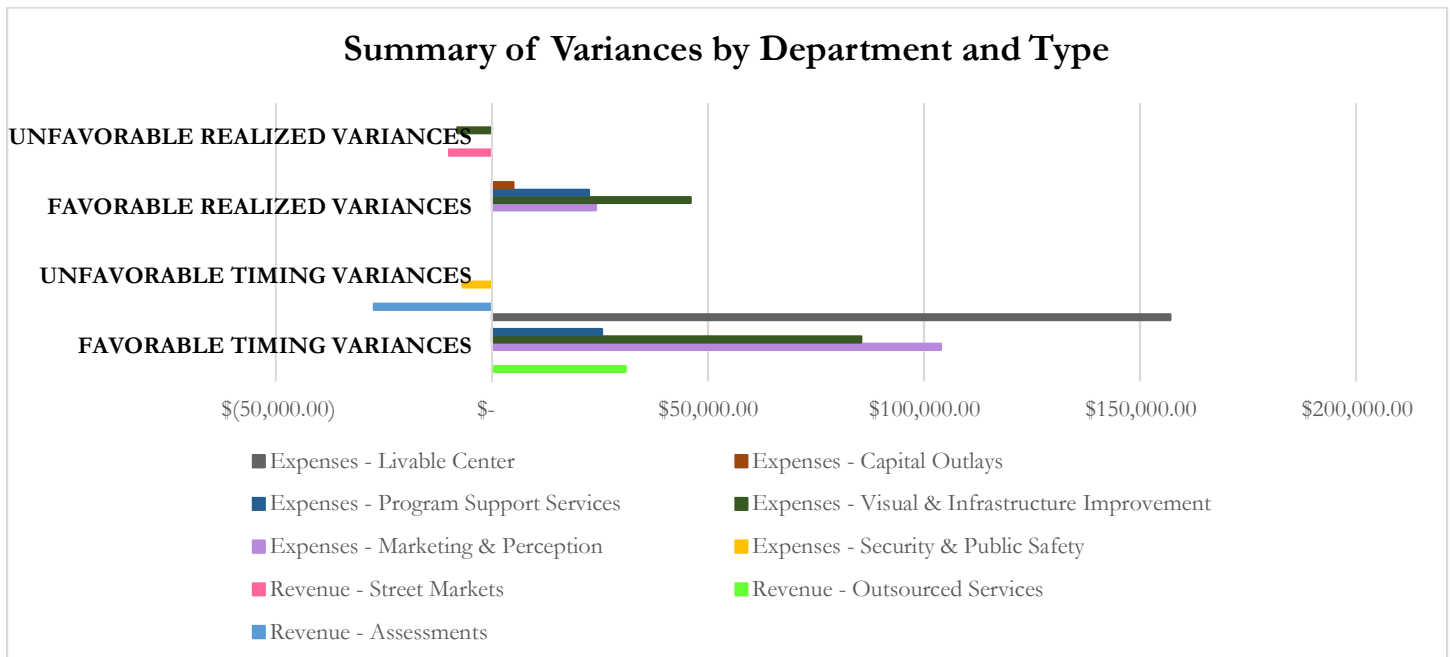


IMPORTANT NOTES AND RESULTS (continued):

The total increase to fund balance as of the end of the second quarter of this fiscal year was \$1,272,896. The graph below compares the YTD April 2020 results to the YTD April results in the previous five years. Please see the variance explanations below and the Changes in Fund Balance report on page 14 for more details.



Explanations for significant departures (total net variance exceeds \$5k) from budget during the seven months ended April 30, 2020 are categorized by timing and realized variances:



REVENUE TIMING VARIANCES

- **Assessments** unfavorable variance was due to reduced collections and refunds to taxpayers for overpayments of disputed values. This remains a timing variance, because we do not know yet whether this is a short-term delay in collections or if collections will suffer for the remainder of the year due to the harm to businesses and the economy by the COVID 19

pandemic. The shortfall could be as much as \$70,000, if collections continue the current pattern.

- **Outsourced services** favorable variance was due to increased activity on the City of Houston contract. Usually the activity on the contract is higher in the spring and early summer; this is a timing difference due to the ceiling on expenditures for graffiti and field services in the contract. Annual revenue is likely to exceed the annual budget, as the City of Houston has extended and increased the current contract. However, the City of Houston may need to cut services due to shortfalls. The uncertainty of economic conditions are the reason this favorable variance remains a timing variance.

EXPENSE TIMING VARIANCES

- **Security and public safety** unfavorable variance was due to significant truck repair costs for the 2011 Isuzu. This is primarily a timing variance, because fleet repairs are budgeted in smaller amounts monthly.
- **Marketing and perception** favorable variances were primarily due to the timing of print materials, wayfinding signs, and cultural district activities grant expenditures pushed to the third and fourth quarter.
- **Visual and infrastructure improvements** favorable variances are primarily due to the delay of Harrisburg parking garage legal fees, litter removal contracts, grant applications and implementation, and the purchase and installation of replacement pavers.
- **Program support services** favorable variance was primarily due to delayed legal invoicing, security and delinquent tax contract services, and payroll changes being budgeted too heavily in the first quarter. The legal activity will increase with new legal counsel onboarding.
- **Livable centers expenditures** had a favorable variance due to delayed project work while budget changes are being resolved. The project work and majority of expenses will be incurred in late summer and fall.

EXPENSE REALIZED VARIANCES

- **Security and public safety** unfavorable variance was due to significant truck repair costs for the 2011 Isuzu. This realized portion will result in exceeding the current year budget.
- **Marketing and perception** favorable variances were due to less bonus and payroll expenses than budgeted, and decisions to cut the truck wraps and murals from the current year budget to offset potential assessment revenue shortfalls.
- **Visual and infrastructure improvements** favorable variances were due to payroll savings, savings on costs of infrastructure improvements, and canceled street market activities. The street market has not incurred any expenses, since markets were cancelled due to COVID 19. The street market savings recognized to date is over \$26,000. The unfavorable variance is due to the expense associated with the in-kind donation of \$8,000 of trees from Trees for Houston; this is offset by in-kind revenue recognized in “Other” revenue.
- **Program support services** favorable variances were due to less rent, utilities, personnel services, public hearing, bonus, and payroll expenses than budgeted.
- **Capital outlays** favorable variance was primarily due to the savings realized on the purchase of the new vehicles and office defibrillator.

Please let me know if you would like any additional information about the attached financial statements.

EAST END DISTRICT

Financial Statements

For the Month and Seven Months Ended April 30, 2020

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Financial Statements

East End District
Governmental Funds Balance Sheet
April 30, 2020

	General Operating	Capital Projects	Total
Assets			
Checking/Savings			
Frost - Checking	\$ 192,488	\$ -	\$ 192,488
Frost - Money Market	2,382,183	-	2,382,183
Frost - FTA Checking	9,067	-	9,067
Space City - Money Market	250,000	-	250,000
Space City - Savings	5	-	5
TexPool	47,986	-	47,986
Petty Cash	1,250	-	1,250
Total Checking/Savings	2,882,979	-	2,882,979
Accounts Receivable			
Assessments	327,089	-	327,089
Graffiti	70,965	-	70,965
Grants	37,000	171,723	208,723
East End Improvement Corporation	-	-	-
Other Receivables	6,053	-	6,053
Total Accounts Receivable	441,107	171,723	612,830
Other Current Assets			
Prepaid Security Patrol	35,445	-	35,445
Internal Balances	545,090	(545,090)	-
Total Other Current Assets	580,536	(545,090)	35,445
Total Assets	\$ 3,904,622	\$ (373,367)	\$ 3,531,255

