

1295343
12/11/2017 PERSONAL
\$9.00 MPR - NOTICE MFG

GREATER EAST END MANAGEMENT DISTRICT
Special Meeting of the Board of Directors
December 14, 2017

Notice is hereby given that a special meeting of the Board of Directors of the Greater East End Management District (the "District") will be held on **Thursday, December 14, 2017 at 3:30 p.m.**, at the District offices, 3211 Harrisburg, Houston TX 77003, to consider, discuss and adopt such orders, resolutions or motions and take such other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Receive Public Comments in accordance with adopted procedures.**
2. **Assessments.** Receive report on collection of assessments and authorize appropriate action.
3. **Appointment of Directors.** Declare vacancies, if appropriate; appoint directors if appropriate; and approve a revised District Registration Form.
4. **Minutes.** Approve minutes of previous Board meeting(s).
5. **Financial Reports.** Receive and approve the Treasurer's reports on revenues and expenditures, the investment report and the Finance Committee report, and authorize appropriate action.
6. **New Vehicle Purchase.** Review proposal for potential purchase of new vehicle for the District, adopt a resolution declaring the 2003 vehicle surplus property, and authorize appropriate action.
7. **Graffiti Abatement Agreements.** Review proposal for Graffiti Abatement Contract Signature Authority and authorize appropriate action.
8. **Legal Services.** Review staff proposal to procure Legal Services with expertise in Human Resources and authorize appropriate action.
9. **Staff Bonuses.** Review proposal to approve end-of-year staff bonuses and authorize appropriate action.
10. **Investment Policy.** Name the new Director of Finance as an Investment Officer.
11. **President's Report – District Overview.** Receive the President's report on the following District programs and authorize appropriate action:
 - a. **Security and Public Safety:**
 1. Graffiti abatement program;
 2. Law Enforcement Coordination Team meeting.
 - b. **Visual and Infrastructure Improvements:**
 1. Right of way clean-up, litter pick-up, tire removal, dump site clean-up, and street lamp repair;
 2. Review Presentation of Potential Infrastructure Projects for Next 5 Years
 3. Report on Lockwood Garage
 4. Report on Street Market
 5. Report from UP CDC
 - c. **Marketing & Perception:**
 1. Turtle Soup Dedication
 - d. **East End Improvement Corporation**
 1. Update on EEIC
12. **Executive Session, if Necessary.** Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section

551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from or question employees in accordance with Section 551.075 of the Texas Government Code; employees ; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; or (f) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.

- 13. **Reconvene in Open Session.** Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real property; (c) personnel matters; (d) receiving information from or questioning employees; (e) economic development negotiations or offers of financial incentives; (f) deployment of security personnel or devices or a security audit; and (g) any other matters relative to any of these matters which was discussed in Executive Session.

- 14. **Adjourn.**

12/14/2017 Board Agenda

Eva Davis

Greater East End Management District



Star Stewart
COUNTY CLERK
HARRIS COUNTY, TEXAS

2017 DEC 11 PM 3:28

FILED