

**EAST END IMPROVEMENT CORPORATION**  
**Meeting of the Board of Directors**  
**Friday, May 20, 2022**

The Board of Directors (the "Board") of the East End Improvement Corporation ("EEIC"), met in a special session, open to the public, at 3211 Harrisburg Boulevard, Houston, Texas 77003, on **Friday, May 20, 2022, at 12:00 p.m.** The roll was called for the members of the Board, to-wit:

Board Members in Attendance: Elliot Barner, Yolanda Alvarado, and Blanca Blanco

Board Members Absent: none

Others in Attendance: Angela Stephens, Alex Stachow, and Dan Joyce

Meeting called to Order at 12:09 p.m.

4. **East End Street Fest.** Receive report on 2022 East End Street Fest and authorize action as appropriate.

This item was taken out of order. Mr. Joyce reviewed the East End Street Fest held on May 7, 2022. He stated that a post-production feedback survey will be sent out to vendors, sponsors, staff, and Board members. Mr. Joyce added that a full analytic report will be presented at the June meeting. No action was necessary.

1. **Minutes.** Approve minutes from the previous meeting(s).

The February meeting minutes were presented by Mr. Joyce. After review, a motion was made by Director Barner to approve the February meeting minutes, as presented. Director Alvarado seconded the motion, which passed unanimously.

2. **Financials Report.** Receive and approve the financial reports for the month ended February 28, 2022, March 31, 2022, and April 30, 2022.

Ms. Stephens presented and reviewed the Financial Reports through April 30, 2022. After discussion, Director Barner moved to approve the reports, as presented. Director Alvarado seconded the motion, which passed unanimously.

3. **Audit.** Review report on the 2020-2021 draft audit; and make recommendations as appropriate.

Mr. Joyce introduced Mr. Stachow from McGrath & Co., PLLC to the Board. Mr. Stachow presented and reviewed the draft audit for fiscal year ending September 30, 2021, for EEIC. He stated that the District received a clean opinion.

Director Blanco joined the meeting at 12:36 p.m.

After review, a motion was made by Director Blanco to approve the audit for fiscal year ended September 30, 2021, as presented. Director Barner seconded the motion, which passed unanimously.

Mr. Stachow left the meeting at 12:38 p.m.

5. **Agreement with Cultural Launch for Cultural Arts Administrator.** Review Cultural Arts Administrator contractor agreement from Marci Dallas/Cultural Launch and authorize action as appropriate.

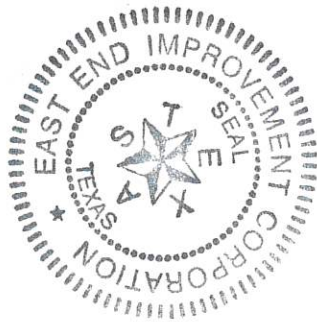
Mr. Joyce reviewed a proposed Agreement for Strategic Plan Implementation Services between the EEIC and Cultural Launch. He reviewed the extent of services and contract payment outlined within the agreement. After discussion, Director Barner moved to approve the agreement with Cultural Launch, as presented. Director Blanco seconded the motion, which passed unanimously.

6. **Public Comments.** Receive comments from the public.

There were no public comments.

7. **Adjourn**

The meeting ended at 1:05 p.m.



  
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East End Improvement Corporation