East End District
Governmental Funds Balance Sheet
April 30, 2020

	General Operating	Capital Projects	Total
Liabilities			
Accounts Payable	\$ 149,891	\$ -	\$ 149,891
Retainage Payable	18,086	-	18,086
Harrisburg Parking Garage Deposit	5,325	-	5,325
Due to Taxpayers	17,263	-	17,263
Other Liabilities	1,475	-	1,475
Total Liabilities	<u>192,040</u>	<u>-</u>	<u>192,040</u>
Deferred Inflows of Resources			
Assessments	327,089	-	327,089
Total Deferred Inflows of Resources	<u>327,089</u>	<u>-</u>	<u>327,089</u>
Fund Balances			
Nonspendable			
Prepaid Costs	35,445.36	-	35,445
Donor Restricted Fund Balances			
Cultural District activities	80,760	-	80,760
Designated			
Capital Improvements	792,731	(203,047)	589,684
Designated Funds	237,000	-	237,000
Budget Stabilization	291,506	-	291,506
Contingency	107,256	-	107,256
Vehicle Replacement	4	-	4
Building Pre-Development	30,000	-	30,000
H-GAC Livable Centers	-	-	-
Capital Asset Replacement	70,000	-	70,000
Fund Balances without Restrictions or Designations			
Unassigned	1,740,791	(170,320)	1,570,470
Total Fund Balances	<u>3,385,492</u>	<u>(373,367)</u>	<u>3,012,125</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 3,904,622</u>	<u>\$ (373,367)</u>	<u>\$ 3,531,254</u>

*East End District**Governmental Fund Revenues, Expenditures and Changes in Fund Balance**For the Month Ended April 30, 2020*

	General Operating	Capital Projects	Total
Revenues			
Assessments, net	\$ 33,978	\$ -	\$ 33,978
Grant funding	-	-	-
Outsourced services	53,346	-	53,346
Street market	-	-	-
Other revenues	3,113	-	3,113
Total Revenues	<u>90,437</u>	<u>-</u>	<u>90,437</u>
Expenditures			
Security and public safety	75,436	-	75,436
Marketing and perception	50,861	-	50,861
Visual and infrastructure imp.	72,618	-	72,618
Livable Center	-	1,500	1,500
Program support services	82,622	-	82,622
Capital Outlay			
Visual and infrastructure imp.	28,198	-	28,198
Program support services	-	-	-
Total Expenditures	<u>309,735</u>	<u>1,500</u>	<u>311,235</u>
Net Change In Fund Balances	(219,297)	(1,500)	(220,797)
Fund Balances			
Beginning of period	<u>3,604,790</u>	<u>(371,867)</u>	<u>3,232,923</u>
End of Period	<u><u>3,385,493</u></u>	<u><u>(373,367)</u></u>	<u><u>3,012,126</u></u>

*East End District**Governmental Fund Revenues, Expenditures and Changes in Fund Balance**For the Seven Months ended April 30, 2020*

	General Operating	Capital Projects	Total
Revenues			
Assessments, net	\$ 2,796,218	\$ -	\$ 2,796,218
Grant funding	4,167	-	4,167
Outsourced services	327,458	-	327,458
Street market	18,240	-	18,240
Other revenues	38,604	-	38,604
Total Revenues	3,184,687	-	3,184,687
Expenditures/Expenses			
Current			
Security and public safety	483,995	-	483,995
Marketing and perception	342,163	-	342,163
Visual and infrastructure imp.	454,661	-	454,661
Livable Center	-	21,307	21,307
Program support services	550,911	-	550,911
Capital Outlay			
Visual and infrastructure imp.	57,559	-	57,559
Program support services	1,195	-	1,195
Total Expenditures/Expenses	1,890,485	21,307	1,911,792
Net Change In Fund Balances	1,294,202.59	(21,307)	1,272,896
Fund Balances			
Beginning of period	2,091,290	(352,060)	1,739,230
End of period	3,385,493	(373,367)	\$ 3,012,125

East End District
Governmental Funds Statement of Cash Flows
For the Seven Months ended April 30, 2020

CASH FLOWS FROM OPERATING ACTIVITIES

Net Change in Fund Balance	\$ 1,272,896
Assessments Receivable	(157,819)
Grants Receivable	48,089
Graffiti Accounts Receivable	(4,510)
Receivable - EEIC	54,992
Other Accounts Receivable	(4,403)
Accounts Payable	(83,570)
Due to Tax Payers	8,706
Due to Others	(2,637)
Prepaid Expenses	(8,243)
Deferred Revenue	146,065
	<hr/>
Net cash provided by operating activities	1,269,566
	<hr/>
NET CASH INCREASE (DECREASE)	1,269,566
	<hr/>
Cash balances as of September 30, 2019	1,613,413
Cash balances as of March 31, 2020	\$ 2,882,979

Required Supplementary Information

East End District
Budgetary Comparison Schedules
For the Month Ended April 30, 2020

GENERAL OPERATING

General Operating Revenues	Original and Final Budget	Actual	Variance
Assessments, net	\$ 50,000	\$ 33,978	\$ (16,022)
Grant funding	-	-	-
Outsourced services	49,296	53,346	4,050
Street market	7,200	-	(7,200)
Other revenues	3,692	3,113	(579)
Total Revenues	110,188	90,437	(19,751)
General Operating Expenditures			
Current			
Security and public safety	72,445	75,436	(2,990)
Marketing and perception	45,615	50,861	(5,247)
Visual and infrastructure imp.	76,001	72,618	3,383
Program support services	72,705	82,622	(9,917)
Capital Outlay			
Visual and infrastructure imp.	-	28,198	(28,198)
Program support services	-	-	-
Total Expenditures	266,766	309,735	(42,968)
 Net Change In Fund Balances	 (156,578)	 (219,297)	 (62,719)
Fund Balances			
Beginning of period	3,604,790	3,604,790	-
End of Period	\$ 3,448,212	\$ 3,385,493	\$ (62,719)

CAPITAL PROJECTS

Capital Projects Revenues	Original and Final Budget	Actual	Variance
Grant funding	\$ -	\$ -	\$ -
Capital Projects Expenditures			
Livable center	40,000	1,500	38,500
 Net Change In Fund Balances	 (40,000)	 (1,500)	 38,500
Fund Balances			
Beginning of period	(371,867)	(371,867)	125,166
End of Period	\$ (411,867)	\$ (373,367)	\$ 163,666

East End District
Budgetary Comparison Schedules
For the Seven Months ended April 30, 2020

GENERAL OPERATING

	Original and Final Budget	Actual Year-to-Date	Variance	Projected Budget Year 2018-2019
Operating Revenues				
Assessments, net	\$ 2,823,500	\$ 2,796,218	\$ (27,281)	\$ 2,915,062
Grant funding	-	4,167	4,167	-
Outsourced services	296,640	327,458	30,818	521,340
Street market	28,100	18,240	(9,860)	46,100
Other revenues	36,319	38,604	2,285	53,490
Total Revenues	3,184,559	3,184,687	129	3,535,992
Operating Expenditures				
Current				
Security and public safety	474,260	483,995	(9,735)	829,024
Marketing and perception	470,995	342,163	128,831	683,550
Visual and infrastructure imp.	578,227	454,661	123,566	955,717
Workforce development	-	-	-	87,452
Livable Center	-	-	-	10,000
Program support services	599,290	550,911	48,378	966,651
Capital Outlay				
Visual and infrastructure imp.	60,900	57,559	3,341	60,900
Program support services	2,900	1,195	1,705	2,900
Total Expenditures	2,186,571	1,890,485	296,087	3,596,194
Net Change In Fund Balances	997,987	1,294,203	296,215	(60,202)
Fund Balances				
Beginning of period	2,091,290	2,091,290	-	2,091,290
End of Period	\$ 3,089,277	\$ 3,385,493	\$ 296,215	\$ 2,031,088

CAPITAL PROJECTS

	Original and Final Budget	Actual Year-to-Date	Variance	Projected Budget Year 2018-2019
Capital Projects Revenues				
Grant funding	\$ -	\$ -	\$ -	\$ 48,000
Capital Projects Expenditures				
Livable center	179,000	21,307	157,693	285,000
Net Change In Fund Balances	(179,000)	(21,307)	157,693	(237,000)
Fund Balances				
Beginning of period	(352,060)	(352,060)	-	(352,060)
End of Period	\$ (531,060)	\$ (373,367)	\$ 157,693	\$ (589,060)

