

EAST END IMPROVEMENT CORPORATION

Friday, January 10, 2020

BOARD OF DIRECTORS Special Meeting Minutes

Notice is hereby given that a Special Meeting of the Board of Directors of the East End Improvement Corporation (EEIC) will be held on **Friday, January 10, 2020, at 12:00 p.m.** at the offices of the East End District, 3211 Harrisburg Blvd., Houston, Texas, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take such other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

*Board Members in Attendance: Blanca Blanco, Elliot Barner, and Yolanda Alvarado
Others in Attendance: Dan Joyce and Veronica Chapa Gorczynski*

Meeting called to order at 12:08 pm

Special Note: with schedule challenges and need for quorum, the urgent business for Agenda Item 4. Security Contract was taken first (and out of order) from the remaining agenda. All other items were taken in the order as presented on the agenda.

1. **Minutes.** Approve minutes from the previous meeting(s).

Veronica Gorczynski presented the meeting minutes for December 6, 2019. Yolanda Alvarado made a motion to approve the minutes. Blanca Blanco seconded the motion, which then passed unanimously.

2. **Financial Reports.** Receive and approve the financial reports on revenues and
Veronica Gorczynski presented a revised financial report (hard copies were distributed at the meeting). Of note, there were \$6,800 of East End Street Fest expenses that were revised as eligible expenses to a Cultural District grant, which changed the amounts reported in the draft Financial Report. There is a balance owed to the District in the amount of \$61,874, which can be repaid via transfer from the EEIC. This amount includes a loan for the East End Street Fest, Joint Marketing Project funds collected on behalf of the District and other EESF expenses paid on the EEIC's behalf.

The accounts receivable balance of \$17,772 includes patrol contract receivables, EESF sponsorship receivables, and Joint Marketing Project receivables. Of note, a notice was received from one of the remaining unpaid sponsors, acknowledging a pending, electronic deposit of \$10,000 forthcoming.

After all receivable balances are collected, payables received, and all funds are returned to the East End District, an unrestricted cash balance of the EEIC will be \$20,253.

Staff requested to transfer the payment to the District once the payment in the amount of \$10,000 was received.

Elliot Barner made a motion to approve the Financial Report and authorize transfer of funds to repay the District \$61,874, pending the receipt of the outstanding sponsorship in the amount of \$10,000. Yolanda Alvarado seconded the motion and it passed unanimously.

3. **Strategic Planning for Fiscal Year 2021.** Review strategic plan for FY 2021 and authorize appropriate action.

As an update, Veronica Gorczynski presented an update celebrating Dan Joyce as the District's new Director of Public Affairs and additional duty as Deputy Director for the EEIC. Dan's portfolio would include additional cultural arts activities, budget management, and compliance reporting.

Veronica Gorczynski then presented the EEIC 2020 Annual Calendar – DRAFT, as an informational item only (no vote necessary). Veronica recommended working with staff to update the calendar with a meeting schedule reflective of the increased activities anticipated through the EEIC. A future plan with calendar would be forthcoming for EEIC Board vote.

4. **Security Contract.** Receive report on the status of the East End Security Patrol; consider and approve individual agreements between the EEIC and East Downtown Management District, Gulfgate Partners, and East End District to participate in the East End Security Patrol for the 2020-2021 term; consider and approve an agreement between the EEIC and Harris County for patrol services by Precinct 6 Constable for the 2020-2021 term; and authorize appropriate action.

Veronica Gorczynski presented an update since the December meeting regarding the Security Contract with Precinct 6. As approved, the partnership agreements (amendments) had been drafted by the attorney and had been distributed to security partners (East Downtown Management District, Gulfgate Partners, and East End District). Of importance, the contract from Harris County had been received for EEIC Board review and approval. Staff recommended approval of the document with submission contingent on receipt of the partnership agreement from the East End District. Elliot Barner made a motion of executing the agreement with Harris County with submission contingent on receiving a final, countersigned agreement from the District. Blanca Blanco seconded the motion, and it passed unanimously.

5. **East End Street Fest.** Receive report providing an update on East End Street Fest, review proposed date, budget, and fundraising materials and authorize action as appropriate.

This was an informational item only, no vote was necessary or taken during this presentation.

6. **Executive Session, if Necessary.** Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section

551.074 of the Texas Government Code; (d) to receive information from or question employees in accordance with Section 551.075 of the Texas Government Code; employees; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; or (f) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.

There was not an Executive Session.

Reconvene in Open Session. Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real property; (c) personnel matters; (d) receiving information from or questioning employees; (e) economic development negotiations or offers of financial incentives; (f) deployment of security personnel or devices or a security audit; and (g) any other matters relative to any of these matters which was discussed in Executive Session.

7. **Public Comments.** Receive comments from the public.
8. **Adjourn.**

Meeting adjourned at 12:50 pm


East End Improvement Corporation