East End District
 Rolling Cash Forecast - Anticipated COVID-19 Impact
 For the fiscal year ending September 30, 2020

	Actual Cash Activity					Half-Month Interruption		Diminished Activity			Return to Normalcy		Cash	Accrual
	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Total Actual & Forecast	Approved Budget
	Actual					Actual		Forecast			Forecast			
Cash Deposits														
Assessments, net	\$ (1,737)	\$ 16,760	\$ 625,343	\$ 1,005,505	\$ 1,044,027	\$ 73,306	\$ 16,534	\$ 2,971	\$ 3,000	\$ 5,000	\$ 25,000	\$ 25,000	\$ 2,840,708	\$ 2,915,062
Grant Funding	-	39,083	11,089	-	2,083								52,256	-
Outsourced Services	49,215	35,485	55,717	59,897	25,805	61,040	36,725	59,000	50,000	40,000	35,000	46,393	554,277	521,340
Street Market Revenues	4,368	5,255	5,585	715	1,920	1,176	-	-	500	1,000	1,000	1,000	22,519	46,100
Other Miscellaneous Income	1,759	792	725	1,848	64,909	4,625	887	4,602	2,226	2,476	2,476	2,476	89,801	53,490
Total Cash Deposits	\$ 53,606	\$ 97,375	\$ 698,460	\$ 1,067,964	\$ 1,138,744	\$ 140,146	\$ 54,145	\$ 66,573	\$ 55,726	\$ 48,476	\$ 63,476	\$ 74,869	\$ 3,559,561	\$ 3,535,992
Expenditures														
Security & Public Safety	\$ 83,070	\$ 57,918	\$ 62,938	\$ 64,622	\$ 71,288	\$ 62,391	\$ 77,906	\$ 82,784	\$ 66,395	\$ 66,020	\$ 67,020	\$ 69,795	\$ 832,148	\$ 829,024
Marketing and Perception	45,720	68,225	47,410	35,644	57,565	47,674	52,766	52,386	47,736	56,280	77,236	64,268	652,908	683,550
Visual and Infrastructure Imprv	66,237	64,797	62,386	67,678	57,667	52,955	51,657	93,577	73,320	65,025	84,952	132,865	873,115	955,717
Workforce Development	87,500	-	-	-	-	-	-	-	-	-	-	87,452	174,952	87,452
Program Support Services	114,851	62,406	87,910	74,233	92,649	69,669	66,648	83,948	69,785	72,392	74,898	74,262	943,650	966,651
Livable Center	1,850	10,953	2,805	1,850	5,585	5,475	7,423	1,500	35,000	210,560	25,000	35,000	343,000	343,000
Capital Outlay	-	-	2,163	-	-	27,198	1,195	28,198	-	-	-	-	58,754	63,800
Total Cash Expenditures	\$ 399,227	\$ 264,300	\$ 265,611	\$ 244,027	\$ 284,753	\$ 265,362	\$ 257,596	\$ 342,392	\$ 292,236	\$ 470,277	\$ 329,105	\$ 463,642	\$ 3,878,526	\$ 3,929,194
Net Cash Increase/(Decrease)	(345,621)	(166,924)	432,848	823,938	853,991	(125,216)	(203,450)	(275,819)	(236,510)	(421,801)	(265,629)	(388,772)	(318,965)	
Ending Cash Balance	\$ 1,100,867	\$ 1,533,716	\$ 1,966,564	\$ 2,790,502	\$ 3,644,493	\$ 3,086,429	\$ 2,882,979	\$ 2,607,160	\$ 2,370,650	\$ 1,948,850	\$ 1,683,221	\$ 1,294,448	\$ 1,294,448	

Supplementary Information

East End District
Changes in Fund Balance
For the Seven Months ended April 30, 2020

	9/30/2019	10/1/2019	10/1/2019	10/1/2019 - 4/30/2020	Total Fund Balances 4/30/2020		
	Total Fund Balances*	Reallocations by Board	Total Fund Balance	Revenue & Expenditures	General Operating	Capital Projects	Total
Nonspendable							
Prepaid Costs	\$ 27,203	\$ -	27,203	\$ 8,243	\$ 35,445	\$ -	\$ 35,445
Donor Restricted Fund Balances							
Cultural District activities	132,500	-	132,500	(51,740)	80,760	-	80,760
Designated							
Capital Improvements	398,783	212,208	610,991	(21,307)	792,731	(203,047)	589,684
Designated Funds	219,168	17,832	237,000	-	237,000	-	237,000
Budget Stabilization	269,702	21,804	291,506	-	291,506	-	291,506
Contingency	89,370	17,886	107,256	-	107,256	-	107,256
Vehicle Replacement	-	55,400	55,400	(55,396)	4	-	4
Building Pre-Development	30,000	-	30,000	-	30,000	-	30,000
H-GAC Livable Centers	41,400	(41,400)	-	-	-	-	-
Capital Asset Replacement	62,500	7,500	70,000	-	70,000	-	70,000
Fund Balances without Restrictions or Designations					-	-	-
Unassigned	468,604	(291,230)	177,374	1,393,096	1,740,791	(170,320)	1,570,470
	\$ 1,739,229	\$ -	\$ 1,739,229	\$ 1,272,896	\$ 3,385,492	\$ (373,367)	\$ 3,012,125

**Updated with adjustments made for audit*

**East End District
Investment Report
4/1/2020 - 4/30/2020**

BANK	INVESTMENT #	TYPE	RATE	PURCHASE DATE	MATURITY DATE	AMOUNT	MARKET VALUE
CASH ON HAND						4/30/2020	4/30/2020
Space City Credit Star Savings	#26091007					\$ 5	\$ 5
BBVA Compass Bank Checking Account	#2535820212					\$ -	\$ -
Frost Bank Checking Account	#50 2687674		0.01%			\$ 202,449	\$ 202,449
BBVA Compass Bank FTA Deposit Account	#2535820204					\$ -	\$ -
Frost Bank FTA Deposit Account	#50 2687666		0.01%			\$ 9,067	\$ 9,067
Total Cash on Hand						\$ 211,521	\$ 211,521
Beginning Balance	\$ 174,844						
Interest	\$ 1						
Deposits	\$ 314,077						
Withdrawals	\$ (277,402)						
Ending Balance	\$ 211,521					\$ 211,521	\$ 211,521
GENERAL FUND INVESTMENTS						4/30/2020	4/30/2020
Certificates of Deposit	None	A	0.00%			\$ -	\$ -
TexPool	#79008	B	0.45%			\$ 47,986	\$ 47,986
Space City Credit Union Money Market	#26091007	B	0.99%			\$ 250,000	\$ 250,000
BBVA Compass Bank Money Market	#2535820220	C	0.00%			\$ -	\$ -
Frost Bank Money Market	#50 2687682	C	0.09%			\$ 2,382,183	\$ 2,382,183
						\$ 2,680,169	\$ 2,680,169
Beginning Balance	\$ 2,930,133						
Interest	\$ 242						
Deposits	\$ -						
Withdrawals	\$ (250,205)						
Total General Fund Investments	\$ 2,680,169					\$ 2,680,169	\$ 2,680,169
Total Cash on Hand and GF Investments						\$ 2,891,690	\$ 2,891,690

The investments reported above for the period stated are in compliance with the investment strategy expressed in the District's Investment Policy and the Public Funds Investment Act.

This report and the District's Investment Policy are submitted to the Board for its review and to make any changes as determined by the Board to be necessary and prudent for the management of District Funds.

The amounts reflected in the investment report reflect the financial institution's statement balances, not the book balances reflected in the Governmental Funds Balance Sheet.

TYPE A=Certificate of Deposit
 TYPE B=Direct Public Investment Fund
 TYPE C=Other

Investment Officer	Date	Training Date
Investment Officer	Date	Training Date

East End District
Accounts Receivable - Top Five Balances
For the Seven Months ended April 30, 2020

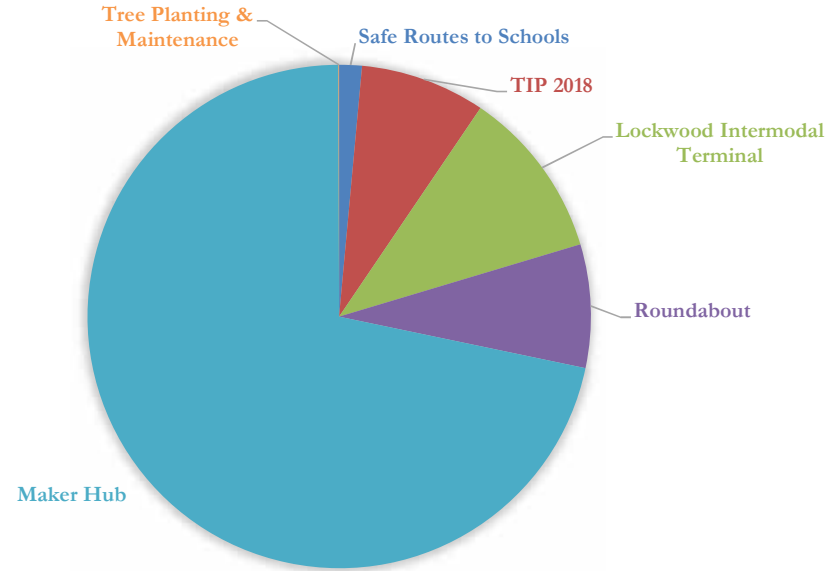
	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>91 and over</u>	<u>Total</u>
Grant Receivable FTA - Metropolitan Transit Authority	\$ -	\$ (129,714)	\$ 10,107	\$ (163,091)	\$ 454,421	\$ 171,723
Houston Arts Alliance - Cultural District	-	-	37,000	-	-	37,000
City of Houston - Parks & Recreation	6,512	4,274	-	-	-	10,787
International Management District	4,416	4,270	-	-	-	8,686
Southwest Management District	4,391	3,977	-	-	-	8,369
Top 5 Accounts Receivable Total	\$ 15,319	\$ (117,192)	\$ 47,107	\$ (163,091)	\$ 454,421	\$ 236,564


PROJECTED & ACTUAL 2019/2020: Leverage Log of Match, Grants and In-Kind Funds

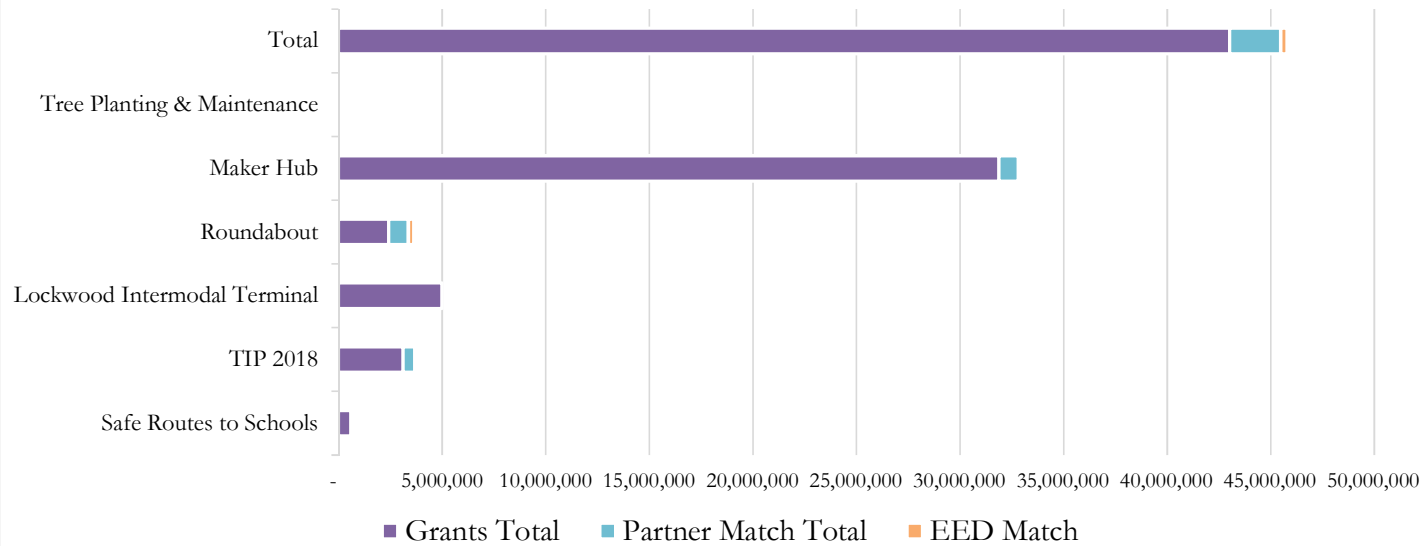
	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	ACTUAL	
Project	Safe Routes to Schools	TIP 2018	Lockwood Intermodal Terminal	Roundabout	Maker Hub	Tree Planting & Maintenance	Total
Grant / Funding Source	TIP - FTA	TIP - FTA	TIP - FTA	TIP - TXDOT	COH - HUD- EDA	Trees for Houston	
Status	Application	Application	Recommended for Approval	Awarded	Awarded	Received	
FY18/19 Grant Amount Received	\$ 600,000	\$ 3,116,000	\$ 4,991,706	\$ 2,425,600	\$ 6,000,000	\$ 8,000	\$ 17,141,306
New Market Tax Credits	-	-	-	-	7,772,094	-	7,772,094
Sect 108 Loan	-	-	-	-	18,100,000	-	18,100,000
Grants Total	600,000	3,116,000	4,991,706	2,425,600	31,872,094	8,000	43,013,400
Harrisburg TIRZ	-	364,000	-	948,703	-	-	1,312,703
In-Kind Volunteer Labor	-	-	-	-	-	11,594	11,594
Houston City Council	-	200,000	-	-	-	-	200,000
UP CDC	-	-	-	-	942,000	-	942,000
Partner Match Total	-	564,000	-	948,703	942,000	11,594	2,466,297
EED Match	60,000	-	-	250,000	-	-	310,000
Total Match	60,000	564,000	-	1,198,703	942,000	11,594	2,776,297
Total Project	\$ 660,000	\$ 3,680,000	\$ 4,991,706	\$ 3,624,303	\$ 32,814,094	\$ 19,594	\$ 45,789,697
District Leverage Ratio	91%	100%	100%	93%	100%	100%	99%
District Spending to Outside Sources Ratio: \$1 to	\$ 10	\$ 3,680,000	\$ 4,991,706	\$ 13	\$ 32,814,094	\$ 19,594	\$ 147

PROJECTED 2019/2020: Leverage Log of Match, Grants and In-Kind Funds

TOTAL INVESTMENT BY PROJECT



PROJECT FUNDING BY SOURCE



Item #7

Proposal to Repair Pavers in Five Intersections on Harrisburg



Request to Approve Paver Repair Proposal

Purpose

The purpose of this memorandum is to request approval to approve a proposal and proceed with paver repairs at five East End District intersections. The intersections are located at the Harrisburg Blvd. intersections at York, Sampson, Milby, Lockwood and Caesar.

Background

The paver intersections were originally constructed in 2010 as part of the METRO Rail construction project and funded by the East End District. The District is responsible for maintaining this project as it is above City of Houston standards and under our maintenance agreement with the city. Repairs are not considered emergency repairs but could become a safety issue if left unaddressed in the near future. Staff has postponed repairing individual intersections in an effort to benefit from bulk material pricing and now feels that we have met that necessary threshold.

Staff received proposals from three reputable and capable contractors:

Miranda Construction: \$41,800, original installation contractor.

Antero Services: \$64,451, recommended by Hobby District.

Gulf Coast Pavers: \$47,750, have maintenance agreements for paver with several management districts.

Franco Concrete: No response

Staff Recommendation

Staff recommends that the East End District Board of Directors approve the lowest cost proposal from Miranda Construction to move forward with repairs. As the original installers, Miranda Construction's paver installation has held up well and required little maintenance in the past 10 years.

Staff is requesting funding amount of \$45,000, which includes Miranda's proposal plus a contingency.

Funding for the paver maintenance was budgeted under Streetscape Maintenance 3.270 and is within District budget.

R. MIRANDA TRUCKING AND CONSTRUCTION

Address: 6326 Perch Creek Dr **P:** 281-454-4550 **Email:** mirandaconstruction01@gmail.com
Houston, TX, 77049 **Website:** www.miranda-construction.com

To: Greater East End Management District **Phone:** 713-928-9916

Address: 3211 Harrisburg Boulevard **Email:** martin@eastenddistrict.com
Houston, TX 77003

Date:
4/8/2020

ITEMS	DESCRIPTION	QTY	U/M	UNIT PRICE	AMOUNT
SAMPSON St.					
1	Mobilization	1	LS	\$ 1,000.00	\$ 1,000.00
2	Traffic Control	1	LS	\$ 1,000.00	\$ 1,000.00
3	Repair Concrete Curb	1	LS	\$ 1,000.00	\$ 1,000.00
4	Pavers (Approx. 150 SF --- 3 Location)	1	LS	\$ 2,000.00	\$ 2,000.00
YORK St.					
1	Mobilization	1	LS	\$ 1,100.00	\$ 1,100.00
2	Traffic Control	1	LS	\$ 1,000.00	\$ 1,000.00
3	Repair Concrete Paving 12'x12'	1	LS	\$ 1,800.00	\$ 1,800.00
4	Concrete Band 15'x16"	1	LS	\$ 800.00	\$ 800.00
5	6" Concrete Curb	1	LS	\$ 800.00	\$ 800.00
6	Manhole Concrete Band	1	LS	\$ 800.00	\$ 800.00
7	Pavers (Approx. 624 SF --- 10 Location)	1	LS	\$ 6,000.00	\$ 6,000.00
MILBY St.					
1	Mobilization	1	LS	\$ 1,000.00	\$ 1,000.00
2	Traffic Control	1	LS	\$ 1,000.00	\$ 1,000.00
3	Pavers (Approx. 166 SF --- 3 Location)	1	LS	\$ 2,000.00	\$ 2,000.00
4	Manhole Concrete Band	1	LS	\$ 800.00	\$ 800.00
CESAR CHAVEZ St.					
6	Mobilization	1	LS	\$ 1,000.00	\$ 1,000.00
7	Traffic Control	1	LS	\$ 1,000.00	\$ 1,000.00
8	Pavers (Approx. 275 SF --- 7 Location)	1	LS	\$ 3,500.00	\$ 3,500.00
LOCKWOOD Dr.					
10	Mobilization	1	LS	\$ 2,500.00	\$ 2,500.00
11	Traffic Control	1	LS	\$ 2,500.00	\$ 2,500.00
12	6" Concrete Curb	1	LS	\$ 600.00	\$ 600.00
13	6" Concrete Band	1	LS	\$ 600.00	\$ 600.00
14	Pavers (Approx. 867 SF --- 21 Location)	1	LS	\$ 8,000.00	\$ 8,000.00
TOTAL					\$ 41,800.00



Material and Labor Proposal

Company: East End District
Project ID: East End District - 2020 Paver and Curb Repairs
Bid Date: May 11, 2020
Project Details: Below pricing is based on information provided by East End District and attached scope exhibit.
 We hereby submit estimates for the following.

Bid Item	Quantity	Lump Sum	Total
Paver & Curb Repairs - Supply labor and equipment to remove existing damaged pavers, relevel sand and reinstall pavers. Make all appropriate cuts, install polymeric jointing sand and compact to completion. Supply labor, equipment and materials to remove and replace damaged curbs per the attached scope exhibit locations. Proposal includes traffic control.	1	\$47,750.00	\$47,750.00
Total			\$47,750.00

*All paver material excluded. Pavers to be supplied by East End District.
 Price excludes material sales tax.*

Accepted:

 Name

 Brent Brasseaux

 Title

 Vice President

 Title



Paver Repair Pricing Breakdown per Intersection

Ceasar Chavez	\$12,459.00
Milby	\$8,037.00
Sampson	\$5,692.00
York	\$10,167.00
Lockwood	\$28,096.00
Total	\$64,451.00

Note* all intersections with Harrisburg Blvd.

ANTEROSERVICES



Estimate:

PaversCeaser/Harrisburg0420

To:

Martin Chavez
East End District
3211 Harrisburg Blvd.
Houston, TX 77003

From:

Kristel Williams
Antero Services
33130 Magnolia Circle Ste P
Magnolia, TX 77354

Date: 04/09/2020

Terms: 50:50

Description of Services:

The location at the intersection of Caesar Chavez and Harrisburg need of paver repairs. AnteroServices will repair the pavers at the crosswalk as agreed upon. This has been discussed and agreed upon by both parties.

Antero Services Turn Key:

- o Inspect cross walk at concrete pads
- o Remove/ Clean existing pavers
- o Level and Stabilize crosswalk
- o Install new pavers provided by the district

Thank you for your consideration of Antero Services. We are looking forward to working with you soon. Please call our office if you have any more questions.

- Kristel Williams

Description:	Quantity:	Hours	Unit Price:	Total:
Walk Way Repair	1		\$11,859.00	\$11,859.00
Security	1		\$600.00	\$600.00

Contact Information:

Email: kristel@anteroservices.com

Phone: (281) 965-6529

	Subtotal	\$12,459.00
	Tax	
	Grand Total	\$12,459.00

ANTEROSERVICES



Estimate:

raversmilby/harrisburg42

0

To:

Martin Chavez
East End District
3211 Harrisburg Blvd.
Houston, TX 77003

From:

Kristel Williams
Antero Services
33130 Magnolia Circle Ste P
Magnolia, TX 77354

Date: 04/09/2020

Description of Services:

The location at the intersection of Milby and Harrisburg need of paver repairs. AnteroServices will repair the pavers at the crosswalk as agreed upon. This has been discussed and agreed upon by both parties.

Terms: 50:50

Antero Services Turn Key:

- o Inspect cross walk at concrete pads
- o Remove/ Clean existing pavers
- o Level and Stabilize crosswalk
- o Install new pavers provided by the district

Thank you for your consideration of Antero Services. We are looking forward to working with you soon. Please call our office if you have any more questions.

- Kristel Williams

Description:	Quantity:	Hours	Unit Price:	Total:
Walk Way Repair	1		\$7,437.00	\$7,437.00
Security	1		\$600.00	\$600.00

Contact Information:

Email: kristel@anteroservices.com

Phone: (281) 965-6529

	Subtotal	\$8,037.00
	Tax	
	Grand Total	\$8,037.00

ANTEROSERVICES



Estimate:

PaversSampson/Harrisburg0420

To:

Martin Chavez
East End District
3211 Harrisburg Blvd.
Houston, TX 77003

From:

Kristel Williams
Antero Services
33130 Magnolia Circle Ste P
Magnolia, TX 77354

Date: 04/09/2020

Terms: 50:50

Description of Services:

The location at the intersection of Sampson and Harrisburg need of paver repairs. AnteroServices will repair the pavers at the crosswalk as agreed upon. This has been discussed and agreed upon by both parties.

Antero Services Turn Key:

- o Inspect cross walk at concrete pads
- o Remove/ Clean existing pavers
- o Level and Stabilize crosswalk
- o Install new pavers provided by the district

Thank you for your consideration of Antero Services. We are looking forward to working with you soon. Please call our office if you have any more questions.

- Kristel Williams

Description:	Quantity:	Hours	Unit Price:	Total:
Walk Way Repair	1		\$5,092.00	\$5,092.00
Security	1		\$600.00	\$600.00

Contact Information:

Email: kristel@anteroservices.com

Phone: (281) 965-6529

	Subtotal	\$5,692.00
	Tax	
	Grand Total	\$5,692.00

ANTEROSERVICES



Estimate:

PaversYork/Harrisburg0420

To:

Martin Chavez
East End District
3211 Harrisburg Blvd.
Houston, TX 77003

From:

Kristel Williams
Antero Services
33130 Magnolia Circle Ste P
Magnolia, TX 77354

Date: 04/09/2020

Terms: 50:50

Description of Services:

The location at the intersection of York and Harrisburg need of paver repairs. AnteroServices will repair the pavers at the crosswalk as agreed upon. This has been discussed and agreed upon by both parties.

Antero Services Turn Key:

- o Inspect cross walk at concrete pads
- o Remove/ Clean existing pavers
- o Level and Stabilize crosswalk
- o Install new pavers provided by the district

Thank you for your consideration of Antero Services. We are looking forward to working with you soon. Please call our office if you have any more questions.

- Kristel Williams

Description:	Quantity: Hours	Unit Price:	Total:
Walk Way Repair	1	\$9,567.00	\$9,567.00
Security	1	\$600.00	\$600.00

Contact Information:

Email: kristel@anteroservices.com

Phone: (281) 965-6529

Subtotal	\$10,167.00
Tax	
Grand Total	\$10,167.00

ANTEROSERVICES



Estimate:

PaversLockwood/Harrisburg0420

To:

Martin Chavez
East End District
3211 Harrisburg Blvd.
Houston, TX 77003

From:

Kristel Williams
Antero Services
33130 Magnolia Circle Ste P
Magnolia, TX 77354

Date: 04/09/2020

Terms: 50:50

Description of Services:

The location at the intersection of Lockwood and Harrisburg need of paver repairs. AnteroServices will repair the pavers at the crosswalk as agreed upon. This has been discussed and agreed upon by both parties.

Antero Services Turn Key:

- o Inspect cross walk at concrete pads
- o Remove/ Clean existing pavers
- o Level and Stabilize crosswalk
- o Install new pavers provided by the district

Thank you for your consideration of Antero Services. We are looking forward to working with you soon. Please call our office if you have any more questions.

- Kristel Williams

Description:	Quantity:	Hours	Unit Price:	Total:
Walk Way Repair	1		\$27,496.00	\$27,496.00
Security	1		\$600.00	\$600.00

Contact Information:

Email: kristel@anteroservices.com

Phone: (281) 965-6529

	Subtotal	\$28,096.00
	Tax	
	Grand Total	\$28,096.00

Item #8

Proposal to Repair Thoroughfare Striping



Request to Approve Re-Striping of Canal and Navigation

Purpose

The purpose of this memorandum is to request approval to proceed with re-striping Canal St. and Navigation Blvd. from Jensen to York St. The maintenance for this project falls under our responsibility as the District installed this project.

Background

The Navigation Blvd. striping was originally done in 2013 as part of the construction of the Navigation Esplanade. In 2014, Canal St. was striped with grant funding received by the District to enhance sidewalks and right of way improvements. The new striping allowed more street parking that continues to be beneficial to the businesses and their customers. It also benefits the District when hosting public events at The Esplanade.

Re-striping was scheduled for this summer as part of our maintenance schedule and expense were approved for this FY. Staff sent request for proposals to five striping companies but unfortunately, only two responded. Please see breakdown below.

Traffic Signs and Line: \$ 18,815.65, original installation contractor.

Stripes and Stops: \$ 19,808.50.

Republic Traffic Safety: Showed interest, but no response.

Batterson: No response

Houston Barricades: No response

Staff Recommendation

Staff is requesting funding amount of \$21,000 for the re-striping of Canal St. and Navigation Blvd. corridors. Staff is request approval to move forward with hiring Traffic Signs and Lines for this work and also request authority to move forward with second estimate if any issues may arise with first contractor.

Funding for the striping maintenance was budgeted under Street and Corridor Improvements line 3.370 and is within District budget.

QUOTE

TS & L

Traffic Signs & Lines LLC

914 BROADWAY AVE
 PASADENA TX 77505
 346-444-0043 Phone
 832-830-6950 Cell
 832-491-0656 Fax

Project: CANAL & NAVIGATION STREET. ETC STRIPING

Email:trafficsignsandlines@yahoo.com

"SBE - DBE CERTIFIED"

Bid Date: April 10, 2020

ITEM #	DESCRIPTION	UOM	Units	Unit Price	TOTAL
1	REFL PM TY I 4" (WHITE) CAT TRACKS	LF	340	\$ 2.00	\$ 680.00
2	REFL PM TY I 4" (WHITE/YELLOW) SOLID	LF	6400	\$ 0.44	\$ 2,816.00
3	REFL PM TY I 4" (WHITE) SOLID	LF	3710	\$ 0.44	\$ 1,632.40
4	REFL PM TY I 4" (WHITE) BROKEN	LF	2940	\$ 0.60	\$ 1,764.00
5	REFL PM TY I 12" (WHITE) SOLID	LF	2304	\$ 2.25	\$ 5,184.00
6	REFL PM TY I 24" (WHITE) SOLID	LF	679	\$ 4.75	\$ 3,225.25
7	REFL PM TY I (WHITE) (RR CROSSING)	EA	2	\$ 259.00	\$ 518.00
8	REFL PM TY I (WHITE) (WORD ONLY)	EA	7	\$ 130.00	\$ 910.00
9	REFL PM TY I (WHITE) (SINGLE ARROW)	EA	7	\$ 120.00	\$ 840.00
10	RAISED RELP PM TY II-AA MARKERS	EA	160	\$ 3.50	\$ 560.00
11	RAISED RELP PM TY II-CR MARKERS	EA	196	\$ 3.50	\$ 686.00
TOTAL					\$ 18,815.65

Notes: ALL ITEMS LISTED ABOVE WILL BE FIELD VERIFIED FOR PAYMENT. REMOVAL OF ANY EXISTING STRIPING IS NOT INCLUDED.

BARRICADE QUOTE DOES NOT INCLUDE; ARROW BOARDS, MESSAGE BOARDS, FLAGMEN
 TRUCK MOUNTED ATTENUATORS, CONCRETE BARRIERS OR UNIFORMED POLICE OFFICERS
 TRUCK MOUNTED ATTENUATOR RENTAL; DAILY \$450.00/WEEKLY \$1150.00/MONTHLY \$3900.00
 ELECTRONIC MESSAGE BOARD RENTAL; DAILY \$200.00/WEEKLY \$600.00/MONTHLY \$1550.00
 ARROWBOARD RENTAL; DAILY \$50.00/WEEKLY \$150.00/MONTHLY \$475.00
 A MINIMUM CHARGE OF \$980.00 WILL BE ENFORCED IF QUANTITIES PERFORMED
 DO NOT MEET THE MINIMAL AMOUNT.

To accept this quote, sign here and return:

PO#: _____

WE APPRECIATE YOUR BUSINESS!



2323 Greens Road
 Houston, TX 77032
 Phone: (281) 821-3307
 Fax: (281) 821-5680

59 Estimate

Date Estimate #
 5/12/2020 15514

www.stripesandstops.com

Name / Address	Project
East End District Martin Chavez	Navigation and Canal Striping Martin Chavez 713-928-9916 martin@eastenddistrict.com

Stripes & Stops Co., Inc. proposes to do the following scope of work based on the estimated quantities. Any additional items and/or quantities will be an additional charge. Estimate must be returned signed before work can be performed. *A tax exemption certificate is required on all non-taxable invoices. Please call (281) 821-3307 with any questions.	BID DATE
	5/12/2020

Item	Description	Unit	Qty	Price	Total
	Greater East End Management District			0.00	0.00
	Improvements to Sidewalks Along Canal Street - Based on Plans: PM.001, and PM.002 ONLY - OTHER PLANS HAVE NOT BEEN REVIEWED AND NOT INCLUDED IN THIS BID/PROPOSAL				
000	(A) SOLID WHITE 4" THERMOPLASTIC MARKINGS (.100 MIL) (INCLUDES SURFACE PREP AND SEALER)	LF	3,018	0.75	2,263.50
000	(B) SOLID YELLOW DOUBLE 4" THERMOPLASTIC MARKINGS (.100 MIL) (INCLUDES SURFACE PREP AND SEALER)	LF	4,220	1.50	6,330.00
000	(C) SOLID WHITE 12" THERMOPLASTIC MARKINGS (.100 MIL) (INCLUDES SURFACE PREP AND SEALER)	LF	1,853	2.25	4,169.25
000	(D) SOLID WHITE 24" THERMOPLASTIC MARKING (.100 MIL) (INCLUDES SURFACE PREP AND SEALER)	LF	796	4.50	3,582.00
000	(E) CAT TRACK 4" THERMOPLASTIC MARKINGS (.100 MIL) (INCLUDES SURFACE PREP AND SEALER)	LF	74	0.75	55.50
000	(F) SOLID WHITE 4" THERMOPLASTIC MARKINGS (.100 MIL) AT 45 DEGREES DIAGONAL 3' C-C (INCLUDES SURFACE PREP AND SEALER)	LF	1,503	0.75	1,127.25
000	(G) SOLID WHITE 12" THERMOPLASTIC MARKINGS (.100 MIL) AT 45 DEGREES DIAGONAL 20' C-C (INCLUDES SURFACE PREP AND SEALER)	LF	56	2.25	126.00
000	THERMOPLASTIC ARROWS LEFT TURN (INCLUDES SURFACE PREP AND SEALER)	EA	7	135.00	945.00
000	THERMOPLASTIC ARROWS RIGHT TURN (INCLUDES SURFACE PREP AND SEALER)	EA	2	135.00	270.00
000	HANDICAP STENCILS ADA (BLU) THERMOPLASTIC (INCLUDES SURFACE PREP AND SEALER)	EA	2	165.00	330.00

Subtotal
Sales Tax (8.25%)
Total



2323 Greens Road
 Houston, TX 77032
 Phone: (281) 821-3307
 Fax: (281) 821-5680

60 Estimate

Date Estimate #
 5/12/2020 15514

www.stripesandstops.com

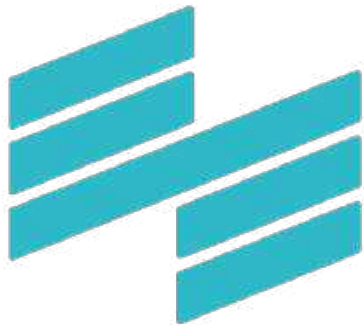
Name / Address	Project
East End District Martin Chavez	Navigation and Canal Striping Martin Chavez 713-928-9916 martin@eastenddistrict.com

Stripes & Stops Co., Inc. proposes to do the following scope of work based on the estimated quantities. Any additional items and/or quantities will be an additional charge. Estimate must be returned signed before work can be performed. *A tax exemption certificate is required on all non-taxable invoices. Please call (281) 821-3307 with any questions.	BID DATE
	5/12/2020

Item	Description	Unit	Qty	Price	Total
000	HANDICAP RAMP (BLU) THERMOPLASTIC (INCLUDES SURFACE PREP AND SEALER)	SF	30	3.00	90.00
000	SIGN LEGEND (1) WITH POLE, HARDWARE AND SURFACE MOUNTED, DELIVERED AND INSTALLED (12x18) ALUMINUM HI INTENSITY NO PARKING SIGNS	EA	1	260.00	260.00
000	SIGN LEGEND (2) WITH POLE, HARDWARE AND SURFACE MOUNTED, DELIVERED AND INSTALLED (12x18) ALUMINUM HI INTENSITY NO PARKING SIGNS	EA	1	260.00	260.00
509 503	<p>*****EXCLUSIONS***** TRAFFIC CONTROL, FIRE ZONES, PAINTED CURBS (REQUIRES PAINT ONLY NO THERMO), HANDICAP SIGNS, CAR STOPS, RAILROAD SYMBOLS, PREFAB THERMOPLASTIC, STREET NAME STENCILS, CUSTOM STENCILS OUTSIDE OF QUOTED SCOPE, AND MISC. SIGNAGE</p> <p>TAXES HAVE NOT BEEN INCLUDED BECAUSE OF GOVERNMENT STATUS, IF NO TAX EXEMPTION FORM IS SUBMITTED TAX MUST BE INCLUDED</p> <p>TERMS: Net 30 Days</p> <p>Please call Edward Canche', Jr. (281) 821-3307 with any questions.</p> <p>Best regards,</p>				0.00

Subtotal	\$19,808.50
Sales Tax (8.25%)	\$0.00
Total	\$19,808.50

Item #9
President's Report



EAST END DISTRICT

PRESIDENT'S REPORT



Security and Public Safety

Security and Public Safety

2020 Districts	Mar	Apr	YTD
Airline	21	13	58
Aldine	49	40	169
Brays Oaks	20	35	96
East Downtown	94	60	311
East End	149	275	901
Five Corners	49	22	108
General Svcs.	0	0	0
Greenspoint	17	31	108
Hobby	64	30	140
HPB	350	110	942
International	59	52	232
Midtown	48	66	195
Northside	79	88	298
Northwest	10	10	44
Parks and Rec.	356	508	1,400
Public Works	0	0	0
Southeast	44	40	176
Southwest	64	78	272
Spring Branch	54	63	240
Total	1,527	1,521	5,690





Law Enforcement Coordination Team

- May LECT meeting cancelled due to COVID-19
- Staff outreach to law enforcement:
 - Provided lunch to first responders at Eastside HPD, South Central HPD and Precinct 6 Police Stations.
 - Made personal visits and calls to Commanders and Captains to see if we can assist and to get information on crime trends.
 - Sponsored mask drive with Precinct 6 by loaning out chairs, tables and trash receptacles.

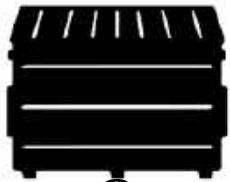




Visual and Infrastructure Improvement

Field Services Provided

April 2020



8

Cubic Yards of
Trash disposed



438

Bags of Litter
Collected



147

Miles Mowed



100

Tires
Collected



0

Dumpsites
Collected



1,521

Graffiti Sites
Removed



28

Streetlight
Reported



0

Service
Hours



152

Bandit Signs
Collected



18

Shopping Carts



12

311 Calls

13

Surveyed

before

Commerce

after



before

Jenkins Garden

after



Jenkins Garden

before



after



Jenkins Garden

before



after



Jenkins Garden

before



after



before



Jenkins Garden

after



before

Brown Plaza

after



before

Brown Plaza

after



before

Bryan Park

after



before

Capitol St Park

after



before

Bryant Park

after



before

Jenkins Garnen (Planting)

after



before

Bryan Park

after



Jenkins Garden (Planting)

before



after



Navigation Esplanade

Spring Cleanup



before

Esplanade

after



before

Esplanade

after



before

Esplanade

after



before

Esplanade

after



Jenkins Garnen (Planting)

before



after



before



Esplanade

after



before

Esplanade

after



before

Esplanade

after



before

Esplanade

after



before

Esplanade

after



before



Esplanade

after



before



Esplanade

after

900 Lockwood

before



after



4800 Oakland

before



after



before



after



before



after



7200 S Loop E

before



after



7200 S Loop E

before



after



6600 Gulf Fwy

before



after



6600 Gulf Fwy

before



after



6600 Gulf Fwy

before



after



6600 Gulf Fwy

before



after



6000 Gulf Fwy

before



after



6000 Gulf Fwy

before



after



600 Lockwood

before

after



7100 E Loop S Fwy

before

after



before

300 Hughes

after



before

900 Medina

after



before

900 Medina

after



before



900 78th

after



before



3600 Texas

after



before

4900 Canal

after



before

Broadway

after



before

Broadway

after



before

Harrisburg

after



before

Harrisburg

after



5000 McKinney

before

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before

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before

Capitol

after



before



before

4600 Harrisburg

after



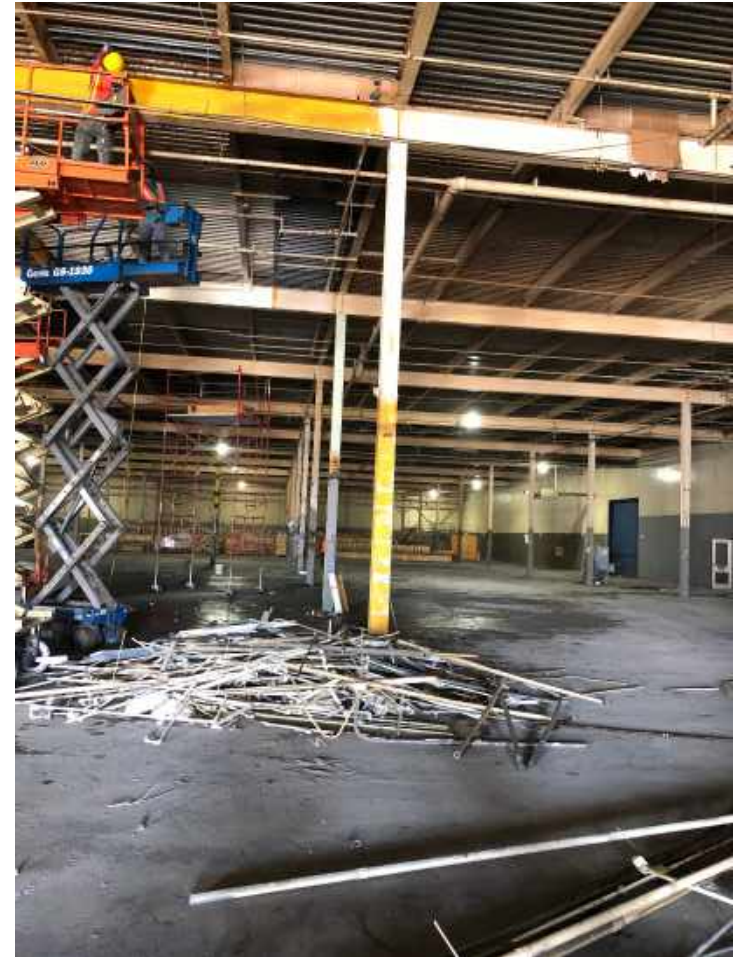
East End Maker Hub



Demo of existing underground plumbing.



Demo work of electrical conduits.



Initial demo of mezzanine area.

East End Maker Hub

Floor-to-roof metal studs near southwest corner of building.



Electrical conduit installation in central area of building.

East End Maker Hub



Restroom plumbing stub outs ready for concrete.



Open trenches for sewer distribution.

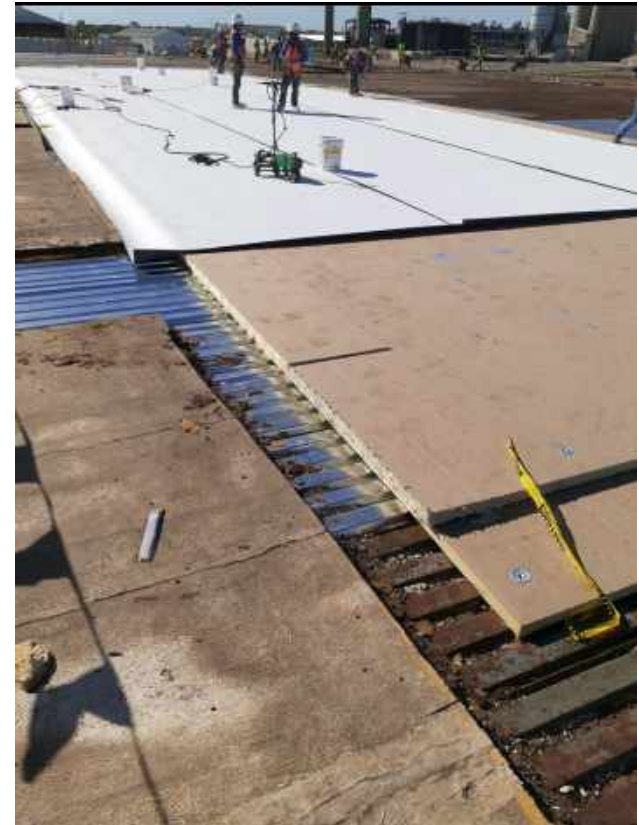


Underground conduits at parking lot.

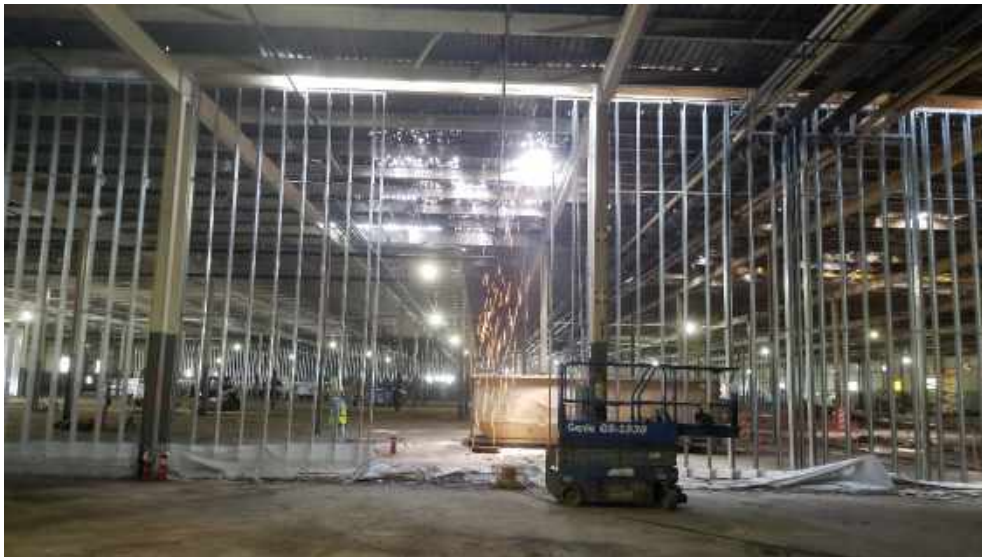
East End Maker Hub



Roof work being performed at west end of building.



On top of roof showing the different layers of roofing material used.



Roof work repair near center of building.

East End Maker Hub



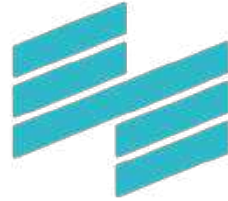
Asphalt paving of parking lot.



Asphalt paving of west entrance driveway.



Soft Reopening Tentatively Scheduled for June 7



EAST END
DISTRICT

Marketing & Perception



District Outreach May 2020

- Greater Eastwood Livable Centers Study Public Survey:
 - 158 survey responses, 117 map comments, totaling 275 total comments. 31 of the completed surveys are from Eastwood students age 17 or under.
- April 23rd – Gulf Freeway Planning and Environmental Linkages Study with TXDOT
- April 24th – SBA Update on Small Business Resources
- April 27th, May 4th, May 11th, and May 18th – Houston Arts Alliance COVID-19 Working Group
- May 7th – Houston Business Forum COVID-19 Series: Baylor Medicine Guide to Reopening
- May 12th – Urban Land Institute Webinar: Guide to Reopening, Leadership Panel
- May 13th – HGAC Transportation Advisory Committee
- May 14th – Greater Houston Partnership – Building Resilient Businesses and Communities in the Time of COVID-19
- May 18th – Kinder Institute Lunch-Out: Report on 39th Annual Survey
- Multiple Meetings – Houston Regional Economic Development Alliance & Greater Houston Partnership
- Multiple Meetings – Houston Arts Alliance COVID-19 Resource Call

Strategies: 1.3, 2.1, 2.2



COVID-19 UPDATE

- District operations will remain remote until at least June 1st at which point a partial reopening of the District offices may take place with enhanced safety protocols.
- Field services, including our security patrol with Harris County Constable Precinct 6, graffiti abatement, visual field inspections, and right-of-way maintenance have remained operational with enhanced health and safety protocols.
- Daily all-staff conference calls have occurred Monday-Friday while under work from home orders.
- The East End District remains available by phone at 713-928-9916 and by email at hello@eastenddistrict.com